

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
PERFORMANCE COMMITTEE MEETING
OF
MONDAY, MAY 20, 2019

Summit and Medina Workforce Area Council of Governments (SAMWA COG) Offices
175 S. Main Street, Suite 207
Akron, Ohio 44308

Workforce Development Board (WDB) Sharlene Chesnes; Robert DeJournett (*by phone*); Jessica Heid;
Performance Committee Members Present: Michelle Moran, Nellie Rodman (*by phone*)

Committee Members Absent: Joan Pritchett (*excused*)

SAMWA COG Staff Present: Grace Fry, Policy, Procurement & Performance Administrator;
Tammy Kaser, Operations Coordinator; Christine Marshall,
Executive Director

I. CALL TO ORDER

- a. Heid called the Performance Committee meeting to order at 3:05 PM. Tammy Kaser, the new Operations Coordinator, was introduced to the Committee.

II. APPROVAL OF MINUTES

- a. Moran made a motion to approve the Performance Committee's 3/4/19 meeting minutes. Heid seconded, and the motion passed with no objections or abstentions.

III. REPORTS

- a. Review of SFY 2019 Q3 Career Services Performance
 - i. Summit County April 2019 and Placements and Trends reports
 - Fry reviewed the Summit County April 2019 performance report submitted by ULA with the committee. ULA is reporting 811 placements so far this year with the top three industries being manufacturing (31%), healthcare (13%), and retail (12%).
 - ULA is on track to potentially place job seekers more than any previous year do to a productive May so far and an expected jump in placements in June.
 - ii. Medina County April 2019 and Placements and Trends reports
 - Fry gave a summary on the Medina County April 2019 performance report submitted by ULA. There have been 258 placements since July 2018 with ULA placing a total of 205 of them (EDSI was the provider during the first quarter of SFY 2019).
 - Medina's top industries year-to-date are professional/business services (28%), manufacturing (16%), and transportation/warehousing (10%).
 - Fry noted that ULA is significantly outpacing EDSI's performance having placed 80% of the jobseekers in the fiscal year thus far but their contract has only been in place since October.
- b. State of Ohio WIOA PY 2018 Q2 Performance Report
 - Fry reviewed the State's SFY 2019 (PY 2018) Q2 report with the committee. Combined as an Area, Area 2 met or exceeded all performance measures in the Adult, Dislocated Worker, and Youth programs.
 - CCMEP WIOA Youth in Summit County has not been meeting the standard for Credential Attainment. Fry expressed that possible causes could be lack of follow up by some youth providers and lack of contact/response from youth. Because youth can be enrolled as young as

14 years old and are still in school, some youth may be exited from the program before graduating from high school/obtaining a GED and although they still appear in the performance measure denominator, follow up may not be occurring. This issue has been discussed with the lead agency in Summit.

IV. OLD BUSINESS

- a. On-the-Job Training & Individual Training Account policy updates
 - Fry reviewed once more with the committee the changes to the ITA and OJT policies in order to improve outcomes for the jobseekers who utilize them. The minimum wage for OJT positions will be \$13 per hour, a three dollar jump from the previous minimum of \$10 per hour. Fry explained that the objective of WIOA services in general is to allow jobseekers to find a position that will bring them to financial self-sufficiency. The maximum reimbursement amount will be raised from \$6,000 to \$7,000 during a training period.
 - The changes to the ITA policy previously brought to the committee were reviewed for approval so that letters to training providers may be sent.
- b. WIET and local area performance requirements letter
 - Fry shared with the committee a draft of the letter to go out to all training providers who have had an Area 2 student on an ITA in the past year. The letter is to inform them of new changes to performance requirements and a new reimbursement schedule. The letter is intended to inform the providers that should they not be able to meet these performance standards, Area 2 will be unable to offer a jobseeker an ITA at their organization. DeJournett made suggestions to bold and underline the most important items in the letter such as the deadlines and performance standards and that Chair Jeff Bissell should be copied on the letter.

V. NEW BUSINESS

- a. SFY 2020 CCMEP Youth Program provider contract renewals
 - Fry informed the committee that renewal offers were made to all current youth providers in both Summit and Medina Counties. All providers returned a statement of agreement with the exception of Project Learn of Summit County. The committee discussed the additional \$20,000 available in the program budget in Summit County.
 - Marshall expressed that some of the funds still available would be awarded to OhioGuidestone for a sub-contract with Big Brothers Big Sisters of Summit, Medina & Stark Counties for Adult Mentoring activities, one of the key services required by CCMEP.
- b. SFY 2020 One-Stop Operator contract renewals
 - Fry explained that contract renewal offers were made and are underway for both the Summit and Medina OhioMeansJobs centers with Summit County Department of Job and Family Services and United Labor Agency, respectively. This is the first of two renewals for ULA and the second of two renewals for JFS, so One-Stop Operator services will be procured for the SFY 2021 year (July 1, 2020). The One-Stop Operations Committee will assist on this process.
- c. Result of the SFY 2018 One-Stop Operator professional monitoring
 - The committee reviewed the results of the One-Stop Operator professional monitoring conducted by Sharon Parry of Real WorkForce Solutions. Ms. Parry's report identified some deficiencies, including a lack of understanding the role of the Board vs. the Operator.
- d. Phase II One-Stop Certification in Summit County
 - Marshall shared that parts of this contract monitoring will inform some of the responses to Phase II Certification of the One-Stop in Summit County. Ms. Parry assisted the One-Stop Operations Committee in conducting the review for Phase II Certification in Summit County. Marshall discussed with the committee the vast difference between the objectives of Phase I Certification vs. Phase II – physical space requirements vs. service delivery strategy, etc.

e. One-Stop Secret Shopper reports

- Fry and Marshall informed the committee that the Operations Committee is considering the results of the One-Stop Secret Shopper reports as they complete the Phase Two Certification process. Similarities in deficiencies in both counties were highlighted and Marshall explained that corrective action for the Operator managers and partners are being drafted.

VI. GOOD OF THE ORDER

- a. Marshall reviewed the planned timeline of events for moving the OhioMeansJobs Medina County center from 60 Public Square to 72 Public Square.
- b. Fry reviewed the dates of upcoming meetings with the committee.

VII. ADJOURNMENT

- a. Heid requested a motion to adjourn the meeting. Chesnes made the motion which Moran seconded. The meeting adjourned at 4:30 p.m.

Respectfully,

Grace Fry

Policy, Procurement & Performance Administrator