

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
THURSDAY, JUNE 23, 2022
8:00 AM

In-person location:
Radisson Hotel - Akron Fairlawn
200 Montrose West Avenue, Akron, OH 44321

Virtual location: Microsoft Teams
[Click here to join the meeting](#)
+1 321-710-8464 Phone Conference ID: 797 436 538#

I. CALL TO ORDER

II. INTRODUCTION

- a. Welcome: WDB members, WDB staff, and guests
 - i. Kaser will take WDB members roll call to record attendance.
 - 1. All non-members attending the meeting are asked to email Tammy.Kaser@workforcearea2.org to be recorded in the minutes as present
 - ii. Welcome: Board Staff member Meghan Adair, Special Projects Manager

III. APPROVE MINUTES OF PREVIOUS MEETING

- a. Discussion of minutes from the 3/24/22 WDB Regular meeting (*attachment 1*)
 - i. Motion and roll call vote to approve the WDB's 3/24/22 meeting minutes

IV. REPORTS

- a. Executive Committee Report
 - i. There have been no meetings of the Executive Committee since the last WDB Regular meeting on 3/24/22
- b. Finance Committee Report
 - i. Summary of the 6/16/22 meeting (Esposito)
 - 1. Fiscal Reports (Jalbert)
 - a. Financial status and budgeted expenditures
 - i. SFY 2022 Area 2 Financials as of 5/31/22 (*attachment 2*)
 - ii. SFY 2022 Operating Budget: Program & Administrative Expenditures as of 5/31/22 (*attachments 3a-e*)
 - iii. Review of SFY2023 Area 2 Workforce Innovation & Opportunity Act (WIOA) Allocation notices (*attachments 4a & 4b*)
 - iv. Review of SFY 2023 Area 2 Budgets (*attachments 5a-5d*)
 - 1. Motion to recommend to the SAMWA COG Board to adopt the SFY 2023 program and administrative operating budgets. (Heid)

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- v. Discussion of an appropriations request to be considered by the SAMWA COG Board at their meeting on 7/6/22

c. One-Stop Operations Committee Report

i. Summary of the 4/25/22 special meeting (Pritchett)

1. Motion to agree with the recommendation of the One-Stop Operations Committee and apply a rating of “pass” via the Ohio Department of Job and Family Services’ (ODJFS) *OhioMeansJobs (OMJ) System Balanced Scorecard* thereby, certifying the Summit County comprehensive center, in an effort to comply with the federal requirement that local boards must certify their American Job Center under the parameters of WIOA’s *Phase Three Certification*. (Heid)
2. Motion to instruct the board staff to submit to the Summit One-Stop Operator, Summit County Department of Job and Family Services, a written notice (via email) that they have met Phase Three Certification. (Heid)

d. Performance Committee Report

1. Summary of the 5/23/22 meeting (Moran)

2. Performance Reports (Marshall)

a. Local Performance Reports

- i. WIOA Career Services performance data for Medina & Summit SFY 2022 through April 2022 (*attachments 6a-6d*)

3. SFY 2023 WIOA Youth Contract Awards (July 1, 2022 – June 30, 2023) under the State’s CCMEP umbrella, which also provides TANF funding to the youth contracts. (Heid)

- a. Motion to recommend to the SAMWA COG, Medina County WIOA Youth contract, first of two renewals totaling \$255,000.00 to Jobs for Ohio’s Graduates.

- b. Motion to recommend to the SAMWA COG, Summit County WIOA Youth contracts, first of two renewals totaling \$571,165.92 combined to:

- i. Jobs for Ohio’s Graduates (\$392,406.19);
- ii. OhioGuidestone (\$158,759.73); and
- iii. Goodwill Industries of Akron (\$20,000.00).

4. SFY 2023 One-Stop Operator MOU Partner-Funded Contract Awards (July 1, 2022 – June 30, 2023). (Heid)

- a. Motion to recommend to the SAMWA COG, Medina County One-Stop Operator contract, first of two renewals, totaling \$25,000.00 to United Labor Agency.

- b. Motion to recommend to the SAMWA COG, Summit County One-Stop Operator contract, second and final of two renewals, totaling \$230,000.00 to the Summit County Dept. of Job and Family Services.

c.

