

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING AGENDA
OF
AUGUST 9, 2017
8:00 AM

Cleveland Clinic Akron General Wellness Center
Montrose Room
4125 Medina Road, Akron, Ohio 44333

I. WELCOME

- A. Introduction of members, staff, and guests (*Tony Esposito, Chair*)

II. APPROVAL OF MINUTES

- A. Motion to approve the 5/24/2017 WDB meeting minutes (*attachment 1*) (*Chair*)

III. REPORTS

A. **Executive Committee Report** (*Chair*)

i. Summary of 6/19/2017 Executive Committee meeting:

1. Passed motions recommend to the Summit & Medina Workforce Area Council of Governments (SAMWA COG):
 - a. Renewal of contract with Tri-County Jobs for Ohio's Graduates (JOG) to provide WIOA Youth Services (WIOA-Y), under the state's Comprehensive Case Management Employment Program (CCMEP), in Medina Co. for 7/1/2017 to 6/30/2017, not-to-exceed \$200,000.00
 - b. The addition of Goodwill Industries & Summit Co. Developmental Disabilities Board to the Area 2 One-Stop Memorandum of Understanding (MOU) as WIOA defined "Additional Partners" at the OMJ Summit location.

B. **Finance Committee & WIOA Fiscal Agent Report** (*WDB Chair on behalf of Jeff Bissell, Finance Committee Chair*)

i. Summary of 6/27/2017 Finance Committee meeting:

Approval of February and March meeting minutes. And reviewed the 2018 allocation amounts from the State for administrative, Adult, Dislocated and youth funds.

1. Recommended to SAMWA COG:
 - a. The adoption of the Preliminary Operating Budget for WIOA (7/1/2017-6/30/2018)

ii. Summary of 8/1/2017 Finance Committee meeting:

Approval of June meeting minutes (no July meeting).

1. Reviewed comparison of Area 2's Allocations from the State for WPYs 2017 vs. 2016
2. Discussed Report format for the 8/9/17 full WDB meeting
3. Discussed transfer of fund scenarios between Year one and Year two allocations

iii. WIOA Fiscal Agent Report (*Terri Burns, CFO, CDJFS*)

1. Area 2 Financials as of 6/30/2017 by Area (*attachment 2*)

C. **Performance Committee Report**

i. Summary of Performance Committee Meeting held on 6/9/2017:

1. Reviewed the updated OhioMeansJobs (OMJ) One-Stop Operator (OSO) Procurement Timeline
2. Received update on WIOA Service Providers' contract renewal process
3. Presentation by Chris Canova & Pamela Crombie of JOG regarding Medina 2017 CCMEP WIOA-Y performance in an effort to make informed 2018 contract renewal recommendation to the COG.

- ii. Summary of Performance Committee Meeting held on 8/4/2017:
 - 1. DeJournett agreed to a reappointment as Performance Committee Chair Person for another year
 - 2. Reviewed Revised Placement data from the United Labor Agency (ULA), Summit Co. WIOA Career Services Provider (WIOA-CS), for SFY 2016/WIOA PY 2015 (7/1/2015-6/30/2016)
 - 3. Discussed State of Ohio's review of Area 2's websites for compliance with OMJ branding, etc.
 - 4. Discussed process for Phase II of One Stop Center Certification, due for completion by 11/1/2017
 - 5. In-depth discussion held around Committee's review of OSO Proposals to determine award of contract(s)
- iii. Review end-of-SFY 2017 placement reports from WIOA-CS Providers ULA & EDSI **(attachment 3)**

IV. OLD/UNFINISHED BUSINESS

A. Area 2 Governance Structure

- i. At 6/28/2017 meeting, SAMWA COG approved the Resolutions 2017-16 thru 26 (download at www.summitomj.org/ohioworkforcearea2/samwa-cog/):
 - 2017-16 Reappointing WDB members originally appointed by Summit County Chief Elected Officials
 - 2017-17 Execution of Interim Administrative Fiscal Functions Agreement for 3/1/2017 to 6/30/2017
 - 2017-18 Appoint County of Summit Dept. of Finance & Budget (CSDFB) as COG Fiscal Agent
 - 2017-19 Amending COG bylaws to allow for proxies and to reflect CSDFB's Fiscal Agent appointment
 - 2017-20 Adoption of the Preliminary Operating Budget for WPY 2017/SFY 2018
 - 2017-21 Awarding Education Data Systems, Inc. (EDSI) a Medina WIOA-CS contract (not-to-exceed \$360,000 for 7/1/2017-9/30/2018)
 - 2017-22 Awarding JOG a Medina WIOA-Y contract (not-to-exceed \$200,000 for 7/1/2017-6/30/2018)
 - 2017-23 Awarding ULA a Summit WIOA-CS contract (not-to-exceed \$1,025,000 for 7/31/2017-9/30/2018)
 - 2017-24 Lease between COG & IRG for the OMJ Medina County (OMJMC) Center's new space
 - 2017-25 Lease between COG & ConxusNEO for OMJ Summit County's (OMJSC) current space
 - 2017-26 Authorizing the inclusion of GW & SCDDDB to Area 2's MOU as Additional Partners

B. One-Stop Centers Memorandum of Understanding (MOU) update

- i. Status of MOU

V. NEW BUSINESS

VI. GOOD OF THE ORDER & ANNOUNCEMENTS

- A. Thank you Chair Esposito for attending "*WIOA the Final Rule*" presentation by Rochelle Daniels, General Counsel, *CareerSource* Broward County, FL, on 6/15/2017 in Columbus. And, for taking part in the WDB interview with The Ohio State University (the official evaluator of the CCMEP program for the State) on 7/12/17
- B. Notice: 9/19/2017-9/21/2017 Workforce Development Board Chair Meeting in Columbus – therefore, **rescheduling** 9/20/2017 WDB meeting to October (date to be determined)
- C. Notice: News regarding Northeast Ohio Workforce Region's Plan
- D. Review of WDB Roster for accuracy **(attachment 4)**

VII. MEETING ADJOURNMENT