



**MEETING MINUTES**  
**Thursday, June 25, 2020**  
**1:00 PM**

Zoom online meeting access:

<https://zoom.us/j/98518066356?pwd=U0FMVGFURHlnYXhlWUpjbGYwcHp3dz09>

Zoom dial in phone number: +1 301 715 8592

Meeting ID: 985 1806 6356

Password: 590699

---

Chief Elected Officials (CEOs)/COG Members Present:	Ilene Shapiro, Summit County Executive Colleen Swedyk, Medina County Commissioner
Summit & Medina Workforce Area Council of Governments (SAMWA COG) Staff Present:	Christine Marshall, Executive Director; Grace Fry-Glaubman, Policy, Procurement & Performance Administrator; Tammy Kaser, Operations Coordinator
Area 2 Fiscal Agent Staff Present:	Phil Montgomery, CFO, County of Summit Dept. of Job & Family Services Tom Jalbert, Fiscal Operations Manager, SCDJFS
Legal Counsel Present:	Deborah Matz, Law Director, County of Summit Dept. of Law, Insurance, & Risk Management
Workforce Development Board members present:	Tony Esposito, WDB Vice Chair

---

**I. CALL TO ORDER**

- a. Chair Shapiro called the meeting to order at 1:00 PM, via a video conferencing method as allowed for during the COVID-19 pandemic, suspending the rules for an in person meeting.

**II. INTRODUCTION**

- a. Executive Shapiro welcomed everyone on the video conference call and asked for a roll call. Everyone on the call introduced themselves and were noted by Tammy Kaser in lieu of collecting a sign-in sheet.

**III. APPROVE MINUTES OF PREVIOUS MEETING**

- a. Commissioner Swedyk made a motion to approve the SAMWA COG’s 4/17/2020 meeting minutes. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried, and the 4/17/2020 minutes were approved.

**IV. REPORTS**

- a. There were no reports to present.

**V. UNFINISHED BUSINESS**

- a. There was no unfinished business to address.

**VI. NEW BUSINESS**

## SUMMIT & MEDINA WORKFORCE AREA COUNCIL OF GOVERNMENTS

June 25, 2020

- a. **Resolution 2020-07** authorizing the second and final renewal awarded by the Workforce Development Board of Workforce Innovation & Opportunity Act funds for four (4) Subrecipient Agreements with Summit County service providers, under the State of Ohio's Comprehensive Case Management Employment Program (CCMEP) model, to provide WIOA youth services for the period of 7/1/2020 to 6/30/2021.
  - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2020-07. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
  
- b. **Resolution 2020-08** authorizing the second and final renewal, awarded by the Workforce Development Board of Workforce Innovation & Opportunity Act funds for a Subrecipient Agreement with Jobs' for Ohio's Graduates (JOG), a Medina County service provider, under the State of Ohio's Comprehensive Case Management Employment Program (CCMEP) model, to provide WIOA youth services for the period of 7/1/2020 to 6/30/2021.
  - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2020-08. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
  
- c. **Resolution 2020-09** confirming the award by the Summit and Medina Workforce Area Council of Governments of a One-Stop Operator Services contract to the County of Summit Department of Job and Family Services for the purpose of providing said services at the OhioMeansJobs Summit County Center, for the period beginning 7/1/2020 and ending 6/30/2021, with the option to renew said contract for two additional 12-month terms, in an amount not to exceed \$228,109.71
  - i. Director Marshall reviewed for the SAWMA COG Board the Request for Proposal process, which resulted in the recommendation from the Workforce Development Board One-Stop Operations Committee to award the One-Stop Operator contract to SCDJFS.
  - ii. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2020-09. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
  
- d. **Resolution 2020-10** confirming the award by the Summit and Medina Workforce Area Council of Governments of a renewal (second and final) of a One-Stop Operator Services contract with the United Labor Agency for the purpose of providing said services at the OhioMeansJobs Medina County Center, for the period beginning 7/1/2020 and ending 6/30/2021, in an amount not to exceed \$25,000.00.
  - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2020-10. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
  
- e. **Resolution 2020-11** confirming the award of Workforce Innovation & Opportunity Act funds for a contractor agreement to Callos Resource, LLC, to provide payroll services to Comprehensive Case Management Employment Program youth enrolled in the Program's Work Experiences under the Act, for the period of 7/1/2020 to 6/30/2021.
  - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2020-11. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
  
- f. **Resolution 2020-12** adopting Workforce Area 2's Operating and Administrative Budgets for

# SUMMIT & MEDINA WORKFORCE AREA COUNCIL OF GOVERNMENTS

June 25, 2020

State Fiscal Year 2021 as recommended by the Executive Committee of the Summit and Medina Workforce Development Board at their meeting held on 06/24/2020.

- i. Director Marshall called the SAMWA COG Board members' attention to Page 4 of Exhibit A, which provides budgets for all grants awarded to Area 2, including Opioid 3, Rapid Response (resource room funding), Business Resource Network Funding (Outreach expansion), and COVID-19 Emergency Recovery (for job seekers laid off due to COVID) grants.
  - ii. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2020-12. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
- g. **Resolution 2020-13** of the Summit and Medina Workforce Area Council of Governments appointing Ms. Patricia Dempsey, Vocational Rehabilitation Supervisor at Opportunities for Ohioans with Disabilities, to the Summit/Medina Workforce Development Board as a representative of a vocational rehabilitation program in Ohio Workforce Area 2.
- i. Director Marshall reviewed with the SAMWA COG Board the resignation of James Lake, formerly of Opportunities for Ohioans with Disabilities, and the organization's recommendation of Patricia Dempsey to fulfill his appointment to the WDB.
  - ii. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2020-13. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.

## VII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. Director Marshall informed those present that the SAMWA COG staff office is moving to 175 South Main Street, **Suite 209**, Akron, OH 44308, to make space in Suite 207 for the expanding staff of the Summit County Department of Economic Development.
- b. Commissioner Swedyk noted that Zoom works well for facilitating the SAMWA COG Board meetings and hopes the Board can continue using Zoom to avoid the cost of meeting space. Director Marshall noted that continuing to meet virtually is convenient and will be contingent upon guidance from the State of Ohio pertaining to COVID-19 risk levels, as well as open meetings act and such regulations.

## VIII. ADJOURNMENT

- a. Director Marshall briefly outlined a plan for the Chief Elected Officials to execute the resolutions adopted via the online meeting.
- b. Commissioner Swedyk made a motion to adjourn the meeting. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried, and the meeting was adjourned at 1:19 PM.

Prepared by:

Tammy Kaser

Operations Coordinator, SAMWA COG