

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE MEETING  
WEDNESDAY, November 2, 2022 @ 8:00 AM**

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In-person location:

Radisson Hotel Akron/Fairlawn  
200 Montrose West Avenue, Akron, OH 44321

Virtual location:

Microsoft Teams

[Click here to join the meeting](#)

Or call in (audio only)

+1 321-710-8464

Phone Conference ID: 229 998 594#

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**I. CALL TO ORDER**

- A. Introduction of members, staff and guests (Jessica Heid, Chair)

**II. APPROVAL OF MINUTES**

- A. Motion to approve the January 26, 2022 Executive Committee meeting minutes **(attachment 1)**

**III. REPORTS**

- A. WIOA Special Project Grant from ODJFS in the amount of \$97,200 received on 11/16/2021 for a *working age adults* research project for Medina, Portage & Summit Counties **(attachment 2)**

**IV. OLD/UNFINISHED BUSINESS**

- A. Vacancy on the WDB, a Summit business appointee
  - i. Prohibits our Board being certified
- B. Ohio Department of Job and Family Services (ODJFS) *WIOA Fiscal Monitoring Review* for the period of July 1, 2021, to December 31, 2021, announced and commenced on January 20, 2022; exit meeting held July 11, 2022 with no significant observations.
- C. Auditor of State (AOS) CY 2021 Area 2 audit completed and filed on 9/29/22 with no findings.

**V. NEW BUSINESS**

- A. Ohio Department of Job and Family Services (ODJFS) Business Resource Networking Grant funding awarded to Area 2 for
  - i. Motion to approve a contract with United Labor Agency, Summit County OhioMeanJobs center location, in an amount not to exceed \$50,000.00 for Business Outreach Efforts for the period of October 1, 2022- June 30, 2023.
- B. Review/discussion of the proposed WDB 2023 meetings calendar **(attachment 3)**
- C. Update on COG office staffing.

**VI. GOOD OF THE ORDER**

- A. WDB Executive Committee meeting Wednesday, December 7, 2022, 8:00 AM, Radisson Hotel Akron/Fairlawn Buckeye Room and virtually via MS Teams
- B. WDB Regular meeting Thursday, December 8, 2022, at 8:00 AM, Radisson Hotel Akron/Fairlawn Blossom Room and virtually via MS Teams

**VII. ADJOURNMENT**