



MEETING MINUTES
Thursday, September 26, 2019
Summa Health Medina Medical Center
3780 Medina Road, Medina, OH 44256

Chief Elected Officials (CEOs)/COG Members Present:	Ilene Shapiro, Summit County Executive Colleen Swedyk, Medina County Commissioner
Summit & Medina Workforce Area Council of Governments (SAMWA COG) Staff Present:	Christine Marshall, Executive Director Tammy Kaser, Operations Coordinator
Area 2 Fiscal Agent Staff Present:	Thomas Jalbert, Fiscal Operations Manager, County of Summit Dept. of Job & Family Services
Legal Counsel Present:	Deborah Matz, Law Director, County of Summit Dept. of Law, Insurance, & Risk Management
Workforce Development Board members present:	Jeff Bissell, Chair

I. CALL TO ORDER

- a. Chair Shapiro called the meeting to order at 9:21 AM.

II. INTRODUCTION

- a. All present were introduced.

III. APPROVE MINUTES OF PREVIOUS MEETING

- a. Commissioner Swedyk made a motion to approve the SAMWA COG's 7/8/19 meeting minutes. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.

IV. REPORTS

- a. There were no reports to present

V. UNFINISHED BUSINESS

- a. There was no unfinished business to address

VI. NEW BUSINESS

- a. **Resolution 2019-21** authorizing the first of two renewals of an award by the Summit/Medina Workforce Development Board of Workforce Innovation & Opportunity Act funds for a Subrecipient Agreement with United Labor Agency to provide Career Services in Medina and Summit Counties in an amount not to exceed \$1,455,000.00 during the period of 10/1/2019 to 9/30/2020, with one remaining 12-month renewal option.
 - i. Executive Shapiro and Director Marshall discussed Career Services performance and the challenge of outreach to populations not making it in to an OhioMeansJobs Center
 - ii. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2019-21. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.

SUMMIT & MEDINA WORKFORCE AREA COUNCIL OF GOVERNMENTS

September 26, 2019

- b. **Resolution 2019-22** amending Resolution 2019-18 which authorized the Summit and Medina Workforce Area Council of Governments to enter into a Subgrant Agreement with the Ohio Department of Job and Family Services for the purpose of receiving a grant from the U.S. Department of Labor's Workforce Innovation Fund, awarded to pilot a Wage Pathways program in Summit County.
 - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2019-22. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
- c. **Resolution 2019-23** amending Resolution 2019-19 which authorized the Summit and Medina Workforce Area Council of Governments to execute an addendum extending the termination date of the Subrecipient agreement with the County of Summit Department of Job and Family Services to participate in the close-out period of the U.S. Department of Labor's (DOL) Workforce Innovation Fund Grant (WIF), also known as the Wage Pathways special grant program.
 - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2019-23. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
- d. **Resolution 2019-24** amending Resolution 2019-11 of the Summit and Medina Workforce Area Council of Governments, which authorized the execution of the Data Sharing and Confidentiality Agreement between the Ohio Department of Job and Family Services and Ohio Local Workforce Area 2, to provide Area 2's public workforce system with access to specific Wage Record information and Unemployment Insurance Claimant data.
 - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2019-24. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
- e. **Resolution 2019-25** to adopt adjusted Program and Administrative Operating Budgets for State Fiscal Year 2020 as recommended by the Summit and Medina Workforce Development Board at their regular meeting held on 9/26/2019.
 - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2019-25. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.

VII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. Next WDB meeting – 11/21/2019, 8:00 AM, Cleveland Clinic Akron General Wellness Center
- b. Next COG meeting to be scheduled before December 31, 2019

VIII. ADJOURNMENT

- a. Commissioner Swedyk made a motion to adjourn the meeting. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried, and the meeting was adjourned at 9:31 AM.

Prepared by:

Tammy Kaser

Operations Coordinator, SAMWA COG