



**MEETING MINUTES**  
**Thursday, March 31, 2022**  
**10:00 AM**

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Dial in: +1-301-715-8592

Meeting ID: 828 8955 2913

Passcode: 902579

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Chief Elected Officials (CEOs)/COG Members Present:	Ilene Shapiro, Summit County Executive Colleen Swedyk, Medina County Commissioner
Summit & Medina Workforce Area Council of Governments (SAMWA COG) Staff Present:	Christine Marshall, Executive Director; Grace Glaubman, Policy, Procurement, and Performance Administrator, Tammy Kaser, Operations Coordinator
Area 2 Fiscal & Sub Fiscal Agent Staff Present:	Tom Jalbert, Fiscal Operations Administrator, SCDJFS; Diane Miller Dawson, Director, County of Summit Dept. of Community & Economic Development; Phil Montgomery, Director, County of Summit Dept. of Finance & Budget
Legal Counsel Present:	Deborah Matz, Law Director, County of Summit Dept. of Law, Insurance, & Risk Management

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**I. CALL TO ORDER**

- a. Chair Shapiro called the meeting to order at 10:02 AM.

**II. INTRODUCTION**

- a. Executive Shapiro welcomed everyone on the video conference call and asked for a roll call. Everyone on the call introduced themselves and were noted by Kaser in lieu of collecting a sign-in sheet.

**III. APPROVE MINUTES OF PREVIOUS MEETING**

- a. Commissioner Swedyk made a motion to approve the SAMWA COG's 12/9/21 meeting minutes. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried, and the 12/9/21 minutes were approved.

**IV. REPORTS**

- a. There were no reports to present.

**V. UNFINISHED BUSINESS**

- a. Director Marshall reminded the SAMWA COG Board that the U.S. Department of Labor's "enhanced desk review" of Area 2's COVID-19 grant, which commenced 6/21/21, continues, and will remain on the agenda under unfinished business until it is completed and a result is available to report.
- b. Glaubman informed those present that the Ohio Department of Job and Family Services Office

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of Fiscal and Monitoring Services PY 20 WIOA program monitoring which commenced 12/13/21 continues. Only Medina client files are being reviewed, and an exit interview is yet to be scheduled.

## VI. NEW BUSINESS

- a. Jalbert informed those present that on 1/20/22 the Ohio Department of Job and Family Services (ODJFS) *WIOA Fiscal Monitoring Review* for the period of July 1, 2021, to December 31, 2021, was announced and commenced.
- b. Director Marshall informed the SAMWA COG Board that on 3/21/22 Area 2 received notice from ODJFS that the Area will receive a new round of Opioid Grant funding for March 1, 2022 to March 31, 2024, referred to as "Fresh Start." The first and current round of Opioid Grant funding began in 2019, ends March 31, 2022, and has been used to fund temporary emergency workers with Summit County Public Health and Hope Recovery Center in Medina County, as well as a children's services case aide with Medina County Job and Family Services. Area 2 is awaiting guidance from the State regarding implementation of the new grant before writing a plan and entering into new contracts.
- c. **Resolution 2022-01** authorizing the members of the Summit and Medina Workforce Area Council of Governments to approve a salary adjustment for all employees of the Summit and Medina Workforce Area Council of Governments employed for a full year on January 1, 2022, which permits a 2.5 percent increase in pay effective March 28, 2022, the eighth payroll period of calendar year 2022.
  - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2022-01. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
- d. **Resolution 2022-02** authorizing the Summit and Medina Workforce Area Council of Governments to accept a Business Resources Network grant from the Ohio Department of Job and Family Services in the amount of \$419,158.50, and ratifying agreements with Medina County Economic Development Corporation ("MCEDC") and the Summit County Department of Community and Economic Development ("SCDCED") to perform services under the grant during the period commencing January 1, 2022 and ending June 30, 2023.
  - i. Director Marshall reminded the SAMWA COG Board that ODJFS announced in November 2021 that further BRN Grant funding would be made available to the local workforce areas beginning 1/1/2022, and informed those present that Area 2 has collaborated with SCDCED and MCEDC to develop projects for the effective and compliant use of the funds in Summit and Medina Counties, including a van service program in Medina County to provide transportation for workers.
  - ii. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2022-02. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
- e. **Resolution 2022-03** authorizing the Summit and Medina Workforce Area Council of Governments to accept a special allocation, named "Fresh Start," from the Ohio Department of Job and Family Services, who received this funding from the United States Department of Labor National Health Emergency Dislocated Worker Grant fund, awarded to provide temporary disaster-relief jobs and various employment services to Ohioans affected by widespread opioid use, addiction, and overdose, in the amount of \$322,500.00, during the period commencing March 1, 2022 and ending March 31, 2024.

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- i. Executive Shapiro requested that Area 2 coordinate with Akron Community Foundation as it has received funding for the same purpose.
- ii. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2022-03. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.

## VII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. Director Marshall reported that both counties are seeing a record number of trainings— Individual Training Accounts (ITA), On-the-Job Training (OJT), Incumbent Worker Training (IWT).
  - i. Executive Shapiro and Director Marshall discussed the ongoing collaboration with AMHA on training for their workers and residents.
- b. Executive Shapiro reminded those present that the next meeting of the SAMWA COG Board will be held 6/30/22 at 10:00 AM, virtually via Zoom.

## VIII. ADJOURNMENT

- a. Commissioner Swedyk made a motion to adjourn the meeting. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried, and the meeting was adjourned at 10:31 AM.

Prepared by:

Tammy Kaser

Operations Coordinator, SAMWA COG