

# SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD FINANCE COMMITTEE MEETING MINUTES

OF

JUNE 27, 2017

SUMMIT & MEDINA WORKFORCE AREA COUNCIL OF GOVERNMENTS (SAMWA COG) OFFICES  
191 S. MAIN ST, AKRON, OH 44308

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Present Workforce Development Board (WDB)/Committee Members: Jeff Bissell, Finance Committee Chair

WDB Members Present by Phone: Sharlene Chesnes, WDB Vice Chair (present until 8:47 AM)

Absent WDB/Committee Members: Mark Derrig, David Prentice

Present Summit & Medina Workforce Area Council of Governments (SAMWA COG) Staff: Daniel Grantham, Operations Coordinator  
Christine Marshall, Executive Director

Area 2 Staff Present: Terri Burns, CFO, County of Summit Dept. of Job & Family Services (CSDJFS)  
Brian Nelsen, Director, County of Summit Dept. of Finance & Budget (CSDFB)

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## I. INTRODUCTION

- Bissell called the meeting to order 8:07 AM with an introduction of SAMWA COG and Area 2 Staff present.

## II. APPROVAL OF MINUTES

- Without a quorum of Finance Committee members, Bissell motioned to seek approval of the 2/27/2017 and 3/20/2017 via e-mailed polling of the absent Committee members.

## III. REPORTS

- Burns began discussion on Area 2 Financials as of 5/31/2017.
  - i. Workforce Innovation and Opportunity Act (WIOA) Program (WIOA-P) Grants Report
    - Burns explained the 5/31/2017 reports reflect contract expenditures through 4/30/2017. With all providers paid through 4/30/2017, Area 2's WIOA-P expenditures for State Fiscal Year (SFY) 2017/WIOA Program Year (WPY) 2016 total \$2,511,403.80, leaving an available balance of \$984,245.62.
  - ii. WIOA Administration (WIOA-A) Grants Report
    - Burns explained that payroll is not an accrued expense at the present time. Payroll will be accrued beginning SFY2018. WIOA-A expenditures are through 5/31/2017 and reflect the start of SAMWA COG payroll expenses on 3/20/2017, purchases and expenses for office supplies, the fiscal officer fee, and other expenses. Area 2's WIOA-A expenditures through 5/31/2017 total \$71,976.31, leaving an available balance of \$617,748.07.
    - Burns expressed that Year 2 WIOA-A funds (SFY2016/WPY2015) which expire on 6/30/2017 will be moved to WIOA-P, allowing them to be expended by the liquidation date of 9/30/2017.
    - Nelsen expressed that unspent WIOA-A funds will be reallocated to the appropriate WIOA grant pools (for example: WIOA-A Adult is moved to WIOA-P Adult). Reallocation will occur during the liquidation period, which occurs during quarter one of SFY2018/WPY2017 (7/1/2017-9/30/2018).
      - Bissell asked if reallocation of WIOA-A to WIOA-P is done on a county-by county basis. Burns expressed that WIOA-A/WIOA-P reallocations are made on a county basis, with Medina/Summit County WIOA-A grants reallocated to the Medina/Summit County WIOA-P funding pool.
  - iii. American Job Center network (AJCN) Branding & OhioMeansJobs (OMJ) Center Resource Sharing Grants
    - The full balance of AJCN Branding grant is available to expend and must be used by 6/30/2017. A purchase order (PO) from Ellet Signs will be issued to ensure funding is used for new signage at OMJ

## SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD (WDB)

Summit County (OMJSC) by 6/31/2017. Because OMJ Medina County (OMJMC) is relocating to a historic district, discussion is needed to ensure AJCN-branded signage is compliant with zoning rules.

- Approximately ¼ of the OMJ Center Resourcing Sharing grant, or \$47,273.90, is available to expend. It is expected that these funds will be spent prior to the start of SFY2018.

### iv. Financials by Contracts

- Nelsen expressed that he anticipates all youth services providers in Medina and Summit Counties Summit – Akron Urban League (AUL), Jobs for Ohio's Graduates (JOG), and Hattie Larlham – to carry over funds.
- Noting a relatively high level of unused funds, Bissell inquired about Hattie Larlham's contract.
  - Marshall expressed WIOA requires the provision of services to serve disabled youth, and this contract, new for SFY2017, addresses this requirement. Hattie Larlham is an expert in this area, and they are currently providing quality services to approximately 10-15 disabled youths with intensive needs. There is a limited number of youth eligible to receive services under this contract, and given the first year contract expenditures, it may be advisable to reduce the award amount in the future.
- Bissell inquired about the expected date on which SFY2017 contracts will be paid out.
  - Marshall expressed that final SFY contract invoices are usually paid by September of the following SFY, at which time carry over amounts will be known for certain.

