



**MINUTES
OF
WEDNESDAY, SEPTEMBER 26, 2018**

Cleveland Clinic Akron General Wellness Center, Montrose Room
4125 Medina Road
Akron, Ohio 44333

Chief Elected Officials Present:	Adam Friedrich, Medina County Commissioner Ilene Shapiro, Summit County Executive
Summit/Medina Workforce Development Board (WDB) Members Present:	Jeff Bissell, WDB Chair Anthony Esposito, WDB Vice Chair
Summit & Medina Workforce Area Council of Governments Staff Present:	Grace Fry, Policy, Procurement & Performance Administrator Daniel Grantham, Operations Coordinator Christine Marshall, Executive Director
Area 2 Fiscal Agent Staff Present:	Thomas Jalbert, Fiscal Operations Manager, County of Summit Dept. of Job & Family Services Brian Nelson, Director, County of Summit Dept. of Finance & Budget
Legal Counsel Present:	Deborah Matz, Law Director, County of Summit Dept. of Law, Insurance & Risk Management

I. CALL TO ORDER

- A. Executive Shapiro called the Summit and Medina Workforce Area Council of Governments (SAMWA COG) Board meeting to order at 9:33 AM.

II. APPROVAL OF MINUTES

- A. Shapiro requested a motion to approve the SAMWA COG Board's 7/2/2018 meeting minutes. Commissioner Friedrich made the motion which Shapiro seconded. With no objections or abstentions, the motion carried.

III. REPORTS

- A. There were no reports.

IV. OLD/CONTINUING BUSINESS

- A. There was no old or continuing business to discuss.

V. NEW BUSINESS

- A. Reallocation of Year 2 Workforce Innovation & Opportunity Act (WIOA) Administration Funds
- **Resolution 2018-20** – Shapiro requested a motion to adopt Resolution 2018-20. Friedrich made the motion which Shapiro seconded. With no objections or abstentions, Resolution 2018-20, authorizing the reallocation of the \$8,060.78 balance of Year 2 WIOA Adult Administration Funds, liquidating 9/30/2018, to Year 1 Program Funds, liquidating 9/30/2019, was adopted.
- B. Appropriation of State Fiscal Year (SFY) 2019 WIOA funds to Area 2's Calendar Year 2018 Budget
- **Resolution 2018-21** – Shapiro requested a motion to adopt Resolution 2018-21. Friedrich made

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the motion which Shapiro seconded. With no objections or abstentions, Resolution 2018-21, authorizing the appropriation of SFY 2019 WIOA Program, Administration, and other workforce funds totaling \$300,000.00, to Area 2's Calendar Year 2018 Budget, was adopted.

C. Awarding the United Labor Agency (ULA) a Medina & Summit County WIOA Career Services Contract

- **Resolution 2018-22** – Shapiro requested a motion to adopt Resolution 2018-22. Friedrich made the motion which Shapiro seconded. With no objections or abstentions, Resolution 2018-22, confirming the WDB's award of a subrecipient agreement with the ULA to provide WIOA Career Services in Medina and Summit Counties, in an amount not to exceed \$1,468,155.00 during the period beginning 10/1/2018 and ending 9/30/2019, with two additional 12-month renewal options, was adopted.

D. Awarding the ULA the Medina County One-Stop Operator Services contract

- **Resolution 2018-23** – Shapiro requested a motion to adopt Resolution 2018-23. Friedrich made the motion which Shapiro seconded. With no objections or abstentions, Resolution 2018-23, confirming the WDB's award of a One-Stop Operator services contract to the ULA to operate the Medina County One-Stop Center, the OhioMeansJobs Medina County Center, in an amount not to exceed \$25,000.00 of One-Stop Center Memorandum of Understanding (MOU) Partner contributions, during the period beginning 10/1/2018 and ending 9/30/2018, with two additional 12-month renewal options, was adopted.

E. The Addition of Volunteers of America Ohio and Indiana (VOA) as an MOU Partner

- Shapiro requested clarification on the relationship between VOA and the SAMWA COG. Marshall explained that pursuant to Section 121(b)(c) of the WIOA, "Additional Partners" may be added to a Workforce Area's One-Stop MOU so long as the that organization's inclusion is consistent with the WIOA's objectives and receives permission from the Area WDB to join. VOA, a private, non-profit organization that provides services and support to individuals and communities, will become a contributing "Additional Partner" to Area 2's MOU and will house staff at the OhioMeansJobs Summit County (OMJSC) Center. Current MOU Partners benefit from VOA's inclusion because it reduces the shared costs each partner organization pays. CEOs are required to be made aware of the inclusion of any additional partners.
- **Resolution 2018-24** – Shapiro requested a motion to adopt Resolution 2018-24. Friedrich made the motion which Shapiro seconded. With no objections or abstentions, Resolution 2018-24, authorizing the inclusion of VOA as an "Additional Partner," defined in Section 121(b)(2) of the WIOA, to Area 2's SFYs 2018/2019 MOU at the OMJSC, was thus adopted.

V. GOOD OF THE ORDER

- A. Shapiro asked who would be responsible for Rea & Associate's fee for its Federal Financial Statement work. Nelsen and Marshall expressed that the cost (approximately \$6,000.00) would be paid through WIOA Administration. Citing the efforts of the Fiscal Agent staff to rectify the incorrect Federal Financial Statement originally submitted by Rea & Associates, Shapiro expressed a need to receive a full or partial refund of the fee. Matz expressed that the engagement letter has been reviewed so that the SAMWA COG knows how to properly end its relationship with the firm.

VI. ADJOURNMENT

- A. Shapiro requested a motion to adjourn the meeting. Friedrich made the motion which Shapiro seconded. With no objections or abstentions, the motion carried. The meeting adjourned at 9:41 AM.

Respectfully Submitted
Daniel Grantham
Operations Coordinator, SAMWA COG