



MEETING MINUTES

Monday, December 9, 2019

Cleveland Clinic Akron General Health and Wellness Center
4125 Medina Road, Akron, Ohio 44333

Chief Elected Officials (CEOs)/COG Members Present:	Ilene Shapiro, Summit County Executive Colleen Swedyk, Medina County Commissioner
Summit & Medina Workforce Area Council of Governments (SAMWA COG) Staff Present:	Christine Marshall, Executive Director Tammy Kaser, Operations Coordinator
Area 2 Fiscal Agent Staff Present:	Diane Miller-Dawson, Director, County of Summit Dept. of Finance & Budget Phil Montgomery, CFO, County of Summit Dept. of Job & Family Services
Legal Counsel Present:	Deborah Matz, Law Director, County of Summit Dept. of Law, Insurance, & Risk Management
Workforce Development Board members present:	Jeff Bissell, WDB Chair

I. CALL TO ORDER

- a. Chair Shapiro called the meeting to order at 8:03 AM.

II. INTRODUCTION

- a. Executive Shapiro welcomed Diane Miller-Dawson, new Director of the Summit County Department of Finance and Budget and Ohio Workforce Area 2 Fiscal Agent.

III. APPROVE MINUTES OF PREVIOUS MEETING

- a. Commissioner Swedyk made a motion to approve the SAMWA COG's 9/26/19 meeting minutes. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.

IV. REPORTS

- a. There were no reports to present.

V. UNFINISHED BUSINESS

- a. There was no unfinished business to address.

VI. NEW BUSINESS

- a. **Resolution 2019-26** authorizing the Summit and Medina Workforce Area of Council of Governments to appropriate to the Calendar Year 2020 Workforce Innovation Opportunity Act funds totaling \$6,165,000.00, to establish a budget as a fiscal component unit of the County of Summit.
 - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2019-26. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
- b. **Resolution 2019-27** of the Summit and Medina Workforce Area Council of Governments appointing Ms. Maria Miller, Director of Talent Acquisition at Summa Health, to the

SUMMIT & MEDINA WORKFORCE AREA COUNCIL OF GOVERNMENTS

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Summit/Medina Workforce Development Board as a representative of a business located in Ohio Workforce Area 2.

- i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2019-27. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.

VII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. Director Marshall informed the SAMWA COG of another WDB vacancy due to the relocation of an active member from northern Summit County to Texas, representing the logistics sector, specifically food distribution.
- b. Reminder of the next WDB meeting will be held 1/30/2020 at 8:00 AM at Summa Health Medina Medical Center
- c. Remind that the next SAMWA COG Board meeting is yet to be scheduled. These are scheduled as needed.
 - i. At the next meeting, the SAMWA COG Board will determine by vote the 2020 SAMWA COG Board Chair.
- d. The SAMWA COG Board and Director Marshall had a general discussion concerning various topics including, but not limited to: the workforce needs/trends of Area 2 employers (biggest challenge remains not enough workers for the number of open positions), outreach efforts to the underemployed (testing this with specific census tracts for the Amazon 2020 hiring), efforts to assist with the 2020 Census such as encouraging clients to participate and to fill the available temporary employment opportunities (the State has all OhioMeansJobs centers participating as 2020 Census sites for applying for Census jobs and encouraging participation), and a plan to hold an onboarding workshop for what it means to be a WDB member due to new membership in the past few years (meeting will include a review of Area 2's four-year plan and pull out specific strategies for CY 2020).

VIII. ADJOURNMENT

- a. Commissioner Swedyk made a motion to adjourn the meeting. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried, and the meeting was adjourned at 8:44 AM.

Prepared by:

Tammy Kaser

Operations Coordinator, SAMWA COG