## IV. OLD/UNFINISHED BUSINESS

- None

## V. NEW BUSINESS

- Burns began discussion on estimated WIOA allocations for SFY/Federal Fiscal Year (FFY). She noted that final numbers will become available in September.
  - i. State WPY2017/SFY2018 WIOA-P & WIOA-A Allocations (Available 7/1/2017)
    - The estimated allocations for WPY2017 are:
      - WIOA Adult = \$153,121.00
      - WIOA Dislocated Worker = \$140,800.00
      - CCMEP WIOA Youth = \$1,264,064.00
      - WPY2017 Total = \$1,557,985.00
  - ii. WPY2017 + FFY2018 WIOA-P & WIOA-A Allocations (Available 10/1/2017)
    - The estimated total allocation, including FFY2018 allocations available 10/1/2017 are:
      - WIOA Adult = \$1,202,457.00
      - WIOA Dislocated Worker = \$890,995.00
      - CCMEP WIOA Youth = \$1,264,064.00
      - WPY2017 & FFY2018 Total = \$3,357,516.00
  - iii. Discussion of on estimated allocations
    - Burns noted the estimated allocations represent a 2.5% decrease from the previous WPY/FFY. It is unlikely that the WPY2017 allocation amount will change. FFY2018 allocations may still be changed.
    - Citing the President's Proposed FFY2018, Chesnes asked if dramatic reductions in funding could be anticipated for the FFY2018 allocation.
      - Marshall expressed that future allocation reductions could be dramatic.
      - Nelsen expressed that Presidential Budget proposals seldom make it through the legislative process in their original form. Any reduction in allocations related to the FFY2018 budget would not be felt by Area 2 until FFY2019.
- Burns introduced the WIOA Area 2 WPY2017/SFY2018 Preliminary Operating Budget
  - i. Discussion on the Preliminary Operating Budget
    - Marshall expressed that for the authorization of contracts slated to occur the following day (6/28/2017) at a meeting of SAMWA COG Board, the Finance Committee must now consider and move to recommend the Preliminary Operating Budget for WPY2017/SFY2018. It is important to note that WIOA Adult and Dislocated Worker contracts starting in SFY2018 will be realigned to expire on 9/30/2018, the end of FFY2018. The State of Ohio has given Area 2 permission to proceed in this manner.
    - Bissell asked if it was necessary to keep allocations separated by county.

## SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD (WDB)

- Marshall expressed that the SAMWA COG has instructed funding to be pooled separately by county. With significant WPY2016/SFY2017 carryover expected for WPY2017/SFY2018, keeping the funds separated by county will not significantly impact the Area's overall for the WPY2017/SFY2018.
- Nelsen expressed that it is likely that the State will continue to reduce allocation levels in the future, but regardless of these cuts, each county takes a portion of those funds for its programs.
- Marshall expressed that to a certain extent, this split is necessary. Summit County is a more populous Metropolitan county, which requires the presence of certain "niche" services providers to address Metropolitan county needs that are not always present in more rural counties like Medina County. That said, certain services are required in all counties, such as Adult and Dislocated Worker services. It is costlier to have two distinct contracts for these services. WIOA, the State, the Northeast Ohio Workforce Area, and expected future funding cuts may push consideration of multicounty contracts.
- Bissell asked about the Wage Pathways Workforce Innovation Fund (WIF) Grant.
  - Marshall expressed that WIF grants are issued by the US Dept. of Labor (DOL) to support the design and execution of unique evidence-based program policies and strategies. The Wage Pathway program, expected to begin in September, builds upon the Comprehensive Case Management Employment Program (CCMEP) model and is being piloted by the urban and rural counties of Ashtabula, Cuyahoga, Ottawa and Summit. The goal is to get work-ready CCMEP participants into work faster by providing incentive payments for wage increases. Cuyahoga and Summit Counties prepared the initial proposal, and after a lengthy, extensive review process by the State and Ohio State University, the program model the state decided to implement represents a dramatic change from what was originally proposed. 10.0% of the WIF grant allocated to Summit County, approximately \$81,000.00, will be retained for Administration.
- Bissell expressed that before he would move to recommend the Preliminary WPY2017/SFY2018 budget, the following changes should be made:
  - Under "2017-18 Operating Budget – Program" change "Operations" to "CSDJFS"; and
  - In the same area, spell out On-the-Job Trainings (OJTs) and Individual Training Accounts (ITAs)
- ii. Motion to Recommend the Preliminary Operating Budget to the SAMWA COG Board
  - Bissell moved to recommend to the SAMWA COG the adoption of the Preliminary Operating Budget for WPY2017/SFY2018. Without a quorum of Finance Committee members, Bissell motioned to seek approval of the recommendation via e-mailed polling of the committee members.

