

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
PERFORMANCE COMMITTEE MEETING
OF
MONDAY, JANUARY 27, 2020**

Summit and Medina Workforce Area Council of Governments (SAMWA COG) Offices
175 S. Main Street, Suite 207
Akron, Ohio 44308

Committee Members Present:	Robert DeJournett (<i>by phone</i>); Jessica Heid; Nellie Rodman
Committee Members Absent:	Sharlene Chesnes; Joan Pritchett; Michelle Moran
SAMWA COG Staff Present:	Grace Glaubman, Policy, Procurement, and Performance Administrator; Tammy Kaser, Operations Coordinator; Christine Marshall, Executive Director

I. CALL TO ORDER

- a. Heid called the meeting to order at 3:27 PM. Those present were introduced.

II. APPROVAL OF MINUTES

- a. Heid requested a motion to approve the committee's 10/28/19 meeting minutes. Rodman made the motion, which Heid seconded. With no objections or abstentions, the motion carried and the minutes were approved.

III. REPORTS

- a. Glaubman reviewed the Adult/Dislocated Worker Career Services Provider Reports summarizing performance data for Summit and Medina Counties for SFY 2020, 7/1/19 - 12/31/19
 - i. In Summit County:
 - o 524 placements were made, 60 more than the same time frame the previous program year
 - o 124 of the 524 placements were people on public assistance
 - o Manufacturing, transportation, and professional/business services make up the top three industries for placement
 - o 17 ITAs were written – as of 1/27/20, there have been 22 written, CDL being the top training attended
 - o 546 attended recruitment events with 33 reported being hired
 - o 23 OJT plans have been written as of 1/27/20, with an average wage around \$25/hour
 - ii. In Medina County:
 - o 177 placements were made (all ULA), 35 more than during the same time period the previous program year (ULA + EDSI services combined)
 - o 55+ age group saw the highest number of placements at 56
 - o 3 ITAs were written – as of 1/27/20, there have been 5 written with one completed and working in their field (IT)
 - o Manufacturing, retail, and professional/business services make up the top 3 industries for placement

- 1 OJT was completed this program year (written last program year) but no new plans have been written; 3 OJT agreements with employers are in place

IV. OLD BUSINESS

- a. Glaubman explained that in September 2019, Area 2 implemented performance requirements for ITA training providers to ensure better outcomes for job seekers, which unintentionally limited customer choice somewhat. Adjustments were made to the policy to allow providers that don't meet the requirements to still provide training but on a stricter reimbursement schedule that should motivate better performance and more consistent performance reporting as well as ensure training completion and job placement before reimbursement of costs using WIOA funding. The four performance measure standards remain the same (graduation rate, employed 6 months post-training rate, employed 12 months post-training rate, and median wage).
- b. Glaubman updated the committee on the status of the Opioid Recovery Grant plan and policy. A state policy was released in November 2019, and a local policy was prepared soon after, allowing for the use of grant funding for job training and disaster relief positions in Medina and Summit Counties. In addition to a Children's Services Case Aide in Medina, funds will also go to positions at Summit County Public Health that are directly related to abating the opioid crisis through working with businesses on new HR policies addressing the needs of workers affected by the crisis.

V. NEW BUSINESS

- a. Glaubman informed the committee that ODJFS will be conducting WIOA Program Monitoring for SFY 2019/PY 2018 (7/1/18 - 6/30/19) which will take place February 4-5, 2020. The committee received a list of documentation the monitor has requested for review.
- b. Glaubman informed the committee of an Area-wide CCMEP Lead Agency staff and provider training she is conducting on January 30 resulting from the ODJFS WIOA Program Monitoring SFY 2018/PY 2017 Continuous Improvement Plan (CIP). The goal of the training is to review complaint rights procedure, youth work experience file requirements, and properly documenting activities in case notes.
- c. The committee was informed that board staff and JFS CCMEP staff met with the new CEO and President of Akron Urban League to discuss CCMEP performance with positive results.
- d. The committee received a schedule for the Summit County One-Stop Operator procurement process.

VI. GOOD OF THE ORDER

- a. The committee was reminded of upcoming meetings.

VII. ADJOURNMENT

- a. Heid requested a motion to adjourn the meeting. Rodman made the motion, which Heid seconded. With no objections or abstentions, the motion carried, and the meeting was adjourned at 4:03 PM.

*Prepared by
Tammy Kaser
Operations Coordinator, SAMWA COG*