

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD**  
**REGULAR MEETING**  
**THURSDAY, SEPTEMBER 26, 2019**  
**8:00 AM**

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Summa Health Medina Medical Center  
3780 Medina Road, Medina, OH 44256

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- I. **CALL TO ORDER**
- II. **INTRODUCTION**
  - a. Welcome: WDB members, WDB staff, and guests
  - b. Introduction of new Area 2 Fiscal Agent, Diane Miller-Dawson, Director of Finance and Budget, Summit County
- III. **APPROVE MINUTES OF PREVIOUS MEETING**
  - a. Discuss minutes from the 6/27/19 WDB Regular meeting (**attachment 1**)
    - i. Motion to approve the WDB's 6/27/19 meeting minutes
- IV. **REPORTS**
  - a. Executive Committee Report
    - i. There have been no meetings of the Executive Committee since the 6/27/19 WDB Regular Meeting.
  - b. Finance Committee Report
    - i. Mark Derrig has accepted reappointment as Finance Committee Chair
    - ii. Summary of 9/11/19 meeting (Derrig)
      1. Fiscal Agent Report
        - a. Financial status and budgeted expenditures
          - i. Review SFY 2019 Financials (7/1/2018 to 6/30/2019) (**attachment 2**)
          - ii. Review SFY 2019 Expenditures (7/1/2018 to 6/30/2019): Program and Administrative Operative Budgets (**attachment 3**)
          - iii. Review SFY 2020 Area Financials as of 8/31/2019 (**attachment 4**)
          - iv. Review SFY 2020 Admin & Program Budget Expenditures as of 8/31/19 (**attachments 5**)
            1. Motion to recommend to the SAMWA COG Board to adopt adjustments to the SFY 2020 Program and Administrative Operating Budgets. (Bissell)
  - c. One-Stop Operations Committee Report
    - i. Joan Pritchett has accepted reappointment as One-Stop Operations Committee Chair
    - ii. There have been no formal meetings of the One-Stop Operations Committee since the 6/27/19 WDB Regular Meeting
    - iii. Phase II Certification report (Pritchett)
  - d. Performance Committee Report
    - i. Chair Bissell has offered reappointment as Performance Committee Chair to Jessica Heid
    - ii. Summary of 7/29/19 & 9/9/19 meetings (Heid)
      1. Area Performance Reports

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- a. Career Services Medina & Summit SFY 2019 *(attachment 6)*
- b. State of Ohio Performance Reports for PY 2018 Quarter 4 WIOA Adult, WIOA Dislocated Worker & WIOA Youth *(attachment 7)*
- c. On-the-Job Training Account Report SFY 2019 *(attachment 8)*

**V. OLD BUSINESS**

- a. ODJFS' PY 17 & Q1 PY 18 WIOA Fiscal Monitoring: results (Jalbert)
- b. Comprehensive (Program) Monitoring Review for SFY 2018 (July 1, 2017 – June 30, 2018), commenced September 12, 2018, and exited August 15, 2019: status
- c. Auditor of State's Financial Audit for Calendar Fiscal Year ended December 31, 2018: status

**VI. NEW BUSINESS**

- a. WDB member vacancy
- b. SAMWA COG Board held its third meeting of 2019 on 7/8/19 and passed nine Resolutions, all posted on the Summitomj.org website
- c. Area 2 supporting Akron Metropolitan Housing Authority's submission to HUD for a "Jobs Plus" Grant

**VII. GOOD OF THE ORDER/ANNOUNCEMENTS**

- a. Made in Medina County – October 4, 2019
- b. The Governor's Tech Cred program *(attachment 9)*
- c. Jessica Heid delivered a baby girl named Leorah Jane on 7/20/2019
- d. Grace Fry was married to Mr. Matthew Glaubman on 9/14/19
- e. Ideastream project
- f. Facebook launch
- g. WDB Roster as of 9/25/19 *(attachment 10)*
- h. Next WDB meeting to be held 11/21/19, 8:00 AM, Cleveland Clinic Akron General Wellness Center

**VIII. ADJOURNMENT**