

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING
OF
JANUARY 17, 2018
7:30 AM**

Summit & Medina Workforce Area Council of Governments (SAMWA COG) Offices
191 South Main Street
Akron, Ohio 44308

I. CALL TO ORDER

- A. Introduction of members, staff and guests (Tony Esposito, Chair)

II. APPROVAL OF MINUTES

- A. Motion to approve the November 3, 2017 Executive Committee meeting minutes
(attachment 1)

III. REPORTS

IV. OLD/UNFINISHED BUSINESS

- A. Calendar Year 2018 Regular WDB & Committee Schedule *(attachment 2)*
i. Please note: up-to-date schedule at <https://tinyurl.com/wdb2018>
- B. Update on Area 2's State Fiscal Year (SFY) 2018 Budget and budgetary line items
(attachment 3)

V. NEW BUSINESS

- A. Discussion on amendments to the SAMWA COG's Acquisition & Purchasing Policies' purchasing threshold for the Executive Director *(attachment 4)*
- B. Notice on WDB member Paul Zimmerman's retirement *(attachment 5)*
- C. Appointment of new Summit and Medina WDB Members
i. Martin Helms (S) – Akron Area Electrical Joint Apprenticeship & Training Committee *(attachment 6a)*
ii. Nellie Rodman (M) – Westfield Bank *(attachment 6b)*
iii. Sharlonda Harvey (S) – US Foods *(attachment 6c)*
• Motion to recommend the appointment of Summit & Medina County WDB nominees to the SAMWA COG

VI. GOOD OF THE ORDER

- A. Reminder: upcoming meetings:
i. SAMWA COG Board – 7:30 AM on 1/25/2018 @ Cleveland Clinic Akron General Wellness Center, Montrose
ii. Performance Committee – 3:00 PM on 1/30/2018 @ SAMWA COG Offices
iii. Finance Committee – 8:00 AM on 2/7/2018 @ SAMWA COG Offices
iv. Regular WDB Meeting – 8:00 AM on 2/14/2018 @ SummaHealth Medina Medical Center
v. *One Stop Committee – 2/14/2018, immediately following WDB Meeting (to be confirmed)*

VII. ADJOURNMENT