

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
FULL MEMBERSHIP MEETING
ON
THURSDAY, OCTOBER 5, 2023**

[Click here to join the meeting](#)

Meeting ID: 226 191 308 445

Passcode: gYD9kL

Or call in (audio only)

[+1 321-710-8464,198489890#](#)

Phone Conference ID: 198 489 890#

WDB Members Present:	Matthew Capozzi; Sharlene Chesnes (<i>virtual</i>); Malcolm Costa (<i>virtual</i>); Patricia Dempsey; Bethany Dentler; Anthony Esposito; Maria Miller (<i>virtual</i>); Marquita Mitchell; William Moore; Michelle Moran; David Prentice; Jessica Heid, WDB Vice Chair; Paul Ratcliff (<i>virtual</i>); John Chester
WDB Members Absent:	Mark Derrig (<i>excused</i>); Joan Prichett (<i>excused</i>); Jeff Bissell, WDB Chair (<i>excused</i>); Mandy Hinkle (<i>excused</i>)
Summit & Medina Workforce Area Council of Governments (SAMWA COG)/WDB Staff Present:	Meghan Adair, Special Projects Manager; Grace Glaubman, Deputy Director; Christine Marshall, Executive Director; Kelly Smerek, Operations Coordinator
Medina/Summit County Staff, Contracted Workforce Innovation & Opportunity Act (WIOA) Staff	Jenny Gutwein, ULA/OMJSC/OMJMC (<i>virtual</i>); Nicholas Kapusinski, ULA/OMJSC; Colleen Sims, Attorney, Summit County
Operator Staff Present:	Ralph Sinistro, SCDJFS/OMJSC; Angela Smith, ULA/OMJMC; Dave Megenhardt, ULA
Area 2 Fiscal Staff Present:	Tari Addison, SCDJFS; Tom Jalbert, Deputy Director, SCDJFS; Kate Backur, SCDJFS

I. CALL TO ORDER

- a. Vice Chair Heid, on behalf of Chair Bissell, called the meeting to order at 8:04 AM. Those present introduced themselves and Smerek took attendance of those present in person and virtually via a roll call. All non-members attending the meeting were asked to email kelly.smerek@workforcearea2.org to be recorded in the minutes as present.

II. APPROVE MINUTES OF PREVIOUS MEETING

- a. Heid reviewed and requested a motion to approve the WDB 6/29/23 meeting minutes. Capozzi made the motion which Prentice seconded. The motion was passed by a roll call vote of the Board Members present in person and virtually, recorded by Smerek, with no objections or abstentions.

III. SPECIAL VOTE

- a. Marshall explained that all Ohio Workforce Development Boards are required by the US Department of Labor to pass a Resolution approving the use of WIOA Youth funds for the State's Comprehensive Case Management Employment Program (CCMEP). The Resolution becomes an exhibit to the two-year Subgrant Agreement between the Ohio Department of Job & Family Services and Local Workforce Area 2.
 - i. Heid requested a motion to adopt Summit/Medina Workforce Development Board Resolution 2023-01 and incorporate it to the Area 2 SFYs 2023/2024 Subgrant Agreement as Exhibit A, thereby permitting the Area 2 WIOA Youth allocation to be used to deliver youth services under the State of Ohio's Comprehensive Case Management Employment Program. Moran made the motion which Capozzi seconded. The motion was passed by a roll call vote of WDB Members present and recorded by Smerek, with no objections or

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
FULL MEMBERSHIP MEETING
ON
THURSDAY, OCTOBER 5, 2023

abstentions.

IV. REPORTS

a. Executive Committee Report

- i. Heid noted that there have been no meetings of the Executive Committee since the last WDB Regular meeting on 6/29/23.

b. Finance Committee Report

- i. Heid then turned the meeting over to Esposito, who summarized the 9/14/23 virtual and in-person Finance Committee meeting:

1. Approved minutes from the 6/16/23 committee meeting.
2. Reviewed the Workforce Area's WIOA Financials for both SFY 23 & 24 as of 7/31/23.
3. The committee approved a contract with *Tyler's Redemption Place*, in an amount not to exceed, \$35,000 funded by the Fresh Start (Opioid) grant for the period of 9/01/23 to 3/31/24.

