

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD**  
**REGULAR MEETING**  
**THURSDAY, NOVEMBER 19, 2020**  
**8:00 AM**

---

Microsoft Teams meeting  
[Click here to join the meeting](#)  
**Or call in (audio only)**  
+1 321-710-8464  
Conference ID: 856 150 4#

---

**I. CALL TO ORDER**

**II. INTRODUCTION**

- a. Welcome: WDB members, WDB staff, and guests.
- b. Introduction: New WDB member, Erin Ploucha, Westfield Bank
  - i. Tammy Kaser will take WDB members roll call to record attendance.
    - 1. All non-members attending the meeting are asked to email [Tammy.Kaser@workforcearea2.org](mailto:Tammy.Kaser@workforcearea2.org) to be recorded in the minutes as present

**III. ELECTION**

- a. The Election of the WDB's Chair and Vice Chair for a two-year term 1/1/2021 to 12/31/2023 **(attachment 1)**
  - i. Motion to nominate for the WDB's Chair based upon slate
  - ii. Verbal roll call vote taken for Chair
  - iii. Announcement made of who is Chair
  - iv. Motion to nominate for the WDB's Vice Chair based upon slate
  - v. Verbal roll call vote taken for Vice Chair
  - vi. Announcement made of who is Vice Chair

**IV. APPROVE MINUTES OF PREVIOUS MEETING**

- a. Discussion of minutes from the 9/24/20 WDB Regular meeting **(attachment 2)**
  - i. Motion to approve the WDB's 9/24/20 meeting minutes

**V. REPORTS**

- a. Executive Committee Report (Bissell)
  - i. No meetings since the 8/12/2020 meeting. Next meeting scheduled for 12/2/20.
- b. Finance Committee Report
  - i. Summary of the 11/12/20 meeting (Derrig)
    - 1. Fiscal Reports (Montgomery)
      - a. Financial status and budgeted expenditures
        - i. Area 2 Financials as of 9/30/20 **(attachment 3)**
        - ii. SFY 2021 Program & Administrative Budget Expenditures as of 9/30/20 **(attachment 4)**
    - ii. Motion to recommend to the SAMWA COG Board to adopt Calendar Year 2021 Area 2 Workforce Budget Appropriations utilizing available Workforce Innovation and Opportunity Act (WIOA) funds in a total amount of \$5,975,000.00 which is to be allocated as \$1,050,000.00 for Medina County workforce programs, \$3,500,000.00 for Summit County workforce programs and \$1,425,000.00 for Area 2 Administration. (Bissell)

**Follow us on Facebook!**

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD**  
**REGULAR MEETING**  
**THURSDAY, NOVEMBER 19, 2020**  
**8:00 AM**

- c. One-Stop Operations Committee Report (Pritchett)
  - i. No meetings since the 9/24/2020 WDB meeting. Next meeting scheduled for 2/8/2021.
    - 1. Status update on reopening the OMJ Centers (Marshall)
- d. Performance Committee Report
  - i. Summary of the 11/16/2020 meeting (Heid)
    - 1. Performance Reports (Glaubman)
      - a. SFY 2020/PY 2019 State of Ohio UNADJUSTED Annual WIOA Performance Report ([attachment 5](#))
      - b. Local Area Performance Reports
        - i. Career Services performance data for Medina & Summit SFY 2021 ([attachments 6a&b](#))
        - ii. Customer satisfaction of virtual orientation presentations from OhioMeansJobs Summit & Medina Counties April – September 2020 ([attachment 7](#))

**VI. UNFINISHED BUSINESS**

- a. Notice: Reception of the Ohio Department of Job & Family Services' (ODJFS) Final Monitoring Summary Reports: (Glaubman)
  - i. PY 18 (7/1/18 to 6/30/19) WIOA Comprehensive (i.e. "program") Monitoring:
    - 1. Reviewed Summit County WIOA Adult/Dislocated Worker "Career Services" ([attachment 8a](#))
    - 2. Reviewed Summit County WIOA Youth Services ([attachment 8b](#))
- b. Notice: ODJFS two-year WIOA Performance Negotiations with Area 2 accepted for PY 2020 & 2021 (Glaubman) ([attachment 9](#))
- c. The Auditor of the State of Ohio (AOS) completed certification of the SAMWA COG's Fiscal Year End Date 12/31/2019 Single Audit ([attachment 10a](#))
  - i. One resulting action from the AOS audit: Ohio Department of Job and Family Services (ODJFS) issued official letter accepting the AOS Audit of the WIOA funds ([attachment 10b](#))
- d. Status: website redesign project with EYEMG (Glaubman)

**VII. NEW BUSINESS**

- a. WDB Medina members term ending 12/31/2020; reappointment process review (Marshall)
- b. 2021 WDB Regular and Committee Meeting Schedule ([attachment 11](#))
- c. Memorandum of Understanding (MOU) with the Stow Public Library

**VIII. GOOD OF THE ORDER/ANNOUNCEMENTS**

- a. SAMWA COG Board held its third meeting of 2020 via Zoom on 10/23/20, passing three Resolutions, posted on the [Summitomj.org website](http://Summitomj.org)
- b. Status: State of Ohio and Open Meetings Act Waiver under COVID
- c. Ohio's September 2020 Unemployment Rates ([attachment 12](#))
- d. WDB Roster as of 11/2/2020 look for an email from Kaser
- e. Next WDB meeting January 28, 2021, 8:00 AM - have a wonderful *Holiday Season!*

**IX. ADJOURNMENT**

**Follow us on Facebook!**