## VI. GOOD OF THE ORDER & ANNOUNCEMENTS

- Bissell requested a status update on Rea & Associates' fiscal review of Area 2. Burns expressed that she is still in the process of gathering the information Rea & Associates and the review is expected to begin shortly.
- Marshall provided an update on the Subgrant Agreement, the mechanism through which the State of Ohio distributes federal grants to Areas. In order to receive WPY2017/SFY2018 funds, Agreement must be signed. Previously, CSDJFS was the State subrecipient but under the SAMWA COG the subrecipient will be CSDFB.
- Burns expressed that an appropriations resolution may be needed for the 6/8/2017 SAMWA COG Board meeting (following adjournment, it was determined that this Resolution was not needed for 6/8/2017).
- Marshall reminded those present of the upcoming Regular WDB meeting, slated for 8/9/2017 at 8:00 AM. Bissell expressed that while he could not attend this meeting, he would be able to attend the 8/1/2017 Finance Committee Meeting to develop a PowerPoint presentation comparing WPY2017/SFY2018 allocations to the previous WPY/SFY. Burns will present the PowerPoint at the 8/9/2017 meeting.

## VII. ADJOURNMENT

- The meeting was adjourned at 9:21 AM.

*Respectfully submitted,*  
*Daniel Grantham, Operations Coordinator*  
*SAMWA COG*

2016-17 Area 2 Financials as of May 31, 2017

6/27/17 WDB Finance Committee Meeting

	Year 2 Funds Available at 6/30/16	2016-17 Allocations (Year 1 Funds)	2016-17 Total Available	Disbursements Jul 2016 - May 2017	Available Balance before Accruals/Oblig.	Accruals & Obligations	Available to Expend at 05/31/17	% Avail. to Expend
<b>WIOA PROGRAM GRANTS</b>								
Adult Program	42,322.91	1,091,366.00	1,133,688.91	1,036,992.25	96,696.66	96,696.66	0.00	0.00%
Dislocated Program	741,993.37	855,375.00	1,597,368.37	500,626.57	1,096,741.80	270,904.05	825,837.75	51.70%
Youth Program	314,767.42	1,152,034.00	1,466,801.42	973,784.98	493,016.44	334,608.57	158,407.87	10.80%
<b>Total - WIOA Programs</b>	<b>1,099,083.70</b>	<b>3,098,775.00</b>	<b>4,197,858.70</b>	<b>2,511,403.80</b>	<b>1,686,454.90</b>	<b>702,209.28</b>	<b>984,245.62</b>	<b>23.45%</b>
<b>WIOA ADMINISTRATION GRANTS</b>								
Adult Admin	112,629.19	121,264.00	233,893.19	5,691.80	228,201.39	0.00	228,201.39	97.57%
Dislocated Admin	108,113.22	95,040.00	203,153.22	14,659.25	188,493.97	0.00	188,493.97	92.78%
Youth Admin	122,558.91	128,003.00	250,561.91	49,509.20	201,052.71	0.00	201,052.71	80.24%
<b>Total - WIOA Administration</b>	<b>343,301.32</b>	<b>344,307.00</b>	<b>687,608.32</b>	<b>69,860.25</b>	<b>617,748.07</b>	<b>0.00</b>	<b>617,748.07</b>	<b>89.84%</b>
<b>TOTAL - ALL WIOA FUNDS</b>	<b>1,442,385.02</b>	<b>3,443,082.00</b>	<b>4,885,467.02</b>	<b>2,581,264.05</b>	<b>2,304,202.97</b>	<b>702,209.28</b>	<b>1,601,993.69</b>	<b>32.79%</b>
<b>OTHER GRANTS</b>								
SFY17 OMJ Ctr Resource Shrng	0.00	210,650.00	210,650.00	163,376.10	47,273.90	0.00	47,273.90	22.44%
AJC Branding	0.00	7,000.00	7,000.00	0.00	7,000.00	0.00	7,000.00	100.00%
<b>Total - Other</b>	<b>0.00</b>	<b>217,650.00</b>	<b>217,650.00</b>	<b>163,376.10</b>	<b>54,273.90</b>	<b>0.00</b>	<b>54,273.90</b>	<b>24.94%</b>

