

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
THURSDAY, MARCH 23, 2023
8:00 AM

In-person location:
Radisson Hotel-Akron Fairlawn
200 Montrose West Avenue, Akron, OH 44321

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 224 849 017 545

Passcode: GtGygA

Or call in (audio only)

[+1 321-710-8464,463501830#](#)

Phone Conference ID: 463 501 830#

I. CALL TO ORDER

II. INTRODUCTION

- a. Welcome: WDB members, WDB staff, and guests.
 - i. Welcome our new Operations Coordinator, Kelly Smerek – date of hire 12/19/2022
 - ii. Kelly Smerek, will take WDB members roll call to record attendance.
 1. All non-members attending the meeting are asked to email kelly.smerek@workforcearea2.org to be recorded in the minutes as present

III. ELECTION

- a. The election of the WDB's Chair and Vice Chair for a two-year term to 1/1/2023 to 12/31/2024 (**attachment 1**) (Heid)
 - i. Motion to nominate for the WDB's Chair based upon slate
 1. Verbal roll call vote taken for Chair
 - ii. Announcement made of who is Chair
 - iii. Motion to nominate for the WDB's Vice Chair based upon slate
 1. Verbal roll call vote taken for Vice Chair
 - iv. Announcement made of who is Vice Chair
 - v. Following today's meeting, the new WDB Chair will send an email to the current committee chairs to ascertain who wants to remain committee chair

IV. APPROVE MINUTES OF PREVIOUS MEETING

- a. Discussion of minutes from the 12/08/22 WDB Regular meeting (**attachment 2**)
 - i. Motion to approve the WDB's 12/08/22 meeting minutes

V. REPORTS

- a. Executive Committee Report (Heid)
 - i. Committee did not meet since the December full board meeting. Next meeting scheduled for 4/5/2023.
- b. Finance Committee Report
 - i. Summary of the 03/17/23 meeting (Esposito)

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1. Fiscal Reports (Jalbert)
 - a. Financial status and budgeted expenditures
 - i. Area 2 Financials as of 1/31/2023 **(attachment 3)**
 - ii. SFY 2023 Program & Administrative Budget Expenditures. RESEA, & Special Projects as of 1/31/2023 **(attachment 4a-e)**
 - c. One-Stop Operations Committee Report (Pritchett)
 - i. Committee did not meet since the December full board meeting. Next meeting scheduled for 4/10/2023.
 - d. Performance Committee Report
 - i. Summary of the 3/20/2023 meeting (Moran)
 1. Performance Reports (Glaubman)
 - a. PY 22/SFY 23 State of Ohio UNADJUSTED Second Quarter WIOA Performance Report **(attachment 5)**
 - b. Local Area Performance Reports
 - i. PY 22/SFY 23 WIOA Career Services year-to date performance data for Medina & Summit **(attachments 6a-d)**
 - ii. Updates:
 1. Annual WIOA programmatic and fiscal monitoring via consultant has concluded
 2. PY23/SFY 24 WIOA Career Services Request for Proposals (RFP) released 3/20/2023
 - a. Improving Outcomes for Ohioans/Pay for Performance pilot
 - b. Results for America Workforce Fellowship and conference
 2. Special Projects Update (Adair) **(attachment 7)**
 - a. Covid-19 grant status
 - b. Business Retention Network (BRN) grant projects
 - c. Fresh Start grant (opioid epidemic in the workplace) projects

VI. UNFINISHED BUSINESS

- a. Two open board seats, both business sector, representing Summit (Marshall)
- b. ODJFS annual WIOA data validation file review occurred on 9/7/2022, exit interview 3/7/2023 (Glaubman)
- c. Reminder: Annual signing of Conflict of Interest statement-look for an email from Smerek (Marshall)
- d. Board staffing update: one open position for a Workforce Services Representative under RESEA, job posted 3/13/2023 and closing 3/24/2023
- e. Continue to make presentations about our *Where Are the Workers?* research **(attachment 8)**

VII. NEW BUSINESS

- a. On 1/09/2023 engaged Julian & Grube, Inc. to prepare Area 2 CY 2022 basic financial statements and file with Auditor of State (AOS) on or before 5/29/2023
- b. ODJFS notification that modifications to the Regional and Local plans are due 5/3/2023 **(attachment 9)**
- c. ODJFS notification to complete the SFY 2024 & SFY 2025 One-Stop Partner System MOU **(attachment 10)**
- d. Release of the SFY 2024 One-Stop Operator Request for Proposal (RFP) packet: 4/03/2023

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- e. ODJFS Special Project Grant awarded \$95,000.00 to create a Welcoming Workforce Coalition for the period of 3/1/2023-6/30/2024 (Marshall)
- f. WDB Summit members terms ending 6/30/2023; reappointment process (Marshall)

VIII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. SAMWA COG Board held its fourth meeting of 2022 on 12/20/2022, passing four Resolutions, posted on our summitmedinaomj.org website
- b. Annual State of Ohio In-Demand Jobs Week, May 1-5, 2023 (Glaubman)
- c. Letters of Support requested since the last WDB meeting:
 - i. 1/10/2023, for United Labor Agency (ULA) as a reference for a proposal they submitted to provide WIOA services in Pittsburgh, PA;
 - ii. 3/9/2023, for Job's For Ohio's Graduates (JOG) application made to US Department of Labor for the Growth Opportunities grant to provide workforce development services for justice involved youth; and
 - iii. 3/11/2023, for Volunteers of America, Indiana & Ohio's application made to the U.S. Department of Labor for the *Homeless Veterans Reintegration Program* (HVRP) grant.
- d. February 2023 Unemployment Rates (*attachment 11*)
- e. WDB Roster as of March 2023 - look for an email from Smerek
- f. Next WDB meeting June 29, 2023, 8:00 AM – at the Radisson, virtual & teleconference options

IX. ADJOURNMENT