

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD**  
**REGULAR MEETING**  
**THURSDAY, DECEMBER 9, 2021**  
**8:00 AM**

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In-person location:  
Radisson Hotel - Akron Fairlawn  
200 Montrose West Avenue, Akron, OH 44321

Virtual location:  
[Click here to join the meeting](#)  
**Or call in (audio only)**  
+1 321-710-8464  
Phone Conference ID: 282 256 869#

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**I. CALL TO ORDER**

**II. INTRODUCTION**

- a. Welcome: WDB members, WDB staff, and guests.
  - i. Introduction: New WDB member, Matthew Capozzi, Akron Area Electrical Joint Apprenticeship and Training Committee
  - ii. Kaser will take WDB members roll call to record attendance.
    - 1. All non-members attending the meeting are asked to email [Tammy.Kaser@workforcearea2.org](mailto:Tammy.Kaser@workforcearea2.org) to be recorded in the minutes as present

**III. APPROVE MINUTES OF PREVIOUS MEETING**

- a. Discussion of minutes from the 9/30/21 WDB Regular meeting **(attachment 1)**
  - i. Motion and roll call vote to approve the WDB's 9/30/21 meeting minutes

**IV. REPORTS**

- a. Executive Committee Report
  - i. Summary of 10/6/21 meeting (Heid)
- b. Finance Committee Report
  - i. Summary of the 11/18/21 meeting (Esposito)
    - 1. Fiscal Reports (Jalbert)
      - a. Financial status and budgeted expenditures
        - i. SFY 2021 Area 2 Financials **(attachment 2)**
        - ii. SFY 2021 Operating Budget: Program & Administrative Expenditures ending 6/30/21, with updates through 10/31/21 **(attachment 3a-e)**
        - iii. SFY 2022 Area 2 Financials as of 10/31/21 **(attachment 4)**
        - iv. SFY 2022 Operating Budget: Program & Administrative Expenditures as of 10/31/21 **(attachment 5a-e)**

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- v. Discussion of an appropriation adjustment to the Area 2 2022 Calendar Year budget for adoption by the COG Board
  - 1. Motion to recommend to the SAMWA COG Board to adopt Calendar Year 2022 Area 2 Workforce Budget Appropriations utilizing available Workforce Innovation and Opportunity Act (WIOA) funds in a total amount of \$6,810,000.00 which is to be allocated as \$1,100,000.00 for Medina County workforce programs, \$4,000,000.00 for Summit County workforce programs and \$1,710,000.00 for Area 2 Administration. (Heid)

c. One-Stop Operations Committee Report

- i. Summary of the 11/22/21 meeting (Pritchett)

d. Performance Committee Report

- i. Summary of the 12/6/21 meeting (Moran)
- ii. Performance Reports (Glaubman)
  - 1. SFY 2021/PY 2020 State of Ohio Unadjusted WIOA Performance Report (attachment 6)
  - 2. Local Performance Reports
    - a. WIOA Career Services performance data for Medina & Summit SFY 2022 (attachments 7a & b)
    - b. Customer satisfaction of orientation presentations from OhioMeansJobs Summit & Medina Counties January – September 2021 (attachment 8)
    - c. Website analytics, summitmedinaomj.org

**V. UNFINISHED BUSINESS**

- a. Status: U.S. Department of Labor’s “enhanced desk review” of Area 2’s COVID-19 grant which commenced 6/21/21
- b. The Auditor of the State of Ohio (AOS) completed certification of the SAMWA COG’s Fiscal Year End Date 12/31/2020 Single Audit (attachment 9a)
  - i. Since September meeting, one resulting action from the AOS audit: Ohio Department of Job and Family Services (ODJFS) issued official letter accepting the AOS Audit of the WIOA funds (attachment 9b)

**VI. NEW BUSINESS**

- a. On 11/17/21, the Office of Fiscal and Monitoring Services, ODJFS announced it will hold its entrance conference on 12/13/21 to commence a PY’ 20 WIOA program monitoring.
- b. On 11/6/21, Marshall submitted a Business Retention Networking grant application to the ODJFS, Office of Workforce Development to fund various pilot projects with the Medina and the Summit offices of economic development

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- c. 2022 WDB Regular and Committee Meeting Schedule (**attachment 10**)
- d. WDB Roster as of 11/1/2021 look for an email from Kaser
- e. Annual signing of Conflict of Interest Statements for WDB members

**VII. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS UPDATES**

- a. SAMWA COG Board held its fourth meeting of 2021, in person and via Zoom, on 10/6/21, passing eight Resolutions, posted on the [SummitMedinaOMJ.org](http://SummitMedinaOMJ.org) website
- b. Letters of Support since September WDB meeting:
  - i. 9/30/2021 Greater Akron Chamber for support of their Industry Sector Partnership grant application to Ohio's Department of Development & The Governor's Office of Workforce Transformation specific to the polymer industry
  - ii. 10/11/2021 Manufacturing Advocacy and Growth Network ("MAGNET") for support of their concept proposal in response to U.S. Dept. Commerce's FY2021 American Rescue Plan Act Build Back Better Regional Challenge to provide an in-kind match that will support outreach to the polymer industry
  - iii. 10/18/2021 Northeast Ohio Area-wide Coordinating Agency ("NOACA") for support of their concept proposal in response to U.S. Dept. Commerce's FY2021 American Rescue Plan Act Build Back Better Regional Challenge for the implementation of the Cleveland CARES initiative that will significantly advance the region's healthcare industry cluster's mobility workforce
- c. Marshall was invited by the Ohio Child Support Enforcement Agencies Directors' Association to make a presentation to their 88 County-level Child Support attorneys on 11/5/2021
- d. Marshall was an invited panelist at the County Commissioner's Association of Ohio (CCAO) Winter Conference for a session on 12/8/2021
- e. Ohio's September-October 2021 Unemployment Rates (**attachment 11**)
- f. Next WDB meeting March 24, 2021, 8:00 AM – at the Radisson Hotel, Akron Fairlawn & virtual/teleconference options via MS TEAMS.

**VIII. ADJOURNMENT**

*We hope everyone has a wonderful holiday season!*  
*Christine, Grace & Tammy*