## 2016-17 Area 2 Financials as of May 31, 2017 - By County

6/27/17 WDB Finance Committee Meeting

	Year 2 Funds Available at 6/30/16	2016-17 Allocations (Year 1 Funds)	2016-17 Total Available	Disbursements Jul 2016 - May 2017	Available Balance before Accruals/Oblig.	Accruals & Obligations	Available to Expend at 05/31/17	% Avail. to Expend
<b>WIOA PROGRAM GRANTS</b>								
<b>SUMMIT</b>								
Adult Program	23,060.82	892,571.84	915,632.66	818,936.00	96,696.66	96,696.66	0.00	0.00%
Dislocated Program	511,482.37	676,497.26	1,187,979.63	393,938.73	794,040.90	175,120.46	618,920.44	52.10%
Youth Program	233,228.28	947,166.99	1,180,395.27	809,153.99	371,241.28	235,011.69	136,229.59	11.54%
<b>Subtotal - Summit</b>	<b>767,771.47</b>	<b>2,516,236.09</b>	<b>3,284,007.56</b>	<b>2,022,028.72</b>	<b>1,261,978.84</b>	<b>506,828.81</b>	<b>755,150.03</b>	<b>22.99%</b>
<b>MEDINA</b>								
Adult Program	19,262.09	198,794.16	218,056.25	218,056.25	0.00	0.00	0.00	0.00%
Dislocated Program	230,511.00	178,877.74	409,388.74	106,687.84	302,700.90	95,783.59	206,917.31	50.54%
Youth Program	81,539.14	204,867.01	286,406.15	164,630.99	121,775.16	99,596.88	22,178.28	7.74%
<b>Subtotal - Medina</b>	<b>331,312.23</b>	<b>582,538.91</b>	<b>913,851.14</b>	<b>489,375.08</b>	<b>424,476.06</b>	<b>195,380.47</b>	<b>229,095.59</b>	<b>25.07%</b>
<b>Total - WIOA Programs</b>	<b>1,099,083.70</b>	<b>3,098,775.00</b>	<b>4,197,858.70</b>	<b>2,511,403.80</b>	<b>1,686,454.90</b>	<b>702,209.28</b>	<b>984,245.62</b>	<b>23.45%</b>
<b>WIOA ADMINISTRATION GRANTS</b>								
<b>SUMMIT</b>								
Adult Admin	107,167.64	99,174.65	206,342.29	4,855.19	201,487.10	0.00	201,487.10	97.65%
Dislocated Admin	99,198.15	75,166.22	174,364.37	8,370.18	165,994.19	0.00	165,994.19	95.20%
Youth Admin	112,859.91	105,240.76	218,100.67	39,810.20	178,290.47	0.00	178,290.47	81.75%
<b>Subtotal - Summit</b>	<b>319,225.70</b>	<b>279,581.63</b>	<b>598,807.33</b>	<b>53,035.57</b>	<b>545,771.76</b>	<b>0.00</b>	<b>545,771.76</b>	<b>91.14%</b>
<b>MEDINA</b>								
Adult Admin	5,461.55	22,089.35	27,550.90	836.61	26,714.29	0.00	26,714.29	96.96%
Dislocated Admin	8,915.07	19,873.78	28,788.85	6,289.07	22,499.78	0.00	22,499.78	78.15%
Youth Admin	9,699.00	22,762.24	32,461.24	9,699.00	22,762.24	0.00	22,762.24	70.12%
<b>Subtotal - Medina</b>	<b>24,075.62</b>	<b>64,725.37</b>	<b>88,800.99</b>	<b>16,824.68</b>	<b>71,976.31</b>	<b>0.00</b>	<b>71,976.31</b>	<b>81.05%</b>
<b>Total - WIOA Administration</b>	<b>343,301.32</b>	<b>344,307.00</b>	<b>687,608.32</b>	<b>69,860.25</b>	<b>617,748.07</b>	<b>0.00</b>	<b>617,748.07</b>	<b>89.84%</b>
<b>TOTAL - ALL WIOA FUNDS</b>	<b>1,442,385.02</b>	<b>3,443,082.00</b>	<b>4,885,467.02</b>	<b>2,581,264.05</b>	<b>2,304,202.97</b>	<b>702,209.28</b>	<b>1,601,993.69</b>	<b>32.79%</b>

