



MEETING MINUTES
Tuesday, December 20, 2022
1:00 PM

Chief Elected Officials (CEOs)/COG Members Present:	Ilene Shapiro, Summit County Executive Colleen Swedyk, Medina County Commissioner
Summit & Medina Workforce Area Council of Governments (SAMWA COG) Staff Present:	Meghan Adair, Special Projects Manager; Christine Marshall, Executive Director Kelly Smerek, Operations Coordinator
Area 2 Fiscal & Sub Fiscal Agent Staff Present:	Tom Jalbert, Fiscal Operations Administrator, SCDJFS
Legal Counsel Present:	Deborah Matz, Law Director, County of Summit Dept. of Law, Insurance, & Risk Management, Colleen Sims, Attorney, County of Summit Dept. of Law & Risk Management

I. CALL TO ORDER

- a. Chair Shapiro called the meeting to order at 1:06 PM.

II. INTRODUCTION

- a. Executive Shapiro welcomed everyone and asked for a roll call. Ms. Adair took the roll call which both Executive Shapiro and Commissioner Swedyk were noted as present. Ms. Smerek was introduced as a new employee for the COG and Executive Shapiro asked about her employment background.

III. APPROVE MINUTES OF PREVIOUS MEETING

- a. Executive Shapiro asked if there were any comments from the October meeting regarding the minutes. Hearing none, she asked for a motion to approve. Commissioner Swedyk made a motion to approve the SAMWA COG's 10/5/22 meeting minutes. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried, and the 10/5/22 minutes were approved.

IV. REPORTS

- a. There were no reports.

V. UNFINISHED BUSINESS

- a. Executive Shapiro asked Marshall about attachment 2 in the meeting folders. Marshall reminded those present that at the October meeting it was reported the County Commissioners Association of Ohio (CCAO) requested an article for their Fall 2022 Newsletter concerning the "Where Are the Workers?" research project which she made a presentation about at the CCAO Summer meeting in August. Commissioner Swedyk stated Marshall has done a good job with sharing this research around the State, including presentation to the Medina County Commissioners.

VI. NEW BUSINESS

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- a. There was no new business to report.

VII. RESOLUTIONS

- a. Executive Shapiro turned the attention of the meeting to the reading and adoption of the resolutions.
- b. Resolution 2022-14 authorizing the Summit and Medina Workforce Area Council of Governments to appropriate to the Calendar Year 2023 Workforce Innovation Opportunity Act funds totaling \$6,585,000.00, to establish a budget as a fiscal component unit of the County of Summit.
 - i. Jalbert was called upon to explain the need for the Resolution, which he explained is a housekeeping item. Passage of the calendar year budget aligns with the Summit County fiscal year and enables purchase orders to be established in the Summit County financial system.
 - ii. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2022-14. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
- c. Resolution 2022-15 to reappoint the Summit and Medina Workforce Development Board's Medina County members Ms. Patricia Dempsey, Ms. Bethany Dentler, Mr. Anthony Esposito, Ms. Jessica Heid, Ms. Marquita Mitchell, Mr. William Moore, Ms. Joan Pritchett, and Mr. Paul Ratcliff to terms beginning January 1, 2023, and ending December 31, 2024.
 - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2022-15. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
- d. Resolution 2022-16 to adopt changes to the Bylaws of the Summit and Medina Workforce Development Board ("WDB") to provide consistency to WDB members as they address their responsibilities related to the mandated functions of planning, contracting, and assessing workforce development programs in Ohio Local Workforce Area 2, under the direction of the Summit and Medina Workforce Area Council of Governments ("SAMWA COG").
 - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2022-16. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.
- e. Resolution 2022-17 authorizing the Summit and Medina Workforce Area Council of Governments ("SAMWA COG") to adopt changes to its bylaws to correct the language citing the composition requirements for appointments to the Workforce Development Board and define how members of the public shall address the SAMWA COG Board in compliance with Ohio's Sunshine Laws.
 - i. Commissioner Swedyk made a motion to adopt SAMWA COG Resolution 2022-17. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried.

VIII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. Executive Shapiro reminded those present that the next meeting of the SAMWA COG Board will be held in March of 2023, at the Radisson Hotel Akron-Fairlawn in the Buckeye Room. The date and time are being finalized.
- b. Executive Shapiro announced she recently appointed Marshall to the Metro RTA board followed

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by some congratulations and discussion about the linkages of the workforce and reliable transportation.

IX. ADJOURNMENT

- a. Commissioner Swedyk made a motion to adjourn the meeting. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried, and the meeting was adjourned at 1:21 PM.

Prepared by:

Christine Marshall

Executive Director, SAMWA COG