

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD  
PERFORMANCE COMMITTEE MEETING  
OF  
MONDAY, JULY 29, 2019**

Summit and Medina Workforce Area Council of Governments (SAMWA COG) Offices  
175 S. Main Street, Suite 207  
Akron, Ohio 44308

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<b>Committee Members Present:</b>	Sharlene Chesnes; Michelle Moran; Joan Pritchett; Nellie Rodman
<b>SAMWA COG Staff:</b>	Christine Marshall; Grace Fry; Tammy Kaser
<b>Committee Members Absent:</b>	Robert DeJournett (excused); Jessica Heid (excused)
<b>WDB Member Present:</b>	Anthony Esposito

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**I. CALL TO ORDER**

- a. Esposito called the meeting to order at 3:15 PM. Those present were introduced.

**II. APPROVAL OF MINUTES**

- a. Esposito requested a motion to approve the Performance Committee’s May 20, 2019 meeting minutes. Moran made the motion, Rodman seconded, and the motion carried with no objections or abstentions.

**III. REPORTS**

a. Preliminary SFY 2019 Annual Performance

Fry reviewed the Area’s Adult/Dislocated Worker Career Services preliminary annual performance reports submitted by the career services providers, summarizing performance data for Summit and Medina Counties over SFY 2019, 7/1/18 – 6/30/19

i. Summit County (United Labor Agency--ULA)

- o 1,005 placements despite a significant decrease in the overall unemployment rate for Summit County
- o Average wage \$15/hour, median wage \$12.50/hour
- o A large portion of placements were in manufacturing and healthcare
- o 36 ITAs with 89% of graduates working in their field
- o 800 job seekers attended recruitment events coordinated by ULA
- o OJT’s about 50% successful, which is expected to improve with recent policy changes

ii. Medina County (EDSI, ULA)

- o Q1 Career Services provider was still EDSI; Q2-4 provider was ULA
- o 328 placements, significantly more than SFY 2018, with ULA placing 275, more than SFY 2018 with EDSI as the provider
- o A large portion of placements were in professional/business services, manufacturing, and healthcare
  - The Committee and COG Staff discussed what types of jobs constitute these sectors
- o 83% of ITA graduates are working in their field with 67% earning at least \$15/hour

b. CCMEP Youth Program

Fry reviewed performance reports for the CCMEP Youth Program overall and within each County combining State data through Q3 and “real-time” data from service provider, ULA

- i. Area 2 is meeting or exceeding all standards measured by the State
- ii. Data includes both WIOA and TANF-eligible participants

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- iii. TANF is an entitlement program and is not beholden to program performance like WIOA is; the creation of CCMEP by the state combines the two funding streams thus making performance standards required of the program
- iv. Performance meets all State standards for Summit and Medina Counties, with credential attainment far exceeding the statewide average rate for both counties

**IV. OLD BUSINESS**

- a. Status of SFY 2020 Youth Program provider contract renewals
  - i. Contracts currently being routed for execution.
  - ii. Project Learn declined to renew their contract.
  
- b. Status of SFY 2020 One-Stop Operator contract renewals
  - i. ULA was offered and accepted the first of two possible contract renewals to operate the One Stop center in Medina; that contract is fully executed.
  - ii. Summit County Department of Job and Family Services (SCDJFS) was offered and accepted the second of two contract renewals to operate the One Stop center in Summit County; that contract is fully executed. Issuing an RFP for the Summit County One Stop Operator contract will begin around February 2020.
  
- c. Phase II Summit County One-Stop Certification meeting with Operator on August 23
  - i. The One Stop Committee's review of the Summit County One-Stop resulted in a passing score, and the WDB passed a resolution to submit that score to the State for Phase II certification
    - o The review revealed areas for improvement that will be addressed with SCDJFS, the current operator of the Summit One-Stop center, and the Managers of both centers will be encouraged to attend future meetings of the One Stop Committee
    - o Some areas for improvement will require technical tools from the State that have not yet been delivered
  
- d. Status of ITA/OJT policy updates
  - i. The committee discussed current revisions being made to the OJT and ITA policies.

**V. NEW BUSINESS**

- a. SFY 2020 Adult/Dislocated Career Services contract renewal
  - i. Pritchett made a motion to recommend the first of two 1-year renewals of the Adult and Dislocated Worker Career Services contract with United Labor Agency. Chesnes seconded the motion, and it carried with no objections or abstentions.
  - ii. Rodman made a motion to increase the budget of the current Adult and Dislocated Worker Career Services contract with United Labor Agency by \$3,500 for IT upgrades at the new location of the Medina County OMJ center. Moran seconded the motion, and it carried with no objections or abstentions.

**VI. GOOD OF THE ORDER**

- a. Auditor of State audit of Workforce Area 2 financials is currently underway.

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**VII. ADJOURNMENT**

- a. Esposito requested a motion to adjourn the meeting. Pritchett made the motion, which Chesnes seconded, and the motion carried with no objections or abstentions. The meeting adjourned at 4:12 PM.

*Prepared by  
Tammy Kaser  
Operations Coordinator, SAMWA COG*