2016-17 Area 2 Financials as of May 31, 2017 - By County

6/27/17 WDB Finance Committee Meeting

	Year 2 Funds Available at 6/30/16	2016-17 Allocations (Year 1 Funds)	2016-17 Total Available	Disbursements Jul 2016 - May 2017	Available Balance before Accruals/Oblig.	Accruals & Obligations	Available to Expend at 05/31/17	% Avail. to Expend
<b>OTHER GRANTS</b>								
<b>SUMMIT</b>								
SFY17 OMJ Ctr Resource Shrng	0.00	189,095.60	189,095.60	141,821.70	47,273.90	0.00	47,273.90	25.00%
AJC Branding	0.00	3,500.00	3,500.00	0.00	3,500.00	0.00	3,500.00	100.00%
<b>Subtotal - Summit</b>	<b>0.00</b>	<b>192,595.60</b>	<b>192,595.60</b>	<b>141,821.70</b>	<b>50,773.90</b>	<b>0.00</b>	<b>50,773.90</b>	<b>26.36%</b>
<b>MEDINA</b>								
SFY17 OMJ Ctr Resource Shrng	0.00	21,554.40	21,554.40	21,554.40	0.00	0.00	0.00	0.00%
AJC Branding	0.00	3,500.00	3,500.00	0.00	3,500.00	0.00	3,500.00	100.00%
<b>Subtotal - Medina</b>	<b>0.00</b>	<b>25,054.40</b>	<b>25,054.40</b>	<b>21,554.40</b>	<b>3,500.00</b>	<b>0.00</b>	<b>3,500.00</b>	<b>13.97%</b>
<b>TOTAL - OTHER</b>	<b>0.00</b>	<b>217,650.00</b>	<b>217,650.00</b>	<b>163,376.10</b>	<b>54,273.90</b>	<b>0.00</b>	<b>54,273.90</b>	<b>24.94%</b>

Note: All contract expenses through 4/30/17 have been paid.

Provider	Funding Source	Contract Amount	%	Contract Split	Expended at 5/31/17	Unspent Balance	% Unspent	Accruals thru 5/31/17	Obligations at 5/31/17	Available Balance
<b>SUMMIT COUNTY</b>										
Akron Urban League	CCMEP OSY	285,000.00	100%	285,000.00	175,231.35	109,768.65	39%	54,384.33	54,884.33	0.00
Hattie Larlham	CCMEP ISY	50,000.00	57%	28,500.00	6,903.93	21,596.07		10,798.04	10,798.04	0.00
	CCMEP OSY		43%	21,500.00	5,370.42	16,129.58		8,064.79	8,064.79	0.00
				50,000.00	12,274.35	37,725.65	75%	18,862.83	18,862.83	0.00
Tri-County JOG	CCMEP ISY	317,000.00	27%	85,590.00	69,544.54	16,045.46		8,022.73	8,022.73	0.00
	CCMEP OSY		73%	231,410.00	192,747.79	38,662.21		19,331.11	19,331.11	0.00
				317,000.00	262,292.33	54,707.67	17%	27,353.84	27,353.84	0.00
United Labor Agency	Adult	818,756.00	72%	589,504.32	487,101.70	102,402.62		51,201.31	51,201.31	0.00
	Dislocated		28%	229,251.68	186,976.64	42,275.04		21,137.52	21,137.52	0.00
				818,756.00	674,078.34	144,677.66	18%	72,338.83	72,338.83	0.00
Subtotals - Summit	CCMEP Youth			652,000.00	449,798.03	202,201.97		101,100.99	101,100.99	0.00
	Adult			589,504.32	487,101.70	102,402.62		51,201.31	51,201.31	0.00
	Dislocated			229,251.68	186,976.64	42,275.04		21,137.52	21,137.52	0.00
	Total			1,470,756.00	1,123,876.37	346,879.63	24%	173,439.82	173,439.82	0.00
<b>MEDINA COUNTY</b>										
EDSI	Adult	360,000.00	82%	295,200.00	229,845.17	65,354.83		29,860.97	35,493.86	0.00
EDSI	Dislocated		18%	64,800.00	52,413.74	12,386.26		9,311.49	3,074.77	0.00
				360,000.00	282,258.91	77,741.09	22%	39,172.46	38,568.63	0.00
Tri-County JOG	CCMEP ISY	250,000.00	30%	75,000.00	45,120.95	29,879.05		14,939.53	14,939.53	0.00
Tri-County JOG	CCMEP OSY		70%	175,000.00	105,282.18	69,717.82		34,858.91	34,858.91	0.00
				250,000.00	150,403.13	99,596.87	40%	49,798.44	49,798.44	0.00
Subtotals - Medina	CCMEP Youth			250,000.00	150,403.13	99,596.87		49,798.44	49,798.44	0.00
	Adult			295,200.00	229,845.17	65,354.83		29,860.97	35,493.86	0.00
	Dislocated			64,800.00	52,413.74	12,386.26		9,311.49	3,074.77	0.00
	Total			610,000.00	432,662.04	177,337.96	29%	88,970.90	88,367.07	0.00
TOTAL - AREA 2	CCMEP Youth			902,000.00	600,201.16	301,798.84		150,899.42	150,899.42	0.00
	Adult			884,704.32	716,946.87	167,757.45		81,062.28	86,695.17	0.00
	Dislocated			294,051.68	239,390.38	54,661.30		30,449.01	24,212.29	0.00
	TOTAL			2,080,756.00	1,556,538.41	524,217.59	25%	262,410.71	261,806.88	0.00



