

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD  
PERFORMANCE COMMITTEE MINUTES  
OF  
MONDAY, NOVEMBER 16, 2020**

Summit and Medina Workforce Area Council of Governments (SAMWA COG)  
Via Microsoft Teams

Link: [Join Microsoft Teams Meeting](#)

---

|                                    |   |
|------------------------------------|---|
| <b>Committee Members Present:</b>  | Sharlene Chesnes; Robert DeJournett; Jessica Heid, Chair; Martin Helms; Michelle Moran; Joan Pritchett  |
| <b>Guests/WDB Members Present:</b> | Jeff Bissell, WDB Chair; Tony Esposito, WDB Vice Chair  |
| <b>SAMWA COG Staff Present:</b>    | Grace Glaubman, Policy, Procurement, and Performance Administrator; Tammy Kaser, Operations Coordinator; Christine Marshall, Executive Director |

---

**I. CALL TO ORDER**

- a. Heid called the meeting to order at 3:02 PM. Those on the video call announced themselves.

**II. APPROVAL OF MINUTES**

- a. Heid requested a motion to approve the committee’s 9/21/2020 meeting minutes. DeJournett made the motion, which Moran seconded. With no objections or abstentions, the motion carried and the minutes were approved.

**III. REPORTS**

- a. Glaubman reviewed the SFY 2020/PY 2019 State of Ohio UNADJUSTED Annual WIOA Performance Report.
  - i. Area 2 met or exceeded all measures with the exception of CCMEP Youth credential attainment (the rate for Area 2 was 38.1%, below the “meets level” of the standard at 46.4%), which was anticipated based on the Q4 report and persistent underperformance on this measure in Summit County (5 out of 26 youth in the cohort obtained a credential).
  - ii. Area 2 is working with the CCMEP Lead Agency, Summit County Department of Job and Family Services, to determine the assigned providers for each of the 26 youth program participants and which providers need assistance with the follow-up that would facilitate better outcomes.
- b. Glaubman reviewed the SFY 2020/PY 2019 State of Ohio UNADJUSTED Annual CCMEP Performance Report
  - i. This report includes TANF/WIOA dual-enrolled youth, and for this population as well, Area 2 met or exceeded all measures except credential attainment. Only 11% of CCMEP participants were WIOA-eligible —25% in Medina and 8% in Summit. Since youth who qualify for TANF can usually also be made WIOA-eligible, this low rate in Summit will be discussed with the Lead Agency, SCDJFS.
- c. Glaubman delivered Adult/Dislocated Worker Provider Performance Reports for SFY 2021, July – October.
  - i. In Summit County, 175 jobseekers have been placed so far this fiscal/program year (200 fewer than at this point the previous year); 198 jobseekers have attended a virtual OMJ center orientation; 13% of placements were in Transportation & Warehousing; 14% were

in Healthcare, 15% in Manufacturing, and 17% in Professional and Business Services; the YTD average wage for placements is \$17.96; 29 Individual Training Accounts have been written with 12 ITA's completed and 67% of those who completed an ITA working in their training field; 9 On-the-Job Training Plans have been written.

- ii. In Medina County, 61 jobseekers have been placed so far (there were 126 placements at the same point in the previous year); 88 jobseekers attended a virtual OMJ center orientation; the YTD average wage for jobseeker placements is \$18.57 per hour; 18% of placements were in Healthcare, 15% in Manufacturing, 15% in Professional and Business Services, 15% in Retail, and 13% in Transportation & Warehousing; 12 ITA's have been written with 3 completed and 100% are working in their field of training; no OJT Plans have been written so far this fiscal/program year.
- d. Glaubman discussed with the Committee some reflections by United Labor Agency on the current workforce market, including pandemic-specific changes to unemployment and other public benefits that decreased requirements to seek work while receiving benefits, while increasing benefit awards. It is anticipated that as the benefit programs return to their pre-pandemic levels and requirements, there will be an increase in jobseekers utilizing the services provided through the OMJ centers.
- e. Director Marshall shared with the Committee that both the Summit and Medina OMJ Centers now have access to Virtual Recruitment software, purchased by the Area in August, and have conducted dozens of virtual recruitment events—both employer-specific recruitment events and larger events, similar to what would be offered at the physical centers before the pandemic. Attendance appears to be much lower now, virtually, compared with events held in-person before the pandemic that had a similar number of employers represented (80 vs. 500 attendees in one example). The virtual recruitment software is mobile-friendly for those who don't have computers and can't access a public computer lab. Marshall emphasized the importance of training during this time of sheltering in place and layoffs due to the pandemic, to prepare jobseekers for in-demand jobs when employers begin rehiring.

