

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
THURSDAY, JANUARY 28, 2021
8:00 AM

Microsoft Teams meeting
Join on your computer or mobile app
[Click here to join the meeting](#)
Or call in (audio only)
+1 321-710-8464
Phone Conference ID: 358 244 775#

- I. **CALL TO ORDER**
 - II. **INTRODUCTION**
 - a. Welcome: WDB members, WDB staff, and guests.
 - i. Tammy Kaser will take WDB members roll call to record attendance.
 - 1. All non-members attending the meeting are asked to email Tammy.Kaser@workforcearea2.org to be recorded in the minutes as present
- III. **APPROVE MINUTES OF PREVIOUS MEETING**
 - a. Discussion of minutes from the 11/19/20 WDB Regular meeting (**attachment 1**)
 - i. Motion to approve the WDB's 11/19/20 meeting minutes
- IV. **REPORTS**
 - a. Executive Committee Report
 - i. Summary of 12/2/20 meeting (Bissell).
 - b. Finance Committee Report
 - i. Summary of the 1/21/21 meeting (Derrig)
 - 1. Fiscal Reports (Montgomery)
 - a. Financial status and budgeted expenditures
 - i. Area 2 Financials as of 12/31/20 (**attachment 2**)
 - ii. SFY 2021 Program & Administrative Budget Expenditures as of 12/31/20 (**attachment 3**)
 - iii. Review of adjusted SFY 2021 Area 2 Operating and Administrative Budget (**attachment 4**).
 - 1. Motion to recommend to the SAMWA COG Board to adopt Amended SFY 2021 Area 2 Operating and Administrative Budget (Heid)
 - c. One-Stop Operations Committee Report (Pritchett)
 - i. No meetings held since the 11/19/20 WDB meeting.
 - 1. Next meeting scheduled for 2/8/2021.
 - 2. Status update on reopening the OMJ Centers (Marshall)
 - d. Performance Committee Report
 - i. Summary of the 1/25/21 meeting (Moran)
 - 1. Performance Reports (Glaubman)

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- a. SFY 2021/PY 2020 State of Ohio UNADJUSTED Q1 WIOA Performance Report ([attachment 5](#))
- b. Local Area Performance Reports
 - i. Career Services performance data for Medina & Summit SFY 2021 July – December 2020 ([attachments 6a & 6b](#))
 - ii. Customer satisfaction of virtual orientation presentations from OhioMeansJobs Summit & Medina Counties October – December 2020 ([attachment 7](#))

V. UNFINISHED BUSINESS

- a. Reminder: One WDB member vacancy for a Summit County business appointment
- b. Website redesign project with EYEMG ([Glaubman](#))

VI. NEW BUSINESS

- a. The Ohio Department of Job and Family Services (ODJFS) announced and commenced on 12/3/2020 the *WIOA Financial Review* for July 1, 2019 to December 31, 2020 (18-month review period),
- b. The ODJFS commenced Program Year 2019 (7/1/19 to 6/30/20) *Comprehensive WIOA Monitoring* on 12/23/2020
- c. Engaged Julian & Grube, Inc. to prepare Area 2 CY 2020 basic financial statements and file Annual Financial Report with Auditor of State (AOS)
- d. SFY 2022 Comprehensive Case Management and Employment Program (CCMEP) (Youth Services) Request for Proposal packets for both Summit and Medina
- e. Negotiation period for the SFY 2022 OhioMeansJobs Center Partner MOU commenced
 - i. New lease for 1040 E. Tallmadge Ave. with new landlord, The Summit County Landbank
- f. Annual signing of Conflict of Interest Statements for WDB members

VII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. SAMWA COG Board held its fourth and final meeting of 2020 via Zoom on 12/16/20, passing four Resolutions, posted on the Summitomj.org website
- b. WDB member Committee Assignments ([attachment 8](#))
- c. Ohio's December 2020 Unemployment Rates, ([attachment 9](#))
- d. Letter of Support: January 21, 2021: Job's For Ohio's Graduates for support of their proposal to US DOL for the Workforce Pathways Grant
- e. Recognition of Don Graves, Summit County OMJ Manager for WIOA Services, United Labor Agency
- f. WDB Roster as of 2/1/2021 look for an email from Kaser
- g. Next WDB meeting March 25, 2021, 8:00 AM - *virtual*

VIII. ADJOURNMENT