

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD  
PERFORMANCE COMMITTEE MEETING  
OF  
MONDAY, MARCH 26, 2018**

Summit and Medina Workforce Area Council of Governments (SAMWA COG) Offices  
191 South Main Street  
Akron, Ohio 44308

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| <b>Committee &amp; Summit/Medina Workforce Development Board (WDB) Members Present:</b> | Anthony Esposito, WDB Chair;<br>Jessica Heid;<br>Robert DeJournett, Performance Committee Chair;<br>Michelle Moran;<br>Joan Pritchett |
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| <b>Committee/WDB Members Absent</b> | Sharlene Chesnes, WDB Vice Chair (excused) |
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| <b>SAMWA COG/WDB Staff Present:</b> | Daniel Grantham, Operations Coordinator;<br>Christine Marshall, Executive Director |
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**I. CALL TO ORDER**

- a. DeJournett called the meeting to order at 3:03 P.M.

**II. APPROVAL OF MINUTES**

- a. DeJournett requested a motion to approve the Performance Committee's 1/29/2018 meeting minutes. Moran made the motion and Esposito seconded, thus approving the minutes.

**III. REPORTS**

- a. The Committee reviewed attachments 2a & 2b, the Ohio Dept. of Job & Family Services' (ODJFS) State Fiscal Year (SFY) 2018, Q2 Performance and Demographics Reports.
- b. The Committee reviewed attachments 3a, 3b, & 3c, the ODJFS' YTD Comprehensive Case Management Employment Program (CCMEP) Reports
  - Area 2
    - Marshall explained that the Youth reports cover participants who are currently enrolled in the CCMEP. Of current enrollees, 48.7% are eligible under Temporary Assistance for Needy Families (TANF), 35.5% are eligible under Workforce Innovation and Opportunity Act (WIOA), and 15.8% are eligible under both TANF and WIOA. Across Area 2, the Q2 CCMEP measures of "Education, Training or Employment at Exit" and "Median Earnings 2<sup>nd</sup> Quarter After Exit" are not meeting State performance expectations. Prior to receiving the final performance report, Areas do have the opportunity to review data and correct errors.
  - Medina County
    - Currently, Medina County needs to improve its "Measurable Skills Gain Measurement." Jobs for Ohio's Graduates (JOG) is Medina County's only CCMEP provider.
  - Summit County
    - Currently, Summit County needs to improve the "Education, Training or Employment at Exit" and "Median Earnings 2<sup>nd</sup> Quarter After Exit" measurements. Efforts to improve these measures will involve coordination between Summit County's three WIOA CCMEP providers: The Akron Urban League (AUL), Hattie Larlham, and JOG.
    - DeJournett asked if reports for each provider could be furnished in order to identify if a specific provider is a performance outlier.
      - Marshall expressed that this is one of the reports Grace Fry, the WDB's Policy, Procurement and Performance Administrator (APPP), will be responsible for creating.

## SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD (WDB)

### c. Review of YTD WIOA Career Services Reports-Summit and Medina

- Marshall expressed Summit County's On-the-Job Training (OJT) enrollment has increased significantly in SFY 2018, partly due to the new Summit County Economic Development outreach efforts.

## IV. OLD BUSINESS

### a. Review of 2/26/2018 JOG site visit

- Heid expressed that it was "refreshing" to visit JOG's offices. She observed a warm, welcoming atmosphere that felt more like a coffee shop and less like a social services center.
- DeJournett believes the visit was beneficial and demonstrated the Committee's commitment to provider accountability. JOG staff did a good job presenting and describing their suite of services. He observed that there was limited opportunity to see JOG in action with so few clients present.
  - Marshall expressed that with an emphasis on Work Experience, many of the enrolled youth are working. Additionally, with WIOA Youth services focus primarily, out-of-school youth, JOG staff is out in the community meeting clients where they are.

### b. Update on the PPPA hiring process

- Christine thanked Joan and Robert for their assistance with the PPPA interviews. Three candidates were interviewed and Marshall ultimately selected Fry for the position. Fry previously served as Marshall's Executive Assistant before accepting a position at University Hospitals. Fry desired to return to public service and brings with her institutional knowledge that will enable her to "hit the ground running" when she starts on 4/2/2018.

### c. Review of the procurement process for Area 2 CCMEP providers

- Because CCMEP leverages WIOA and TANF funding, the WDB and the County of Summit Dept. of Job & Family Services (CSDJFS) will issue a joint request for proposal (RFP). The procurement timeline was reviewed.
- Marshall reminded the body that the procurement process for WIOA Career Services (CS) (Adult/Dislocated Worker) will begin shortly. Current CS contracts end 9/30/2018.

## V. NEW BUSINESS

### a. Hattie Larlham recommendation

- Marshall expressed that Hattie Larlham currently serves as the CCMEP provider for disabled youth. Based upon the recommendation of the WDB, a late-April meeting with Hattie Larlham will be scheduled to alert the provider that a full service contract is unlikely for SFY 2019. It makes more sense to offer Hattie Larlham's services through a referral process and subcontractor relationship with other CCMEP providers.

### b. Site visit to Akron Urban League

- Dr. Sadie Winlock, AUL's President and CEO, has been contacted about a Performance Committee site visit. Marshall will provide information on dates and times when available.

## VI. GOOD OF THE ORDER

### a. The Body was reminded of upcoming WDB meetings:

- Performance Committee (*tentative*) – 3:00 PM, Monday, 4/29/2018 at the SAMWA COG Offices
- Regular WDB Meeting – 8:00 AM, 6/30/2018 Cleveland Clinic Akron General Wellness Ctr. Montrose

## VII. ADJOURNMENT

- ### a. DeJournett made a motion to adjourn the meeting. Moran seconded, and the meeting was adjourned at 4:03 P.M.

*Respectfully Submitted,*  
*Daniel Grantham, Operations Coordinator*  
*SAMWA COG*