#### **IV. OLD BUSINESS**

- a. Glaubman discussed with the Committee the results of the WIOA and CCMEP Performance Negotiations for SFY 2021/2022 (PY 2020/2021). The State proposed slight, 1-2% increases in standards for Adult career services across a number of measures based on past performance that exceeded the standards, and otherwise did not propose much change. The State proposed lowering the Youth credential attainment standard by 5%. Area 2 had only made one counter-proposal, arguing for a lower standard than the State had proposed for the Youth measurable skills gain metric, and the State accepted the counter-proposal.
- b. Glaubman updated the Committee on the Revised Continuous Improvement Plan for JOG, to address ODJFS Program Monitoring observations made two years in a row, related to required documentation of complaint procedures and the work experience agreement. The Performance Committee had suggested requiring JOG to submit their own CIP to the Area, in addition to the CIP the Area submits to the State. The initial response by JOG did not provide the specific action items requested, related to case file management. JOG subsequently submitted an adequate second response, and the matter was closed.
- c. Glaubman presented initial drafts from EYEMG of the redesign for the OhioMeansJobs Summit & Medina website. Members of the Committee provided feedback on the design, especially related to clarity, which Glaubman will convey to EYEMG for potential revisions.

#### **V. NEW BUSINESS**

- a. Glaubman informed the Committee that as the current Youth Services contracts in both counties are in their final renewal year, a Request for Proposals will be released early in 2021 to procure Youth Services providers in both Summit and Medina Counties for contracts beginning

SFY 2022.

- b. Director Marshall provided a status update on special grants awarded to Area 2.
  - i. Area 2 is working with training providers to use COVID grant funds to train cohorts of unemployed jobseekers whose employers were permanently closed due to the pandemic.
  - ii. The State of Ohio has asked the USDOL to extend the OPIOID grant through December 2021. The grant is currently set to expire March 31, 2021. The opioid crisis has worsened during the COVID-19 pandemic, though efforts to abate the crisis have slowed due to the effects of—and the focus on—the pandemic. The extension would allow temporary disaster relief positions funded through the grant to continue through the end of the year.
- c. Marshall informed the Committee that the reopening of the OhioMeansJobs Centers has been delayed due to the surge in COVID cases, especially in Summit County, and also because appointment software from the State will not be available until December. When the Centers do reopen it will be in phases, beginning with appointments to use the Resource Rooms, then in-person Center orientations and workshops by appointment, and finally bringing the partner staff back to the Center seeing clients by appointment. PPE and social distancing policies are in place for these phases.

#### **VI. GOOD OF THE ORDER**

- a. Marshall reminded the Committee that the terms for Performance Chair as well as WDB Chair and Vice Chair have ended and appointments will need to be made. The appointment of the Committee chair will be made after the Board determines the new Chair and Vice Chair.
- b. Heid reminded the committee of the upcoming virtual WDB Regular meeting at 8:00 AM on Thursday, November 19, 2021.

#### **VII. ADJOURNMENT**

- a. Heid requested a motion to adjourn the meeting. Pritchett made the motion, which DeJournett seconded. With no objections or abstentions, the motion carried, and the meeting was adjourned at 4:05 PM.

*Prepared by*  
*Tammy Kaser*  
*Operations Coordinator, SAMWA COG*