



**AGENDA**  
**THURSDAY, FEBRUARY 7, 2019**  
**9:00 AM**

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Cleveland Clinic Akron General Wellness Center, Crystal Point Room  
4125 Medina Road Akron, Ohio 44333

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**I. CALL TO ORDER**

**II. INTRODUCTION**

- a. Welcome: COG members (*noting this is Commissioner Swedyk's first COG meeting*), Workforce Board members, staff, and guests
- b. COG members will suspend order of agenda to discuss and approve Resolution 2019-05 under new business
  - i. COG members follow process in revised Bylaws to determine the 2019 Chair

**III. APPROVE MINUTES OF PREVIOUS MEETING**

- a. Discuss minutes from the 11/28/19 (**attachment 1**)
  - i. Motion to approve the SAMWA COG's 11/28/18 meeting minutes

**IV. REPORTS**

- a. Financial status and Budgeted expenditures for first six months of State Fiscal Year 2018
  - i. Review of SFY 2019 YTD Financials (7/1/2018 to 12/31/2018) (**attachment 2**)
  - ii. Review of SFY 2019 YTD Budget Expenditures (7/1/2018 to 12/31/2018) (**attachment 3**)

**V. UNFINISHED BUSINESS**

- a. Update an Operations Coordinator vacancy

**VI. NEW BUSINESS – *Kindly note, starting in CY 2019, copies of each resolution will not be provided in the folders shared at the meeting. This is being done to conserve paper and time involved in creating the meeting materials. However, the CEOs will have a copy of each Resolution in order to execute them. The executed versions are always scanned onto the website within 24 hours of the COG meeting adjournment.***

- a. A Resolution approving and authorizing a salary adjustment for Workforce Area 2's Executive Director, effective February 4, 2019
  - i. Motion to adopt SAMWA COG Resolution 2019-01
- b. A Resolution authorizing salary adjustments for all employees of the SAMWA COG who were employed on January 1, 2019, which permits a three percent increase in pay effective April 1, 2019
  - i. Motion to adopt SAMWA COG Resolution 2019-02
- c. A Resolution authorizing the execution of an Engagement Letter with the Summit County Department of Law, with the provision of Legal Services for the SAMWA COG during calendar year 2019

- i. Motion to adopt SAMWA COG Resolution 2019-03
- d. A Resolution authorizing the SAMWA COG to execute an Addendum to the Lease with for the space at 60 Public Square, 3<sup>rd</sup> Floor, Medina, Ohio, with the Medina County Commissioners, for the period of July 1, 2019 to June 30, 2021, providing for an adjustment in the annual rent
  - i. Motion to adopt SAMWA COG Resolution 2019-04
- e. A Resolution authorizing the SAMW COG to adopt changes to its Bylaws, to provide consistency to the manner in which the members conduct its affairs
  - i. Motion to adopt SAMWA COG Resolution 2019-05
- f. Staff is conducting a review of the Workforce Development Board's Bylaws adopted November 30, 2016, which will result in changes for COG's approval and adoption.
- g. Notice: The WIOA Career Services agreement with United Labor Agency provider of adult/dislocated worker programs in Summit County, has entered into a subcontract for the provision of Financial Literacy instruction, with the Summit County Office of Consumer Affairs, commencing February 1, 2019 to September 30, 2019, in an amount not to exceed \$9,063.52.
- h. Notice: Phase II Certification of the OhioMeansJobs centers is underway through the WDB's One-Stop Operations Committee, we are utilizing the professional services contract with workforce consultant Sharon Parry to assist the Committee to complete by the June 26, 2019 WDB meeting.
- i. Notice: The current two year MOU with the mandated and volunteer partners delivering services at the two OhioMeansJobs centers will terminate on June 30, 2019. The WDB (staff) must negotiate the budget for the next two years and execute a new MOU to commence July 1, 2019.
- j. Notice: The State has requested each designated workforce region submit changes to their State approved/certified Four Year Regional Plan (7/1/17 to 6/30/21) or continue with the plan as is for the remaining two years. The NOW Regional Plan will have changes for the remaining two years due to operational changes in Lorain County. None of the other four workforce Areas have changes to report.

## **VII. GOOD OF THE ORDER/ANNOUNCEMENTS**

- a. Next SAMWA COG meeting – suggesting Wednesday, June 26, 2019 to coincide with WDB meeting scheduled for that date
- b. Next WDB meeting is Tuesday, February 19, 2019 at 8:00 AM at the OhioMeansJobs I Summit County center

## **VIII. ADJOURNMENT**

- a. Followed by the CEOs' execution of Resolutions, contracts, etc.