



**MEETING MINUTES**  
**Wednesday, December 16, 2020**  
**2:00 PM**

Zoom online meeting access:  
<https://zoom.us/j/98263551879>  
Zoom Dial-in access: 1-301-715-8592  
Meeting ID: 982 6355 1879

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Chief Elected Officials (CEOs)/COG Members Present:	Ilene Shapiro, Summit County Executive Colleen Swedyk, Medina County Commissioner
Summit & Medina Workforce Area Council of Governments (SAMWA COG) Staff Present:	Christine Marshall, Executive Director; Grace Fry-Glaubman, Policy, Procurement & Performance Administrator; Tammy Kaser, Operations Coordinator
Area 2 Fiscal Agent Staff Present:	Diane Miller-Dawson, Director, County of Summit Department of Finance & Budget, Phil Montgomery, CFO, County of Summit Dept. of Job & Family Services; Tom Jalbert, Fiscal Operations Manager, SCDJFS
Legal Counsel Present:	Deborah Matz, Law Director, County of Summit Dept. of Law, Insurance, & Risk Management
Workforce Development Board members present:	Tony Esposito, WDB Vice Chair

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**I. CALL TO ORDER**

- a. Chair Shapiro called the meeting to order at 2:07 PM, via a video conferencing method as allowed for during the COVID-19 pandemic, suspending the rules for an in-person meeting.

**II. INTRODUCTION**

- a. Executive Shapiro welcomed everyone on the video conference call and asked for a roll call. Everyone on the call introduced themselves and were noted by Tammy Kaser in lieu of collecting a sign-in sheet.

**III. APPROVE MINUTES OF PREVIOUS MEETING**

- a. Commissioner Swedyk made a motion to approve the SAMWA COG's 10/23/2020 meeting minutes. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried, and the 10/23/2020 minutes were approved.

**IV. REPORTS**

- a. There were no reports to present.

**V. UNFINISHED BUSINESS**

- a. There was no unfinished business to address.

**VI. NEW BUSINESS**

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- a. **Resolution 2020-17** approving the inclusion of Serrato Corporation, The Ohio Department of Job and Family Services, Ohio Guidestone, and the Summit and Medina Workforce Area Council of Governments as “Additional Partners,” as defined in WIOA Section 121(b)(2), to the SFY 2020/2021 Local Workforce Area 2’s One-Stop Memorandum of Understanding.
  - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2020-17. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
  
- b. **Resolution 2020-18** reappointing the Summit/Medina Workforce Development Board’s Medina County appointees Ms. Patricia Dempsey, Ms. Bethany Dentler, Mr. Anthony Esposito, Ms. Jessica Heid, Ms. Marquita Mitchell, Mr. William Moore, Ms. Erin Ploucha, Ms. Joan Pritchett, and Mr. Paul Ratcliff to terms beginning January 1, 2021 and ending December 31, 2022.
  - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2020-18. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
  
- c. **Resolution 2020-19** authorizing the Summit and Medina Workforce Area of Council of Governments to appropriate to the Calendar Year 2021 Workforce Innovation Opportunity Act funds totaling \$5,975,000.00, to establish a budget as a fiscal component unit of the County of Summit.
  - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2020-19. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
  
- d. **Resolution 2020-20** authorizing the Summit and Medina Workforce Area Council of Governments to accept an allocation from the Ohio Department of Job and Family Services for the purpose of receiving United States Department of Labor Reemployment Service and Eligibility Assessment funds and to make the allocation a permanent part of the Area 2 budget.
  - i. Director Marshall provided a brief summary of the RESEA program for the COG Board Members, and explained that delivery of RESEA services had been managed at the State level but is now transferring to the Local Workforce Areas. Marshall discussed with the COG Board Members a plan for hiring additional Area 2 staff to support the supervision and delivery of RESEA services.
  - ii. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2020-20. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.

**VII. GOOD OF THE ORDER/ANNOUNCEMENTS**

- a. Marshall informed those present that the Ohio Department of Job & Family Services Bureau of Monitoring & Consulting Services announced on 12/3/2020 the WIOA Financial Review is beginning for July 1, 2019 to December 31, 2020 (an 18-month review period).
- b. Marshall discussed with the COG Board Members the ways in which the COVID-19 pandemic has deepened the effects of the digital divide, and ways in which the Workforce Area might provide assistance with access to technology for virtual training and job seeking activities.
- c. Marshall discussed with the COG Board Members the skills gap that has persisted through the pandemic and ways to work with employers to address their needs as well as workers’ needs.
- d. Marshall confirmed that Ohio House Bill 404 passed, extending the provision for public meetings to be held virtually until June 30, 2021.
- e. Marshall informed the COG Board that their 2021 meeting dates will be sent to their calendars, and reminded those present that at the first COG meeting in 2021, a new COG Chair will be

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selected for the year.

- f. Marshall informed those present that she was invited to be a panelist at the monthly Northeast Ohio Development Exchange (**NODE**) held 12/1/2020.

**VIII. ADJOURNMENT**

- a. Commissioner Swedyk made a motion to adjourn the meeting. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried, and the meeting was adjourned at 2:47 PM.

Prepared by:

Tammy Kaser

Operations Coordinator, SAMWA COG