

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
FULL MEMBERSHIP MEETING
THURSDAY, DECEMBER 8, 2022
8:00 AM

In-person location:
Radisson Hotel - Akron Fairlawn
200 Montrose West Avenue, Akron, OH 44321

Virtual location: Microsoft Teams
[Click here to join the meeting](#)
Meeting ID: 224 544 082 264
Passcode: XCujY3

+1 321-710-8464 Phone Conference ID: 702 081 172#

I. CALL TO ORDER

II. INTRODUCTION

- a. Welcome: WDB members, WDB staff, and guests.
 - i. Meghan Adair will take WDB members roll call to record attendance.
 - 1. All non-members attending the meeting email christine.marshall@workforcearea2.org to be recorded as present

III. APPROVE MINUTES OF PREVIOUS MEETING

- a. Discussion of minutes from the 6/23/22 WDB Regular meeting (*attachment 1*)
 - i. Motion and roll call vote to approve the WDB 6/23/22 meeting minutes

IV. REPORTS

- a. Executive Committee Report
 - i. Summary of the 11/2/22 meeting (Heid)

- b. Finance Committee Report
 - i. Summary of the 12/1/22 meeting (Esposito)
 - a. Financial status and budgeted expenditures (Jalbert/Addison)
 - i. SFY 2022 Area 2 Financials ending 6/30/22 (*attachment 2*)
 - ii. SFY 2022 Operating Budget: Program & Administrative Expenditures ending 6/30/22 (*attachment 3a-c*)
 - iii. SFY 2023 Area 2 Financials as of 10/31/22 (*attachment 4*)
 - iv. SFY 2023 Operating Budget: Program & Administrative Expenditures as of 10/31/22 (*attachment 5a-e*)
 - v. Discussion of an appropriation resolution to approve an Area 2 Calendar Year 2023 budget for adoption by the COG Board at their meeting scheduled for 12/20/22. (Heid) (*attachment 6*)
 - 1. Motion to recommend to the SAMWA COG Board to adopt Calendar Year 2023 Area 2 Workforce Budget Appropriations utilizing various allocations in a total amount of \$6,585,000.00 which is to be allocated as \$1,150,000.00 for Medina County workforce programs, \$3,750,000.00 for Summit County workforce programs, and \$1,685,000.00 for Area 2 Administration expenses
 - a. Roll call vote to approve the WDB's 6/23/22 meeting minutes

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- c. One-Stop Operations Committee Report
 - i. Summary of the 11/14/22 meeting (Pritchett)

- d. Performance Committee Report
 - i. Summary of the 12/5/22 meeting (Moran)
 - ii. Performance Reports (Glaubman)
 - a. State of Ohio PY 2021/SFY 22 Annual Preliminary Unadjusted WIOA Performance Report ([attachment 7](#))
 - b. Local Area WIOA Career Services performance data for Medina & Summit SFY 2022 ([attachments 8a-8d](#))
 - c. Local Area SFY 22 Year-End Reports:
 - i. On-the-Job Training (OJT) ([attachment 9](#))
 - ii. Individual Training Account (ITA) ([attachment 10](#))
 - iii. Transitional Jobs (TJ) ([attachment 11](#))
 - iv. Incumbent Worker Training (IWT) ([attachment 12](#))
 - v. OhioMeansJobs Center Orientation Customer Surveys ([attachments 13a & 13b](#))
 - d. Local Area WIOA Career Services performance data for Medina & Summit SFY 2023 ([attachments 14a-14d](#))
 - iii. Status: Area 2's WIOA Performance Standard Negotiation with the State of Ohio (Glaubman) ([attachment 15](#))
 - iv. Announcement: Area 2 participation in a State sponsored performance-based contract initiative (Glaubman)
 - v. Status: local annual WIOA contract providers programmatic and fiscal monitoring; RFQ issued, contract executed (Glaubman)
- e. Special Projects Update (Adair) ([attachment 16](#))
 - i. COVID-19 grant
 - ii. Business Resource Network (BRN) grant
 - iii. Fresh Start grant

V. UNFINISHED BUSINESS

- a. Reminder: one WDB member vacancy for a Summit County business appointment
- b. Status: ODJFS WIOA Fiscal Monitoring Review for the period of 7/1/21-12/31/21, announced and commenced 1/20/22; exit meeting held 7/11/22 with no significant observations.
- c. Auditor of State (AOS) announced on 6/15/22 they will begin their CY 2021 annual audit of Area 2 financials in mid-July; audit completed on 9/28/22 with no findings.
- d. Update: WIOA Special Project Grant from ODJFS in the amount of \$97,200 on 11/16/21 for a working age adults research project for Medina, Portage & Summit Counties. ([attachment 17](#))
 - i. County Commissioners Association of Ohio, Fall 2022 Newsletter ([attachment 18](#))

VI. NEW BUSINESS

- a. ODJFS annual WIOA data validation file review occurred on 9/7/22, awaiting results
- b. Medina County board members terms ending 12/31/22 – reappointment process
- c. WDB 2023 meetings calendar ([attachment 19](#))

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- d. Annual signing of Conflict of Interest Statement
- e. Board staff update:
 - i. Operations Coordinator vacancy
 - ii. Marshall appointed to the METRO RTA Board of Trustees and Stark State College Akron President's Advisory Council and reappointed to ConxusNEO Board of Directors
 - iii. Glaubman invited to present at a state-wide training about WIOA On-The-Job training policy

VII. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS UPDATES

- a. SAMWA COG Board met on 7/6/22, passing eight resolutions, and on 10/5/22, passing two resolutions – all resolutions are posted on the summitmedinaomj.org website
- b. Letters of Support requested since the WDB meeting:
 - i. 9/23/22, Stark State College as part of the NE Ohio Consortium of Community Colleges applying to the U.S. Department of Labor (DOL) for the *Strengthening Community Colleges Training Grant*;
 - ii. 10/26/22, ConxusNEO's application made to Ohio Development Services Agency for a continued Industry Sector Partnership (ISP) grant;
 - iii. 10/28/22, Greater Akron Chamber's application made to Ohio Department of Development for a Spark Grant to create a Polymer Industry Cluster
- c. Ohio's October 2022 Unemployment Rates (**attachment 20**)
- d. WDB member roster changes should be submitted to Christine Marshall
- e. Next WDB meeting March 23, 2023 8:00 AM – at the Radisson Hotel, Akron Fairlawn & virtual/teleconference options via MS TEAMS.

VIII. ADJOURNMENT

*We hope everyone has a wonderful holiday season!
Christine, Grace, & Meghan*