

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD**  
**REGULAR MEETING**  
**THURSDAY, MARCH 24, 2022**  
**8:00 AM**

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In-person location:  
Radisson Hotel - Akron Fairlawn  
200 Montrose West Avenue, Akron, OH 44321

Virtual location: Microsoft Teams  
[Click here to join the meeting](#)  
+1 321-710-8464 - Phone Conference ID: 179 043 77#

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**I. CALL TO ORDER**

**II. INTRODUCTION**

- a. Welcome: WDB members, WDB staff, and guests.
  - i. Kaser will take WDB members roll call to record attendance.
    - 1. All non-members attending the meeting are asked to email [Tammy.Kaser@workforcearea2.org](mailto:Tammy.Kaser@workforcearea2.org) to be recorded in the minutes as present

**III. APPROVE MINUTES OF PREVIOUS MEETING**

- a. Discussion of minutes from the 12/9/21 WDB Regular meeting (*attachment 1*)
  - i. Motion and roll call vote to approve the WDB's 12/9/21 meeting minutes

**IV. REPORTS**

- a. Executive Committee Report
  - i. Summary of 1/26/22 meeting (Heid)
- b. Finance Committee Report
  - i. Summary of the 3/17/22 meeting (Esposito)
    - 1. Fiscal Reports (Jalbert)
      - a. Financial status and budgeted expenditures
        - i. SFY 2022 Area 2 Financials as of 2/28/22 (*attachment 2*)
        - ii. SFY 2022 Operating Budget: Program & Administrative Expenditures as of 2/28/22 (*attachments 3a-e*)
- c. One-Stop Operations Committee Report
  - i. Summary of the 2/28/22 meeting (Pritchett)
    - 1. One-Stop Operator Reports (*attachments 4a & b*) (Glaubman)
- d. Performance Committee Report
  - i. Summary of the 3/21/22 meeting (Moran)
  - ii. Performance Reports (Glaubman)

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1. SFY 2022/PY 2021 Q2 State of Ohio Unadjusted WIOA Performance Report **(attachment 5)**
2. Local Performance Reports
  - a. WIOA Career Services performance data for Medina & Summit SFY 2022 **(attachments 6a & b)**

**V. UNFINISHED BUSINESS**

- a. Reminder: One WDB member vacancy for a Summit County business appointment
- b. Reminder: A few members need to sign their annual Board conflict of interest statements
- c. Status: the ODJFS Office of Fiscal and Monitoring Services' PY 20 WIOA program monitoring, which commenced 12/31/21
- d. The Business Retention Networking (BRN) grant application submitted to the ODJFS Office of Workforce Development on 11/6/21 was funded **(attachment 7)**

**VI. NEW BUSINESS**

- a. On 1/11/22 Engaged Julian & Grube, Inc. to prepare Area 2 CY 2021 basic financial statements and file such with Auditor of State (AOS) on or before 5/29/22
- b. On 1/20/22 the Ohio Department of Job and Family Services (ODJFS) *WIOA Fiscal Monitoring Review* for the period of July 1, 2021, to December 31, 2021, was announced and commenced
- c. On 3/21/22 Received notice from ODJFS, Area 2 will receive a new round of Opioid Grant funding for March 1, 2022 to March 31, 2024

**VII. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS UPDATES**

- a. SAMWA COG Board held its last meeting of 2021, in person, on 12/9/21, passing four Resolutions, posted on the [SummitMedinaOMJ.org](http://SummitMedinaOMJ.org) website
- b. Letters of Support since the December WDB meeting:
  - i. On 12/20/2021, a letter was written on behalf of PathStone Corporation's grant submission to the U.S. Department of Agriculture (USDA) which would provide funding to farmworkers, meatpacking workers, and front-line grocery workers in an effort to offset costs they have incurred due to the COVID pandemic.
  - ii. On 1/7/2022, a letter was written in support of Stark State College's application to Chancellor Gardner of the Ohio Department of Higher Education for the request to develop and offer a seamless online Bachelor of Nursing program for Associate Degree Nursing graduates.
  - iii. On 1/10/2022, a letter was written on behalf of Towpath Trail High School in support of their proposal in response to the U.S. Department of Labor's 2022 request for proposals for the operation of YouthBuild programs, which if funded will serve City of Akron Youth ages 16-24 with a 40-month construction and healthcare training program.
- c. Ohio's January 2022 Unemployment Rates **(attachment 8)**
- d. WDB member roster changes should be submitted to Tammy Kaser
- e. Next WDB meeting June 23, 2022, 8:00 AM – at the Radisson Hotel, Akron Fairlawn & virtual/teleconference options via MS TEAMS.

**VIII. ADJOURNMENT**