

**SUMMIT/MEDINA WORKFORCE INVESTMENT BOARD  
EXECUTIVE COMMITTEE  
MEETING AGENDA  
of  
JANUARY 6<sup>th</sup>, 2016  
7:30 a.m.**

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Panera Bread  
3895 Medina Rd.  
Akron, OH 44333

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- I. Welcome
- II. Review of January 13<sup>th</sup> WDB meeting draft agenda
  - a. Welcome packet for new members
    - i. Welcome letter
    - ii. Roster
    - iii. Meeting schedule
  - b. Sample certificate of recognition
    - i. Jon presents
- III. Membership composition update
  - a. Medina term dates
- IV. John Chamberlin itinerary
- V. Regional planning update
- VI. Adjournment