



MEETING MINUTES
Thursday, January 28, 2021
9:30 AM

Zoom online meeting access:
<https://zoom.us/j/99489372884>
Zoom Dial-in access: 1-312-626-6799
Meeting ID: 994 8937 2884

Chief Elected Officials (CEOs)/COG Members Present:	Ilene Shapiro, Summit County Executive Colleen Swedyk, Medina County Commissioner
Summit & Medina Workforce Area Council of Governments (SAMWA COG) Staff Present:	Christine Marshall, Executive Director; Tammy Kaser, Operations Coordinator
Area 2 Fiscal Agent Staff Present:	Diane Miller-Dawson, Director, County of Summit Department of Finance & Budget, Phil Montgomery, CFO, County of Summit Dept. of Job & Family Services; Tom Jalbert, Fiscal Operations Manager, SCDJFS
Legal Counsel Present:	Deborah Matz, Law Director, County of Summit Dept. of Law, Insurance, & Risk Management

I. CALL TO ORDER

- a. Chair Shapiro called the meeting to order at 8:01 AM, via a video conferencing method as allowed for during the COVID-19 pandemic, suspending the rules for an in-person meeting.

II. DETERMINATION OF 2021 SAMWA COG BOARD CHAIR

- a. Section 1. of the SAMWA COG By-Laws, entitled "*SAMWA COG Board Governance and Functions*", subsection 1.1 states that "the SAMWA COG Board consists of two members, one Medina County Commissioner chosen by the Board of Commissioners of Medina County, and the other the County Executive of Summit County. The chairmanship of the COG Board shall be determined at the first meeting of each calendar year by mutual agreement between the CEOs."
 - i. Commissioner Swedyk made a **motion** to extend Executive Shapiro's chairmanship of the SAMWA COG Board through 2021. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.

III. INTRODUCTION

- a. Executive Shapiro welcomed everyone on the video conference call and asked for a roll call. Everyone on the call introduced themselves and were noted by Kaser in lieu of collecting a sign-in sheet.

IV. APPROVE MINUTES OF PREVIOUS MEETING

- a. Commissioner Swedyk made a motion to approve the SAMWA COG's 12/16/2020 meeting minutes. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried, and the 12/16/2020 minutes were approved.

V. REPORTS

**SUMMIT & MEDINA WORKFORCE AREA COUNCIL OF GOVERNMENTS
DECEMBER 16, 2020**

- a. There were no reports to present.

VI. UNFINISHED BUSINESS

- a. Director Marshall informed the SAMWA COG Board that the Ohio Department of Job and Family Services' WIOA Financial Review for the period of July 1, 2019 to December 31, 2020, which began on 12/3/2020, continues.

VII. NEW BUSINESS

- a. **Resolution 2021-01** authorizing the members of the Summit and Medina Workforce Area Council of Governments to approve a salary adjustment for all employees of the Summit and Medina Workforce Area Council of Governments employed for a full year on January 1, 2021, which permits a 2.5 percent increase in pay effective March 29, 2021, the eighth payroll period of calendar year 2021.
 - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2021-01. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
- b. **Resolution 2021-02** to adopt adjusted Operating and Administrative Budgets for the period of 7/1/2020 to 6/30/2021, as recommended by the Summit/Medina Workforce Development Board at their meeting held 1/28/2021.
 - i. Marshall noted that RESEA has been added as a permanent part of the budget, Transitional Jobs has been added as a line to the Program Budget, and some actual expenditures have been updated.
 - ii. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2021-02. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.

VIII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. Marshall informed those present that the Ohio Department of Job and Family Services Bureau of Monitoring Services' Comprehensive (Program) Monitoring Review for PY 2019/SFY 2020 (July 1, 2019 – June 30, 2020), commenced 12/23/20.
- b. Marshall announced that Jessica Heid, President of Ameri-Cal Corporation, a Medina County WDB member, was elected as the new Chair of the Board, to a term beginning 1/1/2020 and ending 12/31/2022. The former Chair, Jeff Bissell, Treasurer for NMG, a Summit County WDB member, was elected as the Vice Chair of the Board to the same term.
- c. Marshall informed those present that on 1/8/2020 she provided the opening remarks at the fifth annual School Counselor Summit, provided by the Income/Education/Workforce Development Committee of the Summit 2020: Quality of Life Project.
- d. Marshall discussed with the SAMWA COG Board Members current and possible outreach efforts, via social media, outbound calls, mailings, and promotional videos, to inform the public of training opportunities available through the Workforce Area and the many jobs available in the Area offering wages over \$20 per hour.
- e. Chair Shapiro reminded the COG Board Members and others present that the next COG meeting will be held March 25, 2021, at 9:30 AM, via Zoom.

IX. ADJOURNMENT

- a. Commissioner Swedyk made a motion to adjourn the meeting. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried, and the meeting was adjourned at 10:00 AM.