

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
THURSDAY, SEPTEMBER 30, 2021
8:00 AM

Radisson Hotel - Akron Fairlawn
200 Montrose West Avenue, Akron, OH 44321

I. CALL TO ORDER

II. INTRODUCTION

- a. Welcome: WDB members, WDB staff, and guests.

III. APPROVE MINUTES OF PREVIOUS MEETING

- a. Discussion of minutes from the 6/24/21 WDB Regular meeting (*attachment 1*)
 - i. Motion to approve the WDB's 6/24/21 meeting minutes

IV. REPORTS

a. Special Report

- i. Summary of 8/25/21 Ohio Workforce Association's (OWA) Annual Ohio Workforce Initiatives Update with The Local Workforce Board Chairs luncheon/meeting (Bissell) (*attachment 2*)

b. Executive Committee Report

- i. Summary of 7/7/21 meeting (Heid)

c. Finance Committee Report

- i. Summary of the 9/23/21 meeting (Derrig)
 - 1. Fiscal Reports (Jalbert)
 - a. Financial status and budgeted expenditures
 - i. SFY 2021 Area 2 Financials (*attachment 3*)
 - ii. SFY 2021 Operating Budget: Program & Administrative Expenditures ending 6/30/21, with updates through 8/31/21 (*attachment 4a-e*)
 - iii. SFY 2022 Area 2 Financials as of 8/31/21 (*attachment 5*)
 - iv. SFY 2022 Operating Budget: Program & Administrative Expenditures as of 8/31/21 (*attachment 6a-e*)
 - v. Discussion of an appropriation adjustment to the Area 2 2021 Calendar Year budget for projected obligations and expenditures for adoption by the COG Board
 - 1. Motion to recommend to the SAMWA COG Board to adopt Calendar Year 2021 Area 2 Workforce Budget Appropriations utilizing available Workforce Innovation and Opportunity Act (WIOA) funds in a total amount of \$275,000.00 which is to be allocated

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as \$100,00.00 for Medina County workforce services and \$175,000.00 for Area 2 Administration. (Heid)

2. Notice: Year-end December 31, 2020 Area 2 Auditor of State (AOS) Audit commenced in July. The AOS has stated informally that the audit has been completed and there are no significant findings to report.

d. One-Stop Operations Committee Report

- i. Summary of the 8/30/21 meeting (Dentler for Pritchett)

e. Performance Committee Report

- i. Summary of the 8/23/21 meeting (Moran)
- ii. Performance Reports (Glaubman)
 1. SFY 2021/PY 2020 State of Ohio Q4 Unadjusted WIOA Performance Report (attachment 7)
 2. Local Performance Reports
 - a. WIOA Career Services final performance data for Medina & Summit SFY 2021 (attachments 8a & b)
 - b. SFY 2021 On-the-Job Training (OJT) Annual Report (attachment 9)
 - c. SFY 2021 Individual Training Accounts (ITA) Annual Report (attachment 10)
 - d. SFY 2021 Transitional Jobs (TJ) Report (attachment 11)
 - e. SFY 2021 Incumbent Worker Training (IWT) Report (attachment 12)
 - f. SFY 2021 Reemployment Services and Eligibility Assessment (RESEA) Report (attachment 13)
 - g. WIOA Career Services performance data for Medina & Summit SFY 2022 (attachments 14a & b)
- iii. FFY 2022 WIOA Career Services contract award (October 1, 2021 – September 30, 2022)
 1. Motion to recommend to the SAMWA COG Board an agreement with United Labor Agency (ULA) for an amount not to exceed \$573,000.00 in Medina and \$1,460,000.00 in Summit for a grand total of \$2,033,000.00 to provide WIOA Career Services to adults, dislocated workers, and businesses through both Area OhioMeansJobs centers, with no renewals.

V. UNFINISHED BUSINESS

- a. Press release: new website is live (Glaubman) (attachment 15)
 - i. Presentation of new website
- b. The ODJFS Program Year 2019 (7/1/19 to 6/30/20) *Comprehensive WIOA Monitoring*, which commenced 12/23/20: exit meeting held 6/28/21 (attachment 16)
- c. Status: SFY 2022 OhioMeansJobs Center Partner MOU
- d. Update: SFY 2019-2021 / PY 2018-2020 WIOA Programmatic and Fiscal Monitoring, Consultant Sharon Parry
- e. Status: U.S. Department of Labor's "enhanced desk review" of Area 2's COVID-19 grant which commenced 6/21/21

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- f. Update: MOUs with local library systems/independents: Medina County District Library, Akron-Summit County Public Library, Barberton, Cuyahoga Falls, and Stow

VI. NEW BUSINESS

- a. SFY 2022-2023 Summit and Medina Comprehensive Case Management and Employment Program Plans
- b. WDB Bylaws adjusted to add video and teleconference meeting options and Executive Session process
 - i. Discussion of policy and procedures for video and teleconference meeting options
 - 1. Motion to adopt policy and procedures for video and teleconference meeting options (Heid).

VII. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS UPDATES

- a. SAMWA COG Board held its third meeting of 2021 via Zoom on 6/24/21, passing eleven Resolutions, posted on the Summitomj.org website
- b. Letters of Support since June WDB meeting:
 - i. 9/24/2021 ConxusNEO for support of their Industry Sector Partnership Grant application to Ohio's Department of Development & The Governor's Office of Workforce Transformation
 - ii. 7/15/2021 Akron/Barberton/Summit County Continuum of Care for support of their application to the U.S. Dept. of HUD for a Youth Homeless Demonstration Program grant
- c. OhioMeansJobs Summit & Medina Radio Spot during September & October (play ad)
- d. Ohio's August 2021 Unemployment Rates (attachment 17)
- e. Marshall appointed to ConxusNEO's Board of Directors (attachment 18)
- f. Next WDB meeting December 9, 2021, 8:00 AM – at the Radisson Hotel, Akron Fairlawn & virtual/teleconference options via MS TEAMS

VIII. ADJOURNMENT