## ATTACHMENT 6



John R. Kasich, Governor  
Cynthia C. Dungey, Director

### Workforce Innovation and Opportunity Act (WIOA) Planning Allocations to Local Areas for Program Year 2017

Report Date: 6/12/2017

Based on USDOL TEGL 27-16 dated June 9, 2017

PROGRAM YEAR 2016/FISCAL YEAR 2017 (Current Allocations For SFY 2017)						PY17 ONLY COMPONENT (To be available July 2017)				PY17 AND FY18 ESTIMATED TOTAL FOR SFY 2018				
Area	Counties	Adult	Dislocated Worker	Youth	Total WIOA	Adult	Dislocated Worker	CCMEP WIOA Youth	Total WIOA	Adult	Dislocated Worker	CCMEP WIOA Youth	Total WIOA	% Change
1	Adams, Brown, Pike, Scioto	\$ 621,401	\$ 780,821	\$ 627,261	\$ 2,029,483	\$ 96,317	\$ 114,718	\$ 769,173	\$ 980,208	\$ 756,370	\$ 725,947	\$ 769,173	\$ 2,251,490	10.9%
3	Cuyahoga	\$ 3,203,015	\$ 2,417,039	\$ 3,355,785	\$ 8,975,838	\$ 381,806	\$ 327,865	\$ 3,128,568	\$ 3,838,239	\$ 2,998,306	\$ 2,074,761	\$ 3,128,568	\$ 8,201,635	-8.6%
4	Lorain	\$ 838,994	\$ 742,983	\$ 873,869	\$ 2,455,845	\$ 98,711	\$ 92,779	\$ 800,087	\$ 991,577	\$ 775,177	\$ 587,116	\$ 800,087	\$ 2,162,380	-11.9%
5	Lake	\$ 399,346	\$ 331,576	\$ 395,328	\$ 1,126,251	\$ 50,547	\$ 50,935	\$ 392,707	\$ 494,189	\$ 396,942	\$ 322,324	\$ 392,707	\$ 1,111,973	-1.3%
6	Stark, Tuscarawas	\$ 847,391	\$ 732,156	\$ 912,890	\$ 2,492,436	\$ 139,856	\$ 120,353	\$ 1,182,029	\$ 1,442,238	\$ 1,098,280	\$ 761,604	\$ 1,182,029	\$ 3,041,914	22.0%
7	43 counties	\$ 5,447,518	\$ 4,568,318	\$ 6,017,198	\$ 16,033,035	\$ 731,340	\$ 695,157	\$ 6,329,180	\$ 7,755,677	\$ 5,743,183	\$ 4,399,019	\$ 6,329,180	\$ 16,471,382	2.7%
8	Auglaize, Hardin, Mercer, Van Wert	\$ 190,898	\$ 127,392	\$ 205,005	\$ 523,295	\$ 24,273	\$ 18,823	\$ 204,600	\$ 247,696	\$ 190,615	\$ 119,112	\$ 204,600	\$ 514,327	-1.7%
9	Lucas	\$ 1,012,270	\$ 778,068	\$ 1,102,081	\$ 2,892,419	\$ 128,162	\$ 111,799	\$ 1,093,178	\$ 1,333,139	\$ 1,006,451	\$ 707,472	\$ 1,093,178	\$ 2,807,101	-2.9%
10	Crawford, Richland	\$ 387,992	\$ 301,099	\$ 371,451	\$ 1,060,542	\$ 56,107	\$ 44,940	\$ 424,976	\$ 526,023	\$ 440,608	\$ 284,384	\$ 424,976	\$ 1,149,969	8.4%
11	Franklin	\$ 1,703,828	\$ 1,161,346	\$ 1,992,756	\$ 4,857,930	\$ 218,441	\$ 179,353	\$ 2,003,690	\$ 2,401,484	\$ 1,715,406	\$ 1,134,966	\$ 2,003,690	\$ 4,854,061	-0.1%
