

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
PERFORMANCE COMMITTEE MEETING AGENDA
OF
MONDAY, JANUARY 29, 2018
3:00 PM**

Summit and Medina Workforce Area Council of Governments (SAMWA COG) Offices
191 South Main Street
Akron, Ohio 44308

I. WELCOME

- a. Introduction of members, staff, and guests

II. APPROVAL OF MINUTES

- a. Motion to approve the 8/4/2017 Performance Comm. meeting minutes *(attachment 1)*

III. REPORTS

- a. Review Negotiated Performance Measures *(attachment 2)*
- b. Review Ohio Dept. of Job & Family Services' (ODJFS) final State Fiscal Year 2017/Program Year 2016 (7/1/2016 – 6/30/2017) Area 2 Performance report *(attachment 3)*
- c. Review Summit County Career Services (CS) Provider United Labor Agency's (ULA) Report *(attachment 4)*

IV. OLD/UNFINISHED BUSINESS

- a. Update on the status of the OhioMeansJobs Medina County Center's Certification
- b. Continue discussion about design of "real-time" monthly reports – review Summit County youth example for feedback *(attachment 5)*
- c. Update monitoring providers

V. NEW BUSINESS

- a. Publication of the Policy, Procurement & Performance Administrator job description
 - i. Request for volunteer(s) to interview candidates
- b. Request for Proposal updates and the development of a Procurement Schedule
 - i. Youth Contracts end 6/30/2018
 - ii. Career Services contracts end 9/30/2018
 - iii. Potential dates for a Committee meeting with providers
- c. Determine Performance Committee's report to the WDB on 2/14/2018
 - i. Ex.: Center foot traffic, youth YTD (state vs. local report), CS reports (ULA & EDSI) *(attachment 6)*

VI. GOOD OF THE ORDER

- a. Upcoming meetings:
 - i. Regular WDB Meeting – Wednesday, February 14, 2018 at 8:00 AM
 - SummaHealth Medina Medical Center, Medina
 - ii. Performance Committee Meeting – Monday, March 26, 2018 at 3:00 PM
 - SAMWA COG Offices, Akron

VII. MEETING ADJOURNMENT