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V. UNFINISHED BUSINESS

- a. Reminder: One WDB member vacancy for a Summit County business appointment
- b. Reminder: Make sure your annual Board conflict of interest statement is executed and on file
- c. Status: the Ohio Department of Job and Family Services (ODJFS) Office of Fiscal and Monitoring Services' PY 20 WIOA program monitoring, which commenced 12/31/21 is complete **(attachment 7)**
- d. Julian & Grube filed Area 2 CY 2021 basic financial statements with Auditor of State (AOS) on 5/29/22
 - a. Status: ODJFS WIOA Fiscal Monitoring Review for the period of July 1, 2021, to December 31, 2021, which commenced 1/20/22
 - e. Area 2 proposal for the Fresh Start Opioid Grant funding (March 1, 2022 to March 31, 2022) has been submitted to ODJFS
 - f. Ohio's In-Demand Jobs Week Final Report **(attachment 8)**
 - g. Update: Receipt of WIOA Special Project Grant from ODJFS in the amount of \$97,200 on 11/16/2021 for a *working age adults* research project for Medina, Portage & Summit Counties. Project a joint effort with ConxusNEO and Greater Akron Chamber (GAC).
 - i. Surveys commenced 2/13/22; completed 4/30/22; and report received 5/6/22
 - ii. Presentations to date:
 1. 4/7/22 Marshall invited by the Ohio Workforce Association to make a presentation with preliminary findings to OWA members, ODJFS director and his leadership team, & Governor's Office of Workforce Transformation
 2. 5/19/22 Marshall made a joint session presentation at the Ohio Job & Family Services Director's Association's (OJFSDA) annual Spring Conference
 3. 5/20/22 Marshall made a joint presentation to the Ohio Economic Development Institute's current class
 4. 6/2/22 Marshall gave a presentation to the Portage County Commissioners and members of the public
 - iii. Final research involves five Focus Groups began 6/20/22
 - iv. Press coverage: Record Courier and Akron Beacon Journal
 - v. Virtual Community rollout will be mid-July with Conxus and GAC
 - vi. Website updates/links in development

VI. NEW BUSINESS

- a. Renewal of the contract with Project Learn of Summit County in an amount not to exceed \$50,000.00 to provide assessments to job seekers and youth at the OhioMeansJobs Summit County Center
 - i. Motion to approve the contract with Project Learn of Summit County in an amount not to exceed \$50,000.00 to provide assessments to job seekers and youth at the OhioMeansJobs Summit County Center (Heid)
- b. ODJFS announced the US DOL COVID Grant has been extended through 6/30/2023 **(attachment 9)**
- c. Auditor of State (AOS) announced on 6/15/22 they will begin their CY 2021 annual audit of Area 2 financials in mid-July

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VII. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS UPDATES

- a. SAMWA COG Board held its first meeting of 2022, virtually via Zoom, on 3/31/22, passing three Resolutions, posted on the SummitMedinaOMJ.org website
- b. Letters of Support since the March WDB meeting:
 - i. The Akron Urban League's Congressional Directed Spending (CDS) proposal for *Workforce Development Initiatives*;
 - ii. Summit County Common Pleas Court General Division in their grant application for funding assistance through the Bureau of Justice Assistance (BJA) for the O-BJA-2022-171046 Swift, Certain, and Fair (SCF) Supervision Program: Applying the Principles Behind Project HOPE; and
 - iii. Akron/Barberton/Summit County Continuum of Care (CoC) to the U.S. Department of Housing and Urban Development (HUD) for funding appropriated in Fiscal Year 2021 to offer support to communities to develop and implement a community coordinated Youth Homeless Demonstration Program.
- c. Employee Updates:
 - i. [RESEA employees at our OMJ centers](#)
 - ii. [Operations Coordinator](#)
 - iii. [Grace Glaubman & husband Matthew welcomed their first child Nora Olivia 6/6/22](#)
- d. Ohio's April 2022 Unemployment Rates ([attachment 10](#))
- e. WDB member roster changes should be submitted to Tammy Kaser
- f. Next WDB meeting September 29, 2022, 8:00 AM – at the Radisson Hotel, Akron Fairlawn & virtual/teleconference options via MS TEAMS.

VIII. ADJOURNMENT