12	Butler, Clermont, Warren	\$ 1,107,492	\$ 822,373	\$ 1,240,442	\$ 3,170,306	\$ 141,864	\$ 122,915	\$ 1,245,531	\$ 1,510,310	\$ 1,114,055	\$ 777,818	\$ 1,245,531	\$ 3,137,404	-1.0%
13	Hamilton	\$ 1,319,808	\$ 849,733	\$ 1,418,713	\$ 3,588,253	\$ 169,642	\$ 128,699	\$ 1,428,712	\$ 1,727,053	\$ 1,332,190	\$ 814,422	\$ 1,428,712	\$ 3,575,323	-0.4%
14	Athens, Meigs, Perry	\$ 368,795	\$ 368,414	\$ 508,960	\$ 1,246,169	\$ 57,421	\$ 54,082	\$ 601,832	\$ 713,335	\$ 450,927	\$ 342,235	\$ 601,832	\$ 1,394,995	11.9%
15	Monroe, Morgan, Noble, Washington	\$ 299,238	\$ 461,981	\$ 297,393	\$ 1,058,612	\$ 58,945	\$ 91,151	\$ 472,294	\$ 622,390	\$ 462,896	\$ 576,813	\$ 472,294	\$ 1,512,002	42.8%
16	Belmont, Carroll, Harrison, Jefferson	\$ 509,276	\$ 543,485	\$ 522,996	\$ 1,575,758	\$ 101,927	\$ 126,705	\$ 835,231	\$ 1,063,863	\$ 800,425	\$ 801,800	\$ 835,231	\$ 2,437,455	54.7%
17	Columbiana, Mahoning	\$ 851,727	\$ 721,817	\$ 875,205	\$ 2,448,749	\$ 147,421	\$ 135,011	\$ 1,201,598	\$ 1,484,030	\$ 1,157,690	\$ 854,363	\$ 1,201,598	\$ 3,213,650	31.2%
18	Trumbull	\$ 561,366	\$ 516,590	\$ 568,485	\$ 1,646,441	\$ 97,693	\$ 101,357	\$ 787,589	\$ 986,639	\$ 767,182	\$ 641,399	\$ 787,589	\$ 2,196,169	33.4%
19	Ashtabula, Geauga, Portage	\$ 692,644	\$ 590,445	\$ 824,677	\$ 2,107,766	\$ 91,268	\$ 88,617	\$ 852,295	\$ 1,032,180	\$ 716,725	\$ 560,777	\$ 852,295	\$ 2,129,797	1.0%
2(20)	Medina, Summit	\$ 1,212,630	\$ 950,418	\$ 1,280,038	\$ 3,443,087	\$ 153,121	\$ 140,800	\$ 1,264,064	\$ 1,557,985	\$ 1,202,457	\$ 890,995	\$ 1,264,064	\$ 3,357,516	-2.5%
20(21)	Fairfield, Hocking, Pickaway, Ross, Vinton	\$ 582,586	\$ 557,821	\$ 547,486	\$ 1,687,893	\$ 80,783	\$ 79,860	\$ 593,343	\$ 753,986	\$ 634,388	\$ 505,361	\$ 593,343	\$ 1,733,092	2.7%
<b>Total</b>		<b>\$ 22,158,216</b>	<b>\$ 18,323,872</b>	<b>\$ 23,938,019</b>	<b>\$ 64,420,107</b>	<b>\$ 3,025,645</b>	<b>\$ 2,825,919</b>	<b>\$ 25,610,678</b>	<b>\$ 31,462,242</b>	<b>\$ 23,760,270</b>	<b>\$ 17,882,688</b>	<b>\$ 25,610,678</b>	<b>\$ 67,253,636</b>	<b>4.4%</b>

Funds for administration are included in the above amounts. Ten percent will be carved out of each allocation and issued as a separate WIOA Admin grant.



