

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
MEETING AGENDA
of
March 9, 2016
8:00 a.m.

Akron General Health & Wellness Center West, Montrose Room
4125 Medina Road, Akron Ohio 44333
Phone: 330-665-8000

- I. **Welcome and Approval of Minutes**
 - a. Introduction of Members, Staff, and Guests
 - b. Motion to Approve January 13, 2016 minutes

- II. **New Business**
 - a. Financial Reports (*Terri Burns, Deputy Director, Budget & Finance, Summit Co. Dept. of Job & Family Services – Area 2 Fiscal Agent*)
 - i. Budget (*attachment*)
 - ii. Expenditures (*attachment*)
 - iii. Board budget as required under WIOA is under development for July 1, 2016 – expect draft at May board meeting and a request to form board budget committee
 - b. Workforce system service delivery (*attachment*)
 - i. At May meeting will present recommendations and the board to vote on contract extensions for July 1, 2016
 - 1. Adult and Dislocated worker (“career services”)
 - 2. Youth (moving under State’s new youth service delivery model “Comprehensive Case Management Employment Program - CCMEP” (*attachment*))
 - ii. Request members to form a performance committee – email Chair if interested

- III. **Old Business**
 - a. Regional planning update (*attachment*)
 - b. Area 2 governance structure update
 - i. **State’s** request for separation of specific duties under WIOA (*attachment*)
 - 1. Consultant, John Chamberlin options for structure
 - 2. Executive Committee and Chief Elected Officials meeting on February 25, 2016 – determine pursuing a COG

IV. Special Presentation

- a. Carol Wargo, Workforce Consultant, *on loan to the board from the state* to keep WIOA implementation underway while governance structure is determined
 - i. Roles & responsibilities of the board (*attachment*)
 - ii. Items board to complete
 - 1. Procurement of service delivery – for July 1
 - 2. Negotiate Area Performance Measures – for July 1
 - 3. One-Stop Center Certification – for July 1
 - 4. Regional (and local) plan – for October 1

V. Schedule of 2016 Summit/Medina WD Board Meetings

- a. May 11, 2016 (Summit OMJ center)
- b. July 13, 2016 (Medina OMJ center)
- c. September 14, 2016 (TBD)
- d. November 9, 2016 (TBD)

VI. Meeting adjournment