

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING AGENDA
OF
TUESDAY, FEBRUARY 19, 2019
8:00 AM**

OHIO MEANS JOBS | SUMMIT COUNTY CENTER
1040 E. Tallmadge Road Akron, Ohio 44310

- I. CALL TO ORDER**
- II. INTRODUCTION**
 - a. Welcome: WDB members, WDB staff, and guests
- III. APPROVE MINUTES OF PREVIOUS MEETING**
 - a. Discuss minutes from the 11/28/19 **(attachment 1)**
 - i. Motion to approve the WDB's 11/28/18 meeting minutes
- IV. REPORTS**
 - a. Executive Committee Report (Bissell)
 - i. Summary of 1/15/19 meeting
 - b. Finance Committee Report (Derrig)
 - i. Summary of 1/23/19 meeting
 - 1. Fiscal Agents Report (SCDFB and/or SCDJFS)
 - a. Financial status and budgeted expenditures for first six months of SFY 2018
 - i. Review SFY 2019 YTD Financials (7/1/2018 to 12/31/2018) **(attachment 2)**
 - ii. Review SFY 2019 YTD Budget Expenditures (7/1/2018 to 12/31/2018) **(attachment 3)**
 - c. Performance Committee Report (Heid)
 - i. No meetings to report
 - 1. Performance Reports (Fry)
 - a. Career Services Q1 & Q2 Medina and Summit Counties **(attachment 4a-4c)**
 - d. One-Stop Operations Committee Report (Pritchett)
 - i. Summary of 2/11/19 meeting
- V. OLD/UNFINISHED BUSINESS**
 - a. Update on ODJFS PY 17 & Q1 PY 18 WIOA Fiscal Monitoring Review
- VI. NEW BUSINESS**
 - a. Annual signing of Conflict of Interest Statements
 - b. WDB/COG's Operations Coordinator vacancy
 - c. SFY 20 & 21 One-Stop Partner MOU templates received from ODJFS on 2/13/18. The current two year MOU with the mandated and volunteer partners delivering services at the two OhioMeansJobs centers will terminate on June 30, 2019. The WDB (staff) must negotiate the budget for the next two years and execute a new MOU by 5/31/19 to commence July 1, 2019.
 - d. Ohio's In-Demand Jobs Week **(attachment 5)**
 - e. SAMWA COG BOARD held first meeting of 2019 on 2/7/19 and passed five Resolutions
 - f. United Labor Agency contract in Summit County, has entered into a subcontract for the provision

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of Financial Literacy instruction, with the Summit County Office of Consumer Affairs, 2/1/19 – 9/30/19, NTE \$9,063.52.

- g. Monitoring review of the OhioMeansJobs Operator contract with the SCDJFS, utilizing the WDB's professional services contract with workforce consultant, Sharon Parry is underway and will be completed in March.
- h. ODJFS requested each designated workforce region submit changes to their State approved/certified Four Year Regional Plan (7/1/17 to 6/30/21) or continue with the plan as is, for the remaining two years. The NOW Regional Plan will have changes for the remaining two years due to operational changes in Lorain County. None of the other four workforce Areas have changes to report.

VII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. December Unemployment Rates (*attachment6*)
- b. WDB Roster as of 1/30/19 (*attachment7*)

VIII. ADJOURNMENT