# WIOA Area 2

# Attachment 7

## 2017-18 Operating Budget

6/27/17 WDB Finance Committee Meeting

	<u>Medina</u>	<u>Summit</u>	<u>Area 2</u>
<b>2017-18 Operating Budget - Program</b>			
<b>Adult and Dislocated Worker Program</b>			
2017-18 Funds - Projected	\$ 312,715	\$ 1,579,427	\$ 1,892,142
Available at 5/31/17	206,917	618,920	825,838
<b>Available 7/1/17 - Projected</b>	<b>\$ 519,632</b>	<b>\$ 2,198,347</b>	<b>\$ 2,717,980</b>
Commitments			
EDSI Contract (15 months)	\$ 360,000		\$ 360,000
ULA Contract (15 months)		\$ 1,025,000	1,025,000
OJTs	75,000	500,000	575,000
ITAs	75,000	185,000	260,000
Operations		285,000	285,000
Subtotal	\$ 510,000	\$ 1,995,000	\$ 2,505,000
<b>Uncommitted Balance</b>	<b>\$ 9,632</b> 1.85%	<b>\$ 203,347</b> 9.25%	<b>\$ 212,980</b> 7.84%
<b>CCMEP Youth Program</b>			
2017-18 Funds - Projected	\$ 133,807	\$ 1,007,415	\$ 1,141,222
Available at 5/31/17	72,178 *	136,230	208,408
<b>Available 7/1/17 - Projected</b>	<b>\$ 205,985</b>	<b>\$ 1,143,645</b>	<b>\$ 1,349,630</b>
<i>*\$72,178 available includes projected \$50,000 under spending of 2016-17 Tri-County JOG contract.</i>			
Commitments			
Tri-County JOG Contract	\$ 200,000	\$ 317,000	\$ 517,000
Akron Urban League Contract		285,000	285,000
Hattie Larlham Contract		50,000	50,000
Operations		300,000	300,000
Subtotal	\$ 200,000	\$ 952,000	\$ 1,152,000
<b>Uncommitted Balance</b>	<b>\$ 5,985</b> 2.91%	<b>\$ 191,645</b> 16.76%	<b>\$ 197,630</b> 14.64%
<b>Wage Pathways (WIF) Grant</b>			
2017-18 Funds - Projected	\$ -	\$ 810,000	\$ 810,000
Commitments			
Budget in process	\$ -	810,000	\$ 810,000
<b>Uncommitted Balance</b>	<b>\$ -</b> 0.00%	<b>\$ -</b> 0.00%	<b>\$ -</b> 0.00%

**WIOA Area 2**

**Attachment 7**

**2017-18 Operating Budget**

6/27/17 WDB Finance Committee Meeting

	<u>Medina</u>	<u>Summit</u>	<u>Area 2</u>
<b>2017-18 Operating Budget - Administration</b>			
2017-18 Funds - Projected	\$ 49,613	\$ 287,427	\$ 337,040
2016-17 Year 2 Funds	13,205	279,731	279,731
Wage Pathways (WIF) Grant	-	45,000	45,000
<b>Available 7/1/17 - Projected</b>	<b>\$ 62,818</b>	<b>\$ 612,158</b>	<b>\$ 661,771</b>
<b>Commitments</b>			
<b>Salaries &amp; Benefits</b>			
Executive Director			\$ 130,700
Operations Coordinator			57,600
Open Position (22 pays)			67,300
Subtotal			<u>\$ 255,600</u>
Incentives - Executive Director			\$ 5,000
Administrative/Fiscal Agent Fees			\$ 60,000
<b>Office Expenses</b>			
Phone (landline)			\$ 1,200
Cell phone and iPad			1,200
Internet Service			600
Software and IT expenses			1,000
Copier/printer/scanner (Graphic Enterprises)			500
Supplies and postage			2,500
Subtotal			<u>\$ 7,000</u>
Travel/Conferences/Meeting Rooms			\$ 3,500
Memberships (OWA and NAWB)			\$ 7,000
Audit Fees (Rea & Associates Inc.)			\$ 7,084
Legal Fees (Day Ketterer Ltd)			\$ 550
Insurance (Gen Liability/Exec. Director/Officers)			\$ 4,016
Summit and Medina County Expenses (Indirect costs & various operating costs)			\$ 19,000
<b>Total Commitments</b>			<b>\$ 368,200</b>
<b>Uncommitted Balance</b>			<b>\$ 293,571</b>
			<b>44.36%</b>