

**SUMMIT MEDINA WORKFORCE DEVELOPMENT BOARD
PERFORMANCE COMMITTEE MINUTES
OF
MONDAY, MARCH 20, 2023**

Summit and Medina Workforce Area Council of Governments (SAMWA COG)
175 South Main Street, Suite 209
Akron, OH 44308

Microsoft Teams: [Click here to join the meeting](#)

Committee Members Present:	Matt Capozzi, Performance Committee Chair; Martin Helms (<i>virtual</i>); Marquita Mitchell (<i>virtual</i>); Sharlene Chesnes (<i>virtual</i>); Robert DeJournett (<i>virtual</i>); Joan Pritchett (<i>virtual</i>)
Committee Members Absent:	Jess Heid, WDB Chair (<i>excused</i>); Michelle Moran (<i>excused</i>)
SAMWA COG Staff Present:	Meghan Adair, Special Projects Manager; Grace Glaubman, Deputy Director; Christine Marshall, Executive Director; Kelly Smerek, Operations Coordinator

I. CALL TO ORDER

- a. Capozzi called the meeting to order at 3:33 PM. Those present introduced themselves and Smerek took attendance of those present in person and virtually.

II. APPROVAL OF MINUTES

- a. Helms made a motion to approve the Committee's 12/05/22 meeting minutes, which DeJournett seconded. The motion passed by a roll call vote of committee members present in person and virtually, recorded by Smerek, with no objections or abstentions.

III. REPORTS

- a. Glaubman briefly recapped the Performance Reports
- b. Glaubman delivered Adult/Dislocated Worker Provider Performance Reports for PY 2022 July-February YTD.
 - i. Medina has made 275 placements year to date, with 218 being Full Time and 57 Part Time.
 - o The most frequent industries for placements were transportation and warehousing (18.5%), professional/business services (15%), and healthcare (16%).
 - o The average wage YTD was \$20.01.
 - o Three ITAs and seven OJT plans have been written thus far.
 - ii. Summit has made 370 placements year to date, with 293 being Full Time and 77 Part Time.
 - o The most frequent industries for placements were manufacturing (19%), transportation and warehousing (17%), and professional/business services (13%).
 - o 25 ITAs and 26 OJT plans have been written thus far.
- c. Glaubman reviewed the State of Ohio PY 2022 Q2 Unadjusted WIOA Performance Report for Adult, Dislocated Worker and CCMEP WIOA Youth.

- i. Area 2 is meeting or exceeding success level of the negotiated performance standard for every measure across each population group – Adults, Dislocated Workers, and CCMEP WIOA Youth – with the exception of Measurable Skills Gain, which is a realtime measure and not reflective of ongoing performance halfway through the program year.
 - ii. Medina has a 50% credential attainment, but that is because only one of two have obtained the credential at the time of reporting. This is not currently a concern as performance for Adults and Dislocated Workers is measured by area and not by county.
 - d. Glaubman reviewed the State of Ohio PY 2022 Q2 Unadjusted CCMEP Performance Report for July 1, 2022 – December 31, 2022.
 - i. As a reminder, CCMEP Youth performance is evaluated by Lead Agency (county).
 - ii. Medina youth program enrollment is split appropriately with approximately 67.4% of all youth enrolled as TANF-funded, 17.4% WIOA-funded, and 15.2% dual-enrolled TANF/WIOA.
 - iii. The Summit youth program is still struggling with only 8.1% of all youth enrolled under WIOA; 87.9% are TANF-funded and 4% are dual-enrolled.

IV. OLD BUSINESS

- a. There was no old business.

V. NEW BUSINESS

- a. Glaubman spoke of the upcoming SFY 2024/PY 2023 WIOA Adult and Dislocated Worker Career Services Request for Proposals (RFP)
 - i. The current provider is United Labor Agency in both counties; they have been the provider for a number of years. They are also the One Stop Operator in Medina County.
 - ii. It is not required by WIOA to procure Adult and Dislocated Worker Career Services, but competitive procurement is done as a best practice in Area 2.
 - iii. Glaubman informed the committee that after today's meeting the RFP is going out with proposals due May 1, 2023.
 - iv. Glaubman informed the committee that a "pay for performance" structure is being implemented for this procurement and resulting contract(s). It will be a total of 5% of the contract value. Glaubman has been working with the State of Ohio and Results for America on the Improving Workforce Outcomes for Ohioans project for performance-based procurement and contracting since September 2022.
 - o Five percent of selected provider(s)' budget(s) will be allocated to performance; they will not be reimbursed unless they meet that performance.
 - o The four draft performance measures are:
 - Number of customers placed in unsubsidized employment (number TBD)
 - 30% of all placements are made in key regional industries
 - 90% of all successful occupations skills training graduate
 - 50% of all new On the Job Training agreements made with employers with less than 500 employees

VI. GOOD OF THE ORDER

- a. Marshall shared the WDB Chair selection will be at the upcoming regular WDB meeting with a term of 01/01/2023 – 12/31/2024; the Chair will then appoint Committee Chairs.
- b. Capozzi reminded the Committee that the next Performance Committee meeting will be June 26, 2023 at the SAMWA COG office with a virtual option.
- c. Glaubman suggested a different start time for the Performance Committee, 3:00 PM. The Committee was agreeable to the time change.

- d. Capozzi reminded the Committee that the next full WDB meeting will be held at 8:00 AM on Thursday, March 23, 2023, at the Radisson Hotel Akron Fairlawn, and virtually via MS Teams.

VII. ADJOURNMENT

- a. Chesnes made a motion to adjourn the meeting, which DeJournett seconded. The motion passed by a roll call vote of Committee members present in person and virtually, recorded by Smerek, with no objections or abstentions. The meeting adjourned at 4:09 PM.

Prepared by

Kelly Smerek

Operations Coordinator, SAMWA COG