

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
PERFORMANCE COMMITTEE MEETING
OF
MONDAY, MAY 11, 2020**

Summit and Medina Workforce Area Council of Governments (SAMWA COG)

Via Microsoft Teams

Link: [Microsoft Teams Meeting](#)

Committee Members Present: Sharlene Chesnes; Robert DeJournett; Jessica Heid; Martin Helms; Michelle Moran; Joan Pritchett; Nellie Rodman

SAMWA COG Staff Present: Grace Glaubman, Policy, Procurement, and Performance Administrator; Tammy Kaser, Operations Coordinator; Christine Marshall, Executive Director

I. CALL TO ORDER

- a. Heid called the meeting to order at 3:04 PM. Those on the video call announced themselves.
- b. Heid and the Committee welcomed a new member, Martin Helms.

II. APPROVAL OF MINUTES

- a. Heid requested a motion to approve the committee's 1/27/2020 meeting minutes. Chesnes made the motion, which Pritchett seconded. With no objections or abstentions, the motion carried and the minutes were approved.

III. REPORTS

- a. Glaubman reviewed with the Committee the SFY 2019 State of Ohio ADJUSTED Final Annual WIOA Performance Report
 - i. Area 2, as an Area, met or exceeded all youth and adult measures for SFY 2019
 - ii. Some standards were raised and some were lowered as a result of adjustments made by the State. This can be seen on the attachment. The State of Ohio renegotiates standards with the USDOL and local workforce areas every two years
- b. Glaubman reviewed the SFY 2020 State of Ohio UNADJUSTED Q2 WIOA Performance Report
 - i. So far for SFY 2020, Area 2 is meeting or exceeding all measures with the exception of credential attainment, which is due in part to the typical timing of credential receipt later in the fiscal year
 - ii. More information is pending regarding how the COVID-19 pandemic will affect performance standards and the consequences of failing to meet performance measures
- c. Glaubman delivered Adult/Dislocated Worker Provider Performance Reports for SFY 2020, July - April
 - i. In Summit County, 800 jobseekers have been placed so far this fiscal/program year; the average wage of those placements is \$15.00/hour. 28 ITAs have been written; some ITA training periods have been delayed due to COVID-19-related training provider shut downs; 85% of ITA graduates are working in the field for which they trained; 723 jobseekers have attended a recruitment event; 28 On-the-Job Training Plans have been written, many of which have already been completed successfully; average ending wage for OJT trainees is \$27.27 per hour. There were 67 placements in April, which is lower than the monthly average of 75-80, but perhaps higher than expected with services being offered remotely, exclusively, and many employers furloughing rather than hiring.
 - ii. In Medina County, 281 jobseekers have been placed so far; the average wage of those placements is \$16.65/hour; 5 ITAs have been written with 1 trainee graduated and working in

- their field (IT) and the others still in progress; 84 jobseekers have attended a recruitment event; 2 OJT Plans have been written with 1 completed successfully at an end wage of \$26.44 per hour; all services are being offered remotely, and there have been 19 placements in April
- d. Glaubman introduced a new month-to-month report on Youth Provider Performance, with this first reporting including data for SFY 2020, January - March
 - i. For Summit County, the report includes data across the 4 providers; on average, 8 in-school and 59 out-of-school WIOA youth were actively enrolled in services each month
 - ii. For Medina County, the report includes data from the sole provider, Jobs for Ohio's Graduates; on average, 1 in-school and 48 out-of-school WIOA youth were actively enrolled in services each month; 21 have been placed in a work experience
 - e. Glaubman delivered One-Stop Operator Usage Reports for SFY 2020, July – March, based on data from the State of Ohio's County Financial Information System (CFIS) and Ohio Workforce Case Management System (OWCMS):
 - i. The Summit County OMJ Center received 12,044 visits by 4,559 *individual* clients; 118 visits are attributed to job fair attendance; 518 visits were for the purpose of seeking information about unemployment benefits; 1,027 visits were to attended a 3-day ULA Career Workshop; 898 visits were to attend a job center orientation; about 5,000 visits were by clients who came to use the Resource Room. The report also provides some demographics for the 4,559 distinct clients.
 - ii. The Medina County OMJ Center received 2,542 visits by 966 individual clients; 68 visits are attributed to job fair attendance; 173 visits were for the purpose of seeking information about unemployment benefits; 332 visits were to attend a Career Workshop; 110 visits were to attend a job center orientation; about 300 visits were by clients who came to use the Resource Room. The time period covered by this data includes several weeks during July and August 2019 when services were offered at libraries on a rotation while the job center was being relocated.

IV. OLD BUSINESS

- a. Marshall provided an update on the allocation of Opioid Recovery Grant funds. Contracts are now in place with MCJFS and SCPH to fund positions supported by National Health Emergency funding related to the opioid abuse crisis. The remaining funds will support a small number of Individual Training Accounts in training areas related to the crisis.
- b. Marshall informed the Committee that ODJFS WIOA Program Monitoring for PY 2017/SFY 2018 is now closed, after resolution of two Continuous Improvement Plans.
- c. Marshall updated the Committee on the status of ODJFS WIOA Program Monitoring PY 2018/SFY 2019 monitoring, which is still open.
- d. Marshall updated the Committee on the progress of the Summit County One-Stop Operator procurement process, which is conducted by the One-Stop Operations Committee. The OSO Committee has now evaluated the proposals and has recommended SCDJFS to be selected as the next Operator.
- e. Glaubman informed the Committee that all Youth contracts in both counties and the One-Stop Operator contract in Medina County are up for renewal, and this would be the second of two available renewals. The Committee moved to make the following recommendations to the Workforce Development Board:
 - i. Heid requested a motion to approve the final renewal of the one Medina County and the four Summit County Youth contracts, at current funding levels, for the period July 1, 2020 through June 30, 2021. DeJournett made the motion, which Helms seconded. With no objections or abstentions, the motion carried.
 - ii. Heid requested a motion to approve the final renewal of the Medina County One-Stop Operator contract, at current funding levels, for the period July 1, 2020 through June 30, 2021. Chesnes made the motion which DeJournett seconded. With no objections of abstentions, the motion carried.

V. NEW BUSINESS

VI. GOOD OF THE ORDER

- a. Glaubman and Marshall updated the Committee on service delivery procedures during COVID-19 closures, which include one-on-one virtual orientation sessions, workshop recordings available on YouTube and linked on the OMJ website, a “hiring now” page on the Website for both counties, daily jobs-related posts on Facebook, and phone, email, and text contact of youth clients. Marshall reviewed possible procedures for safely reopening the centers to the public, on a date to be determined.
- b. The committee was reminded of the upcoming *virtual* WDB Regular meeting at 8:00 AM on Wednesday, May 27.

VII. ADJOURNMENT

- a. Heid requested a motion to adjourn the meeting. Chesnes made the motion, which DeJournett seconded. With no objections or abstentions, the motion carried, and the meeting was adjourned at 4:21 PM.

Prepared by

Tammy Kaser

Operations Coordinator, SAMWA COG