

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING AGENDA
OF
FEBRUARY 14, 2018
8:00 AM**

SummaHealth Medina Medical Center
3780 Medina Road
Medina, Ohio 44256

I. WELCOME

- A. Introduction of members, staff, and guests (*Tony Esposito, Chair*)
 - i. Special recognition of new WDB members (*S. Harvey, M. Helms, N. Rodman*)

II. APPROVAL OF MINUTES

- A. Motion to approve the 10/13/2017 WDB meeting minutes (*attachment 1*) (*Chair*)

III. REPORTS

- A. Executive Committee Report (*Chair*)
 - i. Summary of the 11/3/2017 & 1/17/2018 Executive Committee meetings
- B. Finance Committee & Fiscal Agent Report (*Jeff Bissell, Finance Committee Chair*)
 - i. Summary of 12/13/2017 & 2/7/2018 Finance Committee meetings
 - ii. Fiscal Agents Report (*Summit Co. Dept. of Finance and Budget & SC Dept. Job and Family Services*)
 - 1. Reports as of 12/31/2018:
 - a. Area Financials (*attachment 2*)
 - 2. Final Operating Budgets for 2017-2018
 - a. Funds Available for Area 2's Operating Budget (*attachment 3a*)
 - b. Area 2's Program Budget (*attachment 3b*)
 - c. SAMWA COG's Administration Budget (*attachment 3c*)
 - 3. Motion to adopt the Final Operating Budgets for 2017-2018
- C. Performance Committee Report (*Robert DeJournett, Performance Committee Chair*)
 - i. Summary of 1/29/2017 Performance Committee Meeting
 - ii. Performance Reports
 - 1. SFY 2017 YTD Performance Reports (*attachment 4*)

IV. OLD/UNFINISHED BUSINESS

- A. Area 2 Governance Structure (*Christine Marshall, Executive Director, SAMWA COG*)
 - i. Update on SAMWA COG Legislation (*attachment 5*)
 - 1. 12/4/2017 SAMWA COG Meeting – adopted Resolutions 2017-35 through 41
 - 2. 1/25/2018 SAMWA COG Meeting – adopted Resolutions 2018-01 through 09
 - a. Resolutions available at: tinyurl.com/samwacogresolutions
- B. Update: Library System Memorandum of Understanding

V. NEW BUSINESS

- A. Notice: From 5/7-5/11/2018, Ohio Workforce Areas will observe "In-Demand Jobs Week" (*attachment 6*)

VI. GOOD OF THE ORDER & ANNOUNCEMENTS

- A. Review of the WDB Roster for accuracy (*attachment 7*)
- B. Reminder: 2018 Conflict of Interest Statements

VII. ADJOURNMENT