

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
ONE-STOP COMMITTEE MEETING
OF
MONDAY, NOVEMBER 26, 2018
8:00 AM**

OhioMeansJobs Medina County Center
60 Public Square, 3rd Floor
Medina, Ohio 44256

I. CALL TO ORDER

- a. Introduction of Committee members, staff and guests

II. APPROVAL OF MINUTES

- a. Motion to approve the 10/22/2018 One-Stop Committee meeting minutes *(attachment 1)*

III. REPORTS

- a. State Fiscal Year (SFY) 2019 Year to Date Foot Traffic Reports
 - i. OhioMeansJobs Medina County Center (OMJMC) *(attachment 2a - electronic)*
 - ii. OhioMeansJobs Summit County Center (OMJSC) *(attachment 2b - electronic)*

IV. OLD BUSINESS

- a. One-Stop Certification Phase II
 - i. Plan to carry-out steps outlined in 10/29/18 email *(attachment 3)*

V. NEW BUSINESS

- a. Area 2 Operations Guide for the OMJMC and OMJSC for review *(attachment 4)*

VI. GOOD OF THE ORDER

- a. Reminder of Upcoming Meetings:
 - i. Regular WDB Meeting – 8:00 AM, Wed. Nov. 28, SummaHealth Medina Medical Center

VII. ADJOURNMENT