

# Summit/Medina Workforce Development Board

## EXECUTIVE COMMITTEE MINUTES

### MEETING MINUTES

June 13, 2016

Panera Bread

3895 Medina Road, Akron, OH 44333

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WDB Members Present: Anthony Esposito, Vice Chair; Johnathan Miller, Chair

Guests and Staff Present: Pat Divoky, Jeffrey Felton, Daniel Grantham, Christine Marshall

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I. The meeting was called to order at 2:59 p.m. by Jonathan Miller, Chair of Summit/Medina WDB, with a welcome and introductions.

II. Approval of minutes

- Miller motioned to approve the draft minutes from the May 24, 2016 Executive Committee Meeting. Anthony Esposito, Vice Chair, seconded this motion. The motion passed.

III. Old/Unfinished Business

Notice on Data Sharing Agreement

- Christine Marshall, Deputy Director, Summit County Department of Job and Family Services (SCDJFS) provided notice on the status of the 2017 Data Sharing Agreement and Summit County's decision to submit it separately from Medina County.
  - Jeffrey Felton, Director, Medina County Dept. of Job and Family Services (MCDJFS), inquired about how Medina and Summit County will comply with WIOA rules which stipulate area performance reporting.
    - Marshall said Medina and Summit Counties will not have the other county's wage records
    - Felton said he would like to see the Data Sharing agreement so that data sharing could be pursued in the future. Marshall agreed to send the agreement to Felton following adjournment of the meeting.

Notice on Submission of CCMEP Plans

- Marshall and Felton discussed each county's submission of the CCMEP plan, showing two e-mails which verified the reception of these plans by the Ohio Department of Job and Family Services (ODJFS).

IV. New Business

Approval of Medina County Board of Commissioners' Resolution No. 16-0410

- Marshall began discussion to Approve Medina County Board of Commissioners' (MCBC) Resolution No. 16-0410, Intent to Change County [Workforce] Agency's Organizational Structure from Medina County Workforce Development to MCDJFS. Marshall explained

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that the commissioners were told by the state that the Resolution should have first been approved by the WDB before it was voted on by MCBC.

- Miller motioned to approve MCBC Resolution No. 16-01410 and Esposito seconded this motion. The motion passed.

### Approval of Extending JOG Contract to July 31, 2016

- Marshall, Per Carol Wargo, Workforce Consultant, discussed extending the current Medina County Youth Program (MCYP) with JOG until July 31, 2016. The extension provides additional time for the execution of a new contract – contingent on funding.
- Miller expressed that JOG was the only organization to submit a proposal. Marshall expressed that the Performance Committee's findings on JOG's proposal will be discussed at that Committee's next meeting.
- Marshall expressed that ODJFS has okayed to continuation of services provided by JOG regardless of the contract end date.
- Felton expressed that he did not want to negatively impact JOG clients or employees by temporarily halting operations for 13 to 15 days to execute the PY 2016-2017 contract. Felton added that JOG has underspent, so there is approximately \$10,000.00 in stop gap funding, which allows JOG to continue operations in July.
  - Miller motioned to approve extending the current MCYP with JOG until July 31, 2016 and Esposito seconded the motion. The motion passed.

### Approval of WDB Chair Signature on Letter of Intent to Participate in CCMEP

- Marshall began discussion to approve WDB Chair signature on the Letter of Intent to Participate in CCMEP.
- Pat Divoky, Director, SCDJFS, expressed recent developments related to the submission of the letter. First, Divoky said that the State of Ohio has agreed to hold counties harmless should any financial ramifications from the Federal Government occur.
- Divoky addressed why Jason Dodson, Chief of Staff, Summit County, redrafted the letter. Dodson's reason for redrafting the letter into the form presented to the Committee was due to the first draft letter's use of "hold harmless." Two government entities cannot hold each other harmless because the nature of the relationship comprises an agreement. Such agreements require the involved parties to have funds encumbered in amounts to reflective of potential liabilities stemming from any future litigation.
  - Miller motioned to approve the Letter of Intent, and Esposito seconded the motion. The motion was approved and Miller signed two copies of the letter.

- V. Miller motioned to adjourn the meeting, and Esposito seconded the motion. The meeting was adjourned at 3:26 pm.