

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
PERFORMANCE COMMITTEE MEETING MINUTES
OF
MONDAY, SEPTEMBER 24, 2018**

Summit and Medina Workforce Area Council of Governments (SAMWA COG) Offices
191 South Main Street
Akron, Ohio 44308

Performance Committee & Workforce Development Board (WDB) Members Present:	Jeff Bissell, WDB Chair; Sharlene Chesnes; Anthony Esposito, WDB Vice Chair (<i>by phone</i>); Jessica Heid; Michelle Moran; Joan Pritchett
Committee Members Absent:	Robert DeJournett, Performance Committee Chair (<i>excused</i>); Nellie Rodman (<i>excused</i>)
SAMWA COG Staff Present:	Grace Fry, Policy & Performance Administrator; Daniel Grantham, Operations Coordinator; Christine Marshall, Executive Director
Legal Counsel Present:	Deborah Matz, Director, County of Summit Dept. of Law, Insurance & Risk Management

I. CALL TO ORDER

- a. With DeJournett absent, Bissell called the meeting to order at 3:05 PM.

II. APPROVAL OF MINUTES

- a. Bissell requested a motion to approve the Performance Committee's 8/31/2018 meeting minutes. Moran made the motion which Heid seconded. With no objections or abstentions, the motion carried.

III. REPORTS

- a. August 2018 Workforce Innovation & Opportunity Act (WIOA) Career Services Reports
 - Fry compared year-to-year performance of Area 2's Workforce Innovation & Opportunity Act (WIOA) Career Services providers: Educational Data Systems, Inc. (EDSI) and United Labor Agency (ULA).

IV. OLD BUSINESS

- a. Federal Fiscal Year (FFY) 2019 Area 2 WIOA Career/Business Services & OMJMC One-Stop Operator Contracts
 - Following the Committee's 8/31/2018, Marshall began discussions with the Chief Elected Officials regarding the Committee's recommendation to award the contracts to ULA. These discussions were successful.
 - Marshall expressed that after the Committee makes its recommendation, it will be presented to the WDB on 9/26/2018 for recommendation to the SAMWA COG Board.
 - Marshall and Fry met with ULA on 9/17/2018 to discuss the transition from EDSI to ULA in Medina County.
- b. Motion to recommend the award of Area 2 WIOA Career/Business Services & OMJMC OSO contracts to ULA
 - Bissell requested a motion to recommend to the full WDB the award of an Area 2 WIOA Career and Business Services and OMJMC OSO Services contract to ULA. Chesnes made the motion which Pritchett seconded. With no objections or abstentions, the motion carried.
- c. Conference call with EDSI
 - EDSI leadership previously requested a conference call with Fry and Marshall to discuss why their proposal was not chosen for funding; the call was scheduled to occur during the Committee meeting.
 - Staff members Colleen Henning, Regional Director of Operations, Cathy Wilson and Deanna Tafelski, Proposal Writers were called by SAMWA COG staff. Henning answered and expressed that it is important for EDSI to understand why its proposal was not selected so it can improve going forward.

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- Marshall expressed that EDSI's proposal scored second overall. Section-by-section, EDSI ranked fourth on Organizational Overview, third on Program Proposal, third on Operator Proposal, and second on Fiscal/Budget.
- Henning thanked the Committee for its feedback and ended the call.
- Following the call, the Committee discussed innovative methods that ULA included in their proposal that the Committee believes will help to improve performance in Medina County. These included ULA's plan to provide Trauma Informed Care Training to staff to better assist clients with barriers and defined service delivery models for clients and businesses.

d. Update on the status of performance measure negotiations for Program Years 2018 and 2019

- Marshall expressed that on 8/31/2018, the Ohio Dept. of Job & Family Services (ODJFS) issued a 24-page memo on performance negotiations. The memo included a 9/14/2018 deadline by which Area WDBs would be required to negotiate performance measures for the period beginning 7/1/2018 and ending 6/30/2020. Area 2 and ODJFS completed negotiations in a 9/20/2018 conference call which DeJournett joined.
- Fry expressed that in general, the focus of negotiations was on lower rates in areas where Area 2 experiences the most difficulty in meeting the standard. Fry discussed specifics of the negotiated measurements, including:
 - Median Earnings – Summit County consistently falls short of meeting median earnings performance expectations. This can be explained in part by the demographic differences between Metropolitan areas and Suburban ones. Fry compiled data to support a lower median earnings measurement, including a report by Policy Matters Ohio which found that the average rate of pay in Akron makes the average wage earner eligible for Food Assistance. The ODJFS accepted the lower median earnings performance standard of \$5,580.00 per quarter.
 - Credential Attainment Rate – The newly negotiated measurement for credential attainment rates are 57% for Adults, 58% for Youth, and 66% for Dislocated Workers. A lower credential attainment rate for the Adult program was successfully negotiated down from the ODJFS proposed rate.
- Heid asked if the performance measurements negotiated by all of Ohio's Workforce Areas are available to the Committee's members. Marshall expressed that state-wide measurements will be shared with the Committee once received.
- Bissell expressed that the Committee's report to the full WDB should focus on why these negotiations matter before getting into the details of the actual measurements.
- Marshall thanked Fry for her work on Performance Measure negotiations.

II. NEW BUSINESS

a. ODJFS WIOA Program Monitoring for Program Year 2017

- Marshall expressed that ODJFS began its WIOA Program Year 2017 Review of Area 2 on 9/12/2018. This review will seek to verify that files are maintained correctly, that eligibility is determined properly, and that Area 2's fiscal practices are sound.

III. GOOD OF THE ORDER

- ### a.
- The Committee discussed upcoming meetings, including the 9/26/2018 Regular WDB and SAMWA COG Board Meetings. The meetings will convene at the Cleveland Clinic Akron General Wellness Center in Montrose.

IV. ADJOURNMENT

- ### a.
- Bissell requested a motion to adjourn the meeting. Moran made the motion which Chesnes seconded. With no objections or abstentions, the motion carried. The meeting adjourned at 4:06 PM.

*Respectfully Submitted,
Daniel Grantham
Operations Coordinator, SAMWA COG*