

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE  
MEETING AGENDA  
of  
Friday, January 20, 2017  
7:30 AM**

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Panera Bread, Montrose  
West Market Plaza Shopping Center  
3895 Medina Rd, Akron, OH 44333

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- I. Welcome**
- a. Introduction of members, staff, and guests (Chair, Tony Esposito).
- II. Approval of Minutes**
- a. Motion to approve the Minutes for the September 7, 2016 Executive Committee Meeting (*attachment*).
- b. Motion to approve Minutes from the October 5, 2016 Executive Committee Meeting (*attachment*).
- III. Reports**
- a. None
- IV. Old/Unfinished Business**
- a. None
- V. New Business**
- a. **Review** the Draft Agenda for the 1/25/2017 Regular Summit/Medina Workforce Development Board (WDB) Meeting (*attachment*).
- VI. Good of the Order**
- a. Notice of the letter sent 1/9/2017 to Ronald Weber, Budget Coordinator, Ohio Department of Job and Family Services' Office of Workforce Development, thanking him for WIOA Fiscal Training Presentation, given to WDB members and Area 2 staff on 1/6/2017 at OhioMeansJobs Summit County (*attachment*).
- b. Notice of the WDB bylaw-required attendance of all Committee Chairs at future Executive Committee Meetings.
- c. Discussion regarding the best methods to involve all WDB Board Members on a WDB Committee.
- d. Notice on WDB/Committee Meeting attendance requirements per "Sunshine Laws" and the WDB bylaws.
- e. Reminder: The Finance Committee will meet on Monday, 1/23/2017. The meeting will begin at 8:00 AM in the JFS Conference Room, located at OhioMeansJobs Summit County.
- VII. Meeting Adjournment**