

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
ONE-STOP OPERATIONS SPECIAL COMMITTEE MEETING MINUTES
OF
APRIL 25, 2022**

OhioMeansJobs Summit County
1040 East Tallmadge Avenue, Akron, OH 44310

Committee Members Present: Sharlene Chesnes; Pattie Dempsey; Bethany Dentler; William Moore, Joan Pritchett, OSO Committee Chair; Paul Ratcliff

Committee Members Absent: Malcolm Costa (*excused*)

SAMWA COG Staff Present: Meghan Adair; Grace Glaubman; Tammy Kaser; Christine Marshall

- I. Chair Pritchett called the meeting to order at 8:10 AM. Committee members and WDB Staff present introduced themselves.
 - The Committee welcomed new Special Projects Manager for the Board Staff, Meghan Adair.
- II. As this was a Special Committee meeting to complete a specific task, minutes from the 2/28/22 meeting were not reviewed and approved.
- III. Chair Pritchett turned the meeting over to Glaubman, who reviewed with the Committee members the process used for Phase II Certification, which was completed in May 2019, and reviewed some changes to the rating process for Phase III Certification. The Committee and Board Staff then completed the Phase III Certification score card for the Summit County One-Stop Center, discussing improvements made since Phase II Certification as well as remaining areas of improvement. It was noted that no review is necessary for our Medina center, as WIOA only require comprehensive centers to be certified. The result for Summit County was an overall rating of 54 out of a possible 60, indicating a compliant OhioMeansJobs system.
 - Chair Pritchett requested a motion to recommend Phase III Certification of the OhioMeansJobs Summit County Center to the Area 2 Workforce Development Board. Chesnes made the motion, which was seconded by Dentler. The motion carried with no objections or abstentions.
- IV. Pritchett requested a motion to adjourn the One-Stop Operations Special Committee Meeting. Chesnes made the motion, which was seconded by Ratcliff. With no objections or abstentions, the motion carried, and the meeting adjourned around 10:00 AM.

Prepared by
Tammy Kaser
Operations Coordinator
SAMWA COG