

**SUMMIT MEDINA WORKFORCE DEVELOPMENT BOARD
PERFORMANCE COMMITTEE MINUTES
OF
MONDAY, OCTOBER 2, 2023
3:00 PM**

Summit and Medina Workforce Area Council of Governments (SAMWA COG)
175 South Main Street, Suite 209
Akron, OH 44308
Microsoft Teams: [Click here to join the meeting](#)

Committee Members Present:	Matt Capozzi, Performance Committee Chair; Marquita Mitchell
Committee Members Absent:	Jess Heid, WDB Chair (<i>excused</i>); Michelle Moran (<i>excused</i>); Martin Helms (<i>excused</i>); Sharlene Chesnes (<i>excused</i>); Joan Pritchett (<i>excused</i>)
SAMWA COG Staff Present:	Meghan Adair, Special Projects Manager; Grace Glaubman, Deputy Director; Christine Marshall (<i>virtual</i>), Executive Director; Kelly Smerek, Operations Coordinator

I. CALL TO ORDER

- a. Capozzi called the meeting to order at 3:02 PM. Those present introduced themselves and Smerek took attendance of those present in person and virtually.

II. APPROVAL OF MINUTES

- a. Mitchell made a motion to approve the Committee's 6/22/23 meeting minutes, which Capozzi seconded. The motion passed by a roll call vote of committee members present in person and virtually, recorded by Smerek, with no objections or abstentions.

III. REPORTS

- a. Glaubman presented the Adult/Dislocated Worker Provider Performance Reports for PY 2022 (7/1/2022 to 6/30/2023)
 - i. Medina made 401 placements total during in the program year.
 - o The top industries for placements were transportation and warehousing (16.75%), manufacturing (15%), and professional/business services (14%)
 - o The average wage YTD was \$20.49, \$0.43 more than the previous program year.
 - o 7 ITAs and 11 OJT plans were written.
 - ii. Summit made 604 placements total during in the program year.
 - o The top industries for placements were transportation and warehousing (18%), manufacturing (17%), and professional/business services (14%).
 - o The average wage YTD was \$19.60, less than the average \$20.03 per hour last program year.
 - o 53 ITAs and 30 OJT plans were written.
 - iii. Glaubman informed the Committee that additional information on the performance over the course of the year would be presented at the full board meeting this week.
- b. Glaubman delivered Adult/Dislocated Worker Provider Performance Reports for PY 2023 July-August 2023
 - i. Glaubman announced the report template changed to provide space for reporting Transitional Jobs and Incumbent Worker training. Additionally, the industry categories

- that placements and employers are recorded under now match the industries listed on O*Net Online, a Department of Labor website with occupation information and data.
- ii. Medina has 57 placements year-to-date
 - o The average wage is \$20.94 per hour.
 - o Zero ITAs and 1 OJT has been written thus far.
 - iii. Summit has 79 placements year-to-date
 - o The average wage is 21.21 per hour.
 - o 13 ITAs and 4 OJTs have been written thus far.
- c. Glaubman reviewed the State of Ohio PY 2022 Q4 Unadjusted WIOA Performance Report for Adult, Dislocated Worker and CCMEP WIOA Youth (7/1/2022 to 6/30/2023).
- i. Area 2 is meeting or exceeding the success level of the negotiated performance standard for every measure across each population group. An annual adjusted report will be issued sometime in the future; that report will show performance standards adjusted by economic and demographic conditions in Area 2 during the program year, but it is not expected to affect performance negatively.
- d. Glaubman reviewed the State of Ohio PY 2022 Q4 Unadjusted CCMEP Performance Report (7/1/2022 to 6/30/2023).
- i. Glaubman reminded those present that CCMEP Youth performance is evaluated by Lead Agency (county Job and Family Services in Area 2). CCMEP is a program that marries the TANF and WIOA funding streams to deliver education and employment services to youth.
 - ii. Medina met or exceeded the standard for all measures.
 - iii. Summit met all standards except Measurable Skills Gain – this is expected as this report does not contain information entered into the State case management system after July 1, which is when the bulk of the outcomes in this measure are recorded for youth, especially in Summit County. The annual report will reflect complete information.
 - o The Summit youth program ratio is overwhelmingly TANF, but there has been an improvement in WIOA enrollment because of the recent Towpath Trail High School out-of-school-youth enrollment initiative.

IV. OLD BUSINESS

- a. Glaubman gave an update regarding the status of the State of Ohio’s PY 2021-2022 WIOA/CCMEP Program Monitoring Review:
 - i. The monitoring is over two program years, beginning July 1, 2021 through June 30, 2023.
 - ii. The State completed monitoring and will conduct an exit conference on Monday, October 16, 2023.

V. NEW BUSINESS

- a. ODJFS Office of Workforce Development (OWD) Memo re: PY 2022 Performance
 - i. OWD issued a memo to the Ohio Workforce Association regarding the effect of the transition from the OWCMS to ARIES case management system on WIOA program performance. OWD made the decision not to count any failed PY22 performance measure toward the “performed successfully” definition for local areas and the potential ramifications associated with not performing successfully.
- b. SFY 2025/PY 2024 WIOA procurements and schedule
 - i. A single Request for Proposals (RFP) for Area-wide One Stop Operator Services and WIOA Adult and Dislocated Career Services will be issued in early 2024 for SFY 2025 with the intent on incorporating a pay-for-performance structure.
 - ii. Committee members are invited to review the RFP before its release and serve as reviewers for proposals received in response to the RFP, as they have done in the past.
 - iii. Glaubman is continuing to work with Results for America on the Improving Workforce Outcomes for Ohioans special grant project.

VI. GOOD OF THE ORDER

- a. Capozzi reminded the Committee that the next full WDB meeting will be held at 8:00 AM on Thursday, October 5, 2023, at the Radisson Hotel Akron Fairlawn, and virtually via MS Teams.
- b. Capozzi also reminded the Committee that the next Performance Committee meeting will be held on December 11, 2023, at 3:00 PM.

VII. ADJOURNMENT

- a. Mitchell made a motion to adjourn the meeting, which Capozzi seconded. The motion passed by a roll call vote of Committee members present, recorded by Smerek, with no objections or abstentions. The meeting adjourned at 3:26 PM.

Prepared by

Kelly Smerek

Operations Coordinator, SAMWA COG