

**SUMMIT & MEDINA WORKFORCE DEVELOPMENT BOARD (WDB)  
EXECUTIVE COMMITTEE MEETING  
OF  
MONDAY, JUNE 19, 2017  
10:00 AM**

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Summit & Medina Workforce Area Council of Governments (SAMWA COG) Offices  
191 South Main Street  
Akron, Ohio 44308

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WDB Members Present:	Jeffery Bissell, Finance Committee Chair
WDB Members Present by Phone:	Robert DeJournett, Performance Committee Chair; Anthony Esposito, WDB Chair
SAMWA COG Staff Present	Daniel Grantham, Operations Coordinator; Christine Marshall, Executive Director

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**I. CALL TO ORDER**

- The meeting was called to order by Esposito at 10:26 AM.

**II. APPROVAL OF MINUTES**

- Bissell made a motion to approve the 5/3/2017 Executive Committee meeting minutes. Esposito seconded the motion and the minutes were thus approved.

**III. REPORTS**

- None

**IV. OLD/UNFINISHED BUSINESS**

- None

**V. NEW BUSINESS**

- Renewal of Tri-County Jobs for Ohio's Graduates' (JOG) for Medina County Workforce Innovation & Opportunity Act (WIOA) Youth Services in Medina County
  - o Marshall explained that JOG currently provides WIOA Youth (W-Y) Services in Medina County under the umbrella of Ohio's Comprehensive Case Management Employment Program (CCMEP) as procured the previous year and selected by the WDB Performance Committee. The renewal is for JOG to provide W-Y Services in Medina County during State Fiscal Year (SFY) 2018 (7/1/2017-6/30/2018). The contract amount is not to exceed \$200,000.00. JOG's SFY 2017 contract is for \$250,000.00, but will be reduced for SFY 2018 because Medina County's SFY 2018 State issued W-Y allocation was reduced. It was noted that JOG will also be awarded a CCMEP Temporary Assistance for Needy Families (TANF) Youth contract from Medina Job and Family Services which can be leveraged to offset W-Y reductions. The Executive Committee is now asked to consider recommending JOG for the SFY 2018 Medina County WIOA CCMEP Youth contract to the SAMWA COG Board.
  - o Bissell asked if any additional W-Y allocation changes are expected prior to 7/1/2017.
    1. Marshall it is unlikely that the State would reduce the allocation in the days prior to 7/1/2017 given youth allocations are fully committed on a SFY. Also noted was it is estimated that JOG will have \$50,000.00 in carry-over funds to add to the SFY 2018 allocation. Additionally, Area 2 contracts are awarded in "not to exceed" amounts with every offer letter and subsequent contract including a paragraph on the possibility of reduced funding.
  - o DeJournett expressed that JOG met with the Performance Committee on 6/9/2017.

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- The Committee was impressed with JOG's breadth of experience with youth services.
- o Bissell made a motion to recommend the award of a WIOA CCMEP Youth Contract to JOG to provide Services in Medina County for SFY 2018 in a contract amount not to exceed \$200,000.00. Esposito seconded the motion, thus adopting the Executive Committee's recommendation.
  - o Esposito commented that it is expected the SAMWA COG will act on the Executive Committee's recommendation at the 6/28/2017 meeting of its Board.
- Including Goodwill Industries of Akron (GW) & Summit County Developmental Disabilities Board (SCDDB) to the Area 2 Partner Memorandum of Understanding (MOU) as "Additional Partners"
    - o Marshall expressed that while coordination of the MOU is handled by the WDB staff, its budget is comprised of Partner Contributions that are separate from WIOA allocations managed by the WDB. WIOA identifies required MOU Partners who must sign the MOU and make fiscal contributions to the MOU's shared cost pool. These funds are then used for the operation of a federally mandated One-Stop Employment Center. WIOA Section 121(b)(2) allows Local Workforce Areas to include *Additional Partners* in the MOU so long as the Partner Agencies meet the criteria identified in Section 121(b)(2). Additional Partners help to spread cost sharing across more entities, thereby reducing costs for all MOU partners. GW and SCDDDB have expressed interest to the WDB staff to be partners at the OMJ Summit Center. Marshall expressed that they both meet the criteria of Section 121(b)(c). This is true as both agencies work to provide employment opportunities to individuals with barriers to employment. These efforts align with components of the WIOA. In addition to these efforts, SCDDDB provides SCDDDB clients with Job Coaches to work at OMJSC performing tasks such as greeting the public and creating welcome packets. WIOA requires the WDB make a recommendation on the inclusion of Additional Partners. If passed, the recommendation will be shared with the SAMWA COG approving of their inclusion via resolution.
    - o DeJournett, Bissell and Esposito expressed support for including GW and SCDDDB as "Additional Partners" to the Area 2 Partner MOU.
    - o Bissell asked if is possible to recruit other Additional Partners.
      1. Marshall expressed yes and this would help to further reduce current Partner costs.
    - o Bissell made a motion to recommend the inclusion of GW and SCDDDB as Additional Partners to the Area 2 Partner MOU. Esposito seconded the motion, thus adopting the recommendation.

### VI. GOOD OF THE ORDER

- Marshall reviewed a schedule of up-coming Workforce Area 2 meetings, including:
  - o Finance Committee – 8:00 AM on 6/26/2017 at the SAMWA COG offices;
  - o SAMWA COG Board – 7:30 AM on 6/28/2017 at the Cleveland Clinic Akron General Wellness Center in Montrose;
  - o Performance Committee – 8:00 AM on 7/28/2017 at the SAMWA COG offices
  - o Regular WDB Meeting – 8:00 AM on 8/9/2017 at to to-be-determined location.

### VII. MEETING ADJOURNMENT

- Bissell Made a motion to adjourn the meeting. DeJournett seconded the motion, thus adjourning the meeting at 10:55 AM.

*Respectfully Submitted,*  
*Daniel Grantham*  
*Operations Coordinator, SAMWA COG*