

Summit/Medina Workforce Development Board

EXECUTIVE COMMITTEE MINUTES

January 6, 2016 – 7:30 a.m.

Panera Bread
3895 Medina Road
Akron, OH 44333

Members Present: Tony Esposito, Jon Miller
Staff Present: Grace Fry, Bill Hanigan, Christine Marshall

The meeting was called to order at 7:45 a.m.

- I. Welcome
- II. Review of January 13th WDB meeting draft agenda
 - a. Add phone number for AGHWC
 - b. Only previous WIB members to vote on minutes
 - c. Committee establishment
 - i. Change Personnel Committee to Ad Hoc Hiring Committee
 - ii. Future committees: Policy, Performance
 - d. Long-serving WIB members to be recognized: Diana Clarke, Malcolm Costa, Brent Hendren, Bob Gillingham – members to be contacted, sample certificate approved
 - e. Update roster for new member welcome packet to be sent electronically
- III. Membership composition update
 - a. Seeking Summit business member, Medina/Regional disability services member
- IV. Medina terms ending 6/30/17, same term as Summit – turnover during year likely to occur, continue status quo
- V. John Chamberlin itinerary
 - a. Tentative lunch -- Chamberlin and Executive Committee 1/13/16 after WDB meeting – will confirm
- VI. Regional planning update
 - a. Provide regional map to Chamberlin, WDB members for 1/13/16 WDB meeting

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The meeting adjourned at 8:49 a.m.

Prepared by:

Grace Fry

Executive Assistant

Summit County Dept. of Job & Family Services