

**SUMMIT/MEDINA AREA 2 WORKFORCE DEVELOPMENT BOARD**  
**FINANCE COMMITTEE**  
**of**  
**November 22, 2016**  
**7:30 A.M.**

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OhioMeansJobs Summit County | JFS Conference Room  
1040 East Tallmadge Avenue  
Akron, Ohio 44310

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- I. **Welcome**
  - a. Introduction of members, staff, and guests
- II. **Approval of Minutes** *(attachment)*
  - a. Motion to approve the minutes of the November 1, 2016 Finance Committee Meeting
- III. **Reports** *(attachment)*
  - a. Review of Financial Reports as of October 31, 2016 for the December 14, 2016 Board Meeting
- IV. **Old/Unfinished Business** *(attachments)*
  - a. Review of Service Providers under contract in Area 2
  - b. Discussion of Board Budget, expense categories, and purchasing controls in preparation for the Summit and Medina Workforce Area Council of Governments (SAMWA COG) meeting scheduled for November 30, 2016
  - c. Discussion of incentive program for Board Director
- V. **New Business** *(attachments)*
  - a. Discussion of difference between COG Fiscal Agent and the WIOA Fiscal Agent
    - i. Local Governance Agreement/Structure
  - b. Discussion of the option to attend WIOA Fiscal training
- VI. **Good of the Order/Announcements**
  - a. Determine date for December's Finance Committee Meeting
    - i. Proposed Dates – Dec. 22, 27, 28, 29 or the first week of Jan. 2017
- VII. **Adjournment**