



Summit and Medina Workforce Area
Council of Governments

Ilene Shapiro
Summit County Executive

Colleen Swedyk
Medina County Commissioner

AGENDA
Wednesday, October 6, 2021
10:00 AM

Summit County Executive's Office
175 South Main Street, 8th Floor
Akron, OH 44308

[Join Zoom Meeting](#)
Dial in: +1646-558-8656
Meeting ID: 96837797758

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- I. CALL TO ORDER**
- II. INTRODUCTION**
- a. Chair Welcomes: COG members, Workforce Board members, staff, and any members of the public
 - b. Chair asks for a roll call since the meeting is both in-person and virtual
- III. APPROVE MINUTES OF PREVIOUS MEETING**
- a. Discuss minutes from the 6/24/21 meeting (**attachment 1**)
 - i. Motion to approve the SAMWA COG's 6/24/21 meeting minutes
- IV. REPORTS**
- a. N/A
- V. UNFINISHED BUSINESS**
- a. Update: Ohio Department of Job and Family Services Bureau of Monitoring Services' Comprehensive (Program) Monitoring Review for PY 2019/SFY 2020 (July 1, 2019 – June 30, 2020), which commenced 12/23/20 (**attachment 2**)
 - b. Update: U.S. Department of Labor's "enhanced desk review" of Area 2's COVID-19 grant which commenced 6/21/21
- VI. NEW BUSINESS**
- a. A Resolution authorizing the Summit and Medina Workforce Area of Council of Governments ("SAMWA COG") to appropriate State Fiscal Year 2022 Workforce Innovation Opportunity Act Program and Administrative to the Workforce Area 2 budget to fund various expenditures for the remainder of Calendar Year 2021.
 - i. **Motion to adopt SAMWA COG Resolution 2021-16**
 - b. A Resolution of the Summit and Medina Workforce Area Council of Governments appointing Mr. Matthew Capozzi, Training Director at the Akron Area Electrical Joint Apprenticeship and

Training Committee, to the Summit/Medina Workforce Development Board as a representative of a joint apprenticeship program in Ohio Workforce Area 2.

i. Motion to adopt SAMWA COG Resolution 2021-17

- c. A Resolution authorizing the Summit and Medina Workforce Area Council of Governments (“SAMWA COG”) to execute a five (5) year Lease Agreement with the Summit County Land Reutilization Corporation dba Summit County Land Bank for the lease of approximately 37,692 square feet of office space, at 1040 E. Tallmadge Ave., Akron, OH 44310, for the term of July 1, 2021 to June 30, 2026, with two options to renew for additional five-year terms, for a total annual amount of \$509,972.76 for the first year with an annual increase of 1% of the Base Rent after the first year of the initial term, for the operation of a federally mandated one-stop employment center in Summit County, known as an OhioMeansJobs (“OMJ”) center in the State of Ohio.

i. Motion to adopt SAMWA COG Resolution 2021-18

- d. A Resolution adopting changes to the bylaws of the Summit/Medina Workforce Development Board (“WDB”) to allow for meeting virtually via video conference or teleconference in accordance with Ohio Revised Code 6301.06, and to add a section which defines and provides for the WDB’s use of an executive session.

i. Motion to adopt SAMWA COG Resolution 2021-19

- e. A Resolution adopting additions to the Summit/Medina Workforce Area Council of Governments (“SAMWA COG”) Personnel Policy Manual to include Juneteeth on its list of recognized official legal holidays and to include language that the Summit County Human Resources Commission (“HRC”) is established to administer the Family Medical Leave Act (FMLA) for SAMWA COG employees.

i. Motion to adopt SAMWA COG Resolution 2021-20

- f. A Resolution adopting adjustments to the Summit/Medina Workforce Area Council of Governments (“SAMWA COG”) Procurement Policy Manual as part of an annual review of State and Federal procurement regulations to ensure compliance with purchasing rules.

i. Motion to adopt SAMWA COG Resolution 2021-21

- g. A Resolution authorizing the Summit/Medina Workforce Area Council of Governments (“SAMWA COG”) on the recommendation of the Summit/Medina Workforce Development Board (“WDB”) to award a Subrecipient agreement to United Labor Agency (“ULA”) to provide Adult and Dislocated Worker Career Services under the Workforce Innovation Opportunity Act in amounts not to exceed \$573,000.00 for Medina County and \$1,460,000.00 for Summit County for the period beginning 10/1/2021 and ending 9/30/2022.

i. Motion to adopt SAMWA COG Resolution 2021-22

- h. A Resolution authorizing the Summit and Medina Workforce Area Council of Governments to reallocate a portion of the balance of Year 2 (Program Year 2020) Summit Workforce Innovation and Opportunity Act (“WIOA”) Adult Program, Youth Program, and SAMWA COG Administration Funds, liquidating 9/30/2021, to reimburse Year 2 Medina WIOA Program expenditures charged against Year 1 (Program Year 2021) Medina WIOA Program Funds.

i. Motion to adopt SAMWA COG Resolution 2021-23

VII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. Notice: Year-end December 31, 2020 Area 2 Auditor of State (AOS) Audit which commenced mid-July, the AOS has stated informally that the audit has been completed and there are no

- significant findings to report. COG members received an email dated 9/27/2021 about this.
- b. Reminder: Next COG meeting will be held December 9, 2021, 9:30 AM

VIII. ADJOURNMENT