

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
WEDNESDAY, MAY 27, 2020
8:00 AM

Via Microsoft Teams
[Join Microsoft Teams Meeting](#)

- I. **CALL TO ORDER**

 - II. **INTRODUCTION**
 - a. Welcome: WDB members, WDB staff, and guests.
 - i. Tammy Kaser will take WDB members roll call to record attendance.
 - 1. All non-members attending the meeting are asked to email Tammy.Kaser@workforcearea2.org to be recorded in the minutes as present
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- III. **APPROVE MINUTES OF PREVIOUS MEETING**
 - a. Discussion of minutes from the 1/30/20 WDB Regular meeting (*attachment 1*)
 - i. Motion to approve the WDB's 1/30/20 meeting minutes
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- IV. **REPORTS**
 - a. Executive Committee Report
 - i. No meetings

 - b. Finance Committee Report
 - i. Summary of the 5/21/20 meeting (Derrig)
 - 1. Fiscal Reports (Montgomery)
 - a. Financial status and budgeted expenditures
 - i. SFY 2020 Area 2 Financials as of 4/30/20 (*attachment 2*)
 - ii. SFY 2020 Operating budget: Program & Administrative expenditures as of 4/30/20 (*attachment 3*)
 - iii. Review ODJFS SFY 2021 Planning Allocation notice and county split (*attachments 4a-c*)
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- c. One-Stop Operations Committee Report
 - i. Summary of the 2/10/20, 4/14/20, 4/21/20 and 5/6/20 meetings (Pritchett)
 - 1. SFY 2021 One-Stop Operator MOU Partner-Funded Contract Awards (July 1, 2020 – June 30, 2021)
 - a. Motion to recommend to the SAMWA COG, Medina One-Stop Operator Contract second of two renewals totaling \$25,000.00 to United Labor Agency (Bissell)
 - b. Motion to recommend to the SAMWA COG, Summit One-Stop Operator Contract award to the Summit County Dept. of Job & Family Services totaling \$228,109.71 with two one-year options to renew (Bissell)
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- d. Performance Committee Report
 - i. Summary of the 5/11/2020 meeting (Heid)
 - 1. State Performance Reports (Glaubman)

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- a. SFY 2019 State of Ohio ADJUSTED Final Annual WIOA Performance Report **(attachment 5)**
- b. SFY 2020 State of Ohio UNADJUSTED Q2 WIOA Performance Report **(attachment 6)**
2. Area Performance Reports (Glaubman)
 - a. Local (ULA) Career Services performance data for Medina & Summit SFY 2020 July – April **(attachments 7a-d)**
 - b. One-Stop Operations Client Counts and Visit Summary for Summit & Medina SFY 2020 January – April **(attachment 8a-b)**
 - c. SurveyMonkey Customer Satisfaction of the Orientation presentations at OhioMeansJobs Medina & Summit centers **(attachment 9)**
3. SFY 2021 Workforce Innovation and Opportunity Act (WIOA) Youth Contract Awards (July 1, 2020 – June 30, 2021) under the State's CCMEP umbrella, which provides TANF funding to the youth contracts as well (Bissell)
 - c. Motion to recommend to the SAMWA COG, Medina County WIOA Youth Contract second and final of two renewals totaling \$210,985.00 to Jobs for Ohio's Graduates (JOG)
 - d. Motion to recommend to the SAMWA COG, Summit County WIOA Youth Contracts second and final of two renewals totaling \$568,271.00 combined to:
 - i. Jobs for Ohio's Graduates (\$263,271.00);
 - ii. Ohio Guidestone (\$120,000.00);
 - iii. Akron Urban League (\$165,000.00); and
 - iv. Goodwill Industries of Akron (\$20,000.00).

V. UNFINISHED BUSINESS

- a. Reminder: WDB member Summit County appointment to fill a vacancy from Sharlonda Harvey, US Foods' resignation
- b. Update: On-Boarding session for WDB members
- c. Update: Julian & Grube, Inc.'s preparation of Area 2 CY 2019 basic financial statements and filing of Annual Financial Report with Auditor of State (AOS)
- d. The Ohio Department of Job and Family Services (ODJFS) conducted Program Year 2018 (7/1/18 to 6/30/19) *Comprehensive WIOA Monitoring*
- e. Continuous Improvement Plan (CIP) required by ODJFS following their PY 2017 (7/1/17 to 6/30/18) *Comprehensive WIOA Monitoring* is closed **(attachment 10)**

VI. NEW BUSINESS

- a. Service delivery procedures during COVID-19 closures, plans for reopening services
April 15, 2020 ODJFS issued funding for the Improvements of Customer Experiences at the OhioMeansJobs Center

VII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. SAMWA COG Board held its first meeting of 2020 via Zoom on 4/17/20, passing six Resolutions, posted on the Summitomj.org website
- b. Ohio's In-Demand Jobs Week held virtually May 4-8, 2020 **(attachment 11)**
- c. Ohio's January – March 2020 Unemployment Rates **(attachment 12)**

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- d. Letters of Support from the Workforce Board/Area 2 for the following organizations:
 - i. March 10, 2020: ConxusNEO for support of their proposal to Ohio's Office of Workforce Transformation for Industry Sector Partnership Grant
 - ii. April 22, 2020: Volunteers of America Ohio, Indiana for their proposal to US DOL for the Homeless Veterans Reintegration Program Grant
 - iii. May 13, 2020: VANTAGE Aging for their proposal to US DOL for their continued implementation of the Senior Community Service Employment Program
 - iv. May 15, 2020: OhioGuidestone for their proposal to Substance Abuse and Mental Health Services Administration to provide workforce supports and employment opportunities to those in treatment for drug and alcohol addiction
- e. WDB Roster as of 3/11/2020 look for an email from Kaser
- f. Next WDB meeting to be held 9/24/20, 8:00 AM, location/virtual

VIII. ADJOURNMENT

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