

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD  
PERFORMANCE COMMITTEE MEETING  
OF  
MONDAY, OCTOBER 29, 2018**

Summit and Medina Workforce Area Council of Governments (SAMWA COG) Offices  
191 South Main Street  
Akron, Ohio 44308

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<b>Workforce Development Board (WDB)</b>	Sharlene Chesnes; Robert DeJournett ( <i>by phone</i> ); Jessica Heid;
<b>Performance Committee Members Present:</b>	Joan Pritchett; Nellie Rodman
<b>Committee Members Absent:</b>	Michelle Moran( <i>excused</i> )
<b>SAMWA COG Staff Present:</b>	Grace Fry, Policy & Performance Administrator; Daniel Grantham, Operations Coordinator; Christine Marshall, Executive Director

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**I. CALL TO ORDER**

- a. Heid called the Performance Committee meeting to order at 3:04 PM. Those present were introduced.

**II. APPROVAL OF MINUTES**

- a. Heid requested a motion to approve the Performance Committee's 9/24/2018 meeting minutes. Rodman made the motion which Pritchett seconded. With no objections or abstentions, the motion carried.

**III. REPORTS**

- a. July-September 2018 Workforce Innovation & Opportunity Act (WIOA) Career Services Reports
- Fry provided a summary of the July-September 2018 WIOA Career Services reports for Educational Data Systems, Inc. (EDSI) (Medina County) and United Labor Agency (ULA) (Summit Count). EDSI served 116 individuals and counted 53 placements. ULA served 387 individuals and counted 230 placements. Fry noted that this would be EDSI's final report as ULA was awarded the Federal Fiscal Year (FFY) 2019 Medina County WIOA Services contract which commences 10/1/2018.
- b. WIOA Program Year (PY) 2017 Preliminary Report vs. the WIOA PY 2017 Final Performance Report
- Fry explained that the Ohio Dept. of Job & Family Services (ODJFS) provides Workforce Areas with preliminary performance reports to allow Areas to sort issues with performance data prior to the issuance of the final performance report. Fry reminded the Committee that PY 2018's performance standards have changed, with new standards taking effective on 7/1/2018. In summary:
    - Area 2 performed well in PY 2017, meeting or exceeding all measured standards.
    - Area 2 did not meet the WIOA Youth measurement for "Effectiveness in Serving Employers: Retention." This measurement identifies the percentage of companies that receive multiple services over the course of a three-year period. ODJFS is currently reviewing the statewide outcomes for this measurement in order to determine reasonable standards. As such, Area 2's performance for this measurement does not affect its overall performance.
  - Pritchett asked if employment retention rates are affected by seasonal employment
    - Fry expressed that this is a possibility. The WIOA Career Services providers are not wholly responsible for all the placements counted. Many individuals who receive services find jobs without assistance. It is likely that some of these jobs are seasonal/temporary, especially amongst the youth cohort.
  - Rodman asked about the unemployment rates in Medina and Summit Counties.

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- Fry expressed that the unemployment rates in Medina and Summit Counties are 3.6% (equal to the national unemployment rate) and 4.1%, respectively. With such low unemployment, it is likely that some individuals currently enrolled in WIOA Career Services face employment barriers.

### IV. OLD BUSINESS

#### a. Area 2 Policy

- Fry expressed that since the Committee's 9/24/2018 meeting, five more policies have been completed, including policy on the Standard of Self-Sufficiency, Follow-up Services (which greatly impacts performance), Selective Service Registration, and others. Area 2 does not presently have an Incumbent Worker Training Policy as funds for these services are not available.
- 11/6/2018 On-the-Job Training (OJT) Policy Meeting with ULA
  - Fry expressed that on 11/6/2018, SAMWA COG staff will meet with ULA staff for to discuss the current OJT policy, and what should be retained, removed, and/or added to it. The last major update to Area 2's OJT policy occurred prior to ULA becoming the Summit County WIOA Career Services provider. With ULA now serving all of Area 2, the OJT policy needs to be amended so as to enable ULA to make more informed decisions about the conversations its staff have with businesses. The OJT policy must also account for increased collaboration between the workforce system and economic development entities. Committee members are welcome to attend.

#### b. Status of ODJFS WIOA Program Monitoring for PY 2017

- Marshall expressed that ODJFS' PY 2017 Monitoring consisted of a review of program data. As of the meeting date, ODJFS has completed its monitoring work. The monitoring report is expected sometime during Calendar Year 2019.

### V. NEW BUSINESS

#### a. 2019 Medina CCMEP Bidder Record Request

- Fry expressed that on 10/16/2018, Make it Plan Consulting (MIPC), an agency that bid for but did not receive a Medina County Youth services contract, contacted Area 2 to request procurement records. Jobs for Ohio's Graduates' bid was sent to MIPC along with evaluation summaries. To date, there has not been any further communication with MIPC. While not certain why MIPC made this request, Fry expressed it is most likely part of a self-improvement effort.

### VI. GOOD OF THE ORDER

- a. The Committee agreed 3:00 PM Monday meetings should continue into 2019.
- b. The Committee discussed the 11/28/2018 Regular WDB meeting, Commissioner Adam Friedrich's final WDB meeting. In recognition of this, Friedrich shall receive a plaque thanking him for eight years of service to Area 2.

### VII. ADJOURNMENT

- a. Heid requested a motion to adjourn the meeting. Pritchett made the motion which Rodman seconded. With no objections or abstentions, the motion carried. The meeting adjourned at 4:20 PM.

*Respectfully Submitted,*  
*Daniel Grantham*  
*Operations Coordinator, SAMWA COG*