- ii. Esposito requested Jalbert:

1. Jalbert noted that based on the time of year, he will share reports for two fiscal years with the liquidation period for SFY 23 ending 9/30/23.
2. SFY 2023 Area 2 Financials as of 7/31/23
 - a. Jalbert stated Year 2 WIOA funds (SFY 23) for both Summit and Medina, for Administration, Adult, and Dislocated Worker have been fully expended.
 - b. Jalbert reviewed the Year 2 WIOA Youth funds for both counties. In Summit, we spent \$759,856, leaving an estimated \$478,205 to be returned to the State. in Medina, we spent \$220,930 leaving an estimated \$127,280 to be returned to the State. The return amount is less than last year. Jalbert estimates there is \$115,000 in youth expenses to be paid before the liquidation period ends.
3. SFY 2023 Area 2 Operating Budget: Program & Administrative Expenditures as of 7/31/23
 - a. Jalbert turned the committee's attention to the balances of the various service delivery contracts and training agreements under the Adult, Dislocated Worker, and Youth programs for both counties. It was noted that the ITAs and OJTs spending was not as high as the previous year and the service delivery months of May and June's youth contracts still needed to be paid.
4. SFY 2024 Area 2 Financials as of 7/31/23
 - a. Jalbert explained that even though it is October, there is only one month of spending into the new Year 1.
5. SFY 2024 Area 2 Operating Budget: Program & Administrative Expenditures as of 7/31/23
 - a. Given there was only one month of WIOA expenditures, Jalbert turned the committee's attention to the Reemployment Service and Eligibility Assessment (RESEA) Program Services allocations.
 - i. PY 22 ends September 30, 2023, which is what we are currently spending and there is no liquidation; PY 23 started 4/1/23, but we are not spending anything against. It will conclude until 3/31/24.

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
FULL MEMBERSHIP MEETING
ON
THURSDAY, OCTOBER 5, 2023

Jalbert discussed the special grants, Opioid Fresh Start and Business Resource Network. Noting their expenditures and termination dates.

c. One-Stop Operations Committee Report

- i. Heid turned the meeting over to Dentler on behalf of Pritchett who summarized the 8/14/23 virtual and in-person meetings, at which the Committee:
 1. Approved minutes of the 5/15/23 meeting;
 2. Dentler noted the committee reviewed foot traffic reports. ; The Medina County OMJ center saw 975 clients over 1,896 visits from July 2022 through June 2023; the most frequent reason for visiting was to attend a job search workshop, WIOA orientation, or a WIOA staff appointment. There were 32 veteran service visits in Medina and 284 new clients. In Summit County, there were a total of 6,404 visits from 3,575 clients; the most frequent reason for visiting the Summit OMJ center was to attend a job fair, WIOA career workshop, and Resource Room
 3. The Committee received an update from Ralph Sinistro and Angela Smith, regarding activities citing the foot traffic at the Centers was increasing month over month. Smith mentioned that the construction is finally over, making it easier for clients to enter the center.
 4. The committee received an update on the SFY 2024 & 2025 Partner MOU from Meghan. She presented the actual document to the Committee members to assist in understanding of the purpose of the Partner MOU and how it is constructed.
 5. Finally, we were informed that the Director of the Ohio Department of Job and Family Services, Matt Damschroder would visit the Summit County OMJ center on August 24th.

d. Performance Committee Report

- i. Heid turned the meeting over to Capozzi, who summarized the 10/2/23 virtual and in-person meeting, at which the Committee:
 1. Approved minutes of the 6/22/23 meeting.
- ii. Capozzi then turned the meeting over to Glaubman to review various performance reports.
 1. Glaubman then directed attention to the local Area reports that tracked the annual WIOA Career Services (Adult/Dislocated Worker Services) performance for Summit and Medina Counties year to date SFY 2023 (7/1/22—6/30/23) noting the following highlights:
 - a. In Medina County, the placements outperformed any previous program year since the formation of the COG with 401 for the year and an average wage of \$20.49 per hour; 7 customers were sent to skills training and 12 on-the-job training plans were created with employers across the county.
 - b. In Summit County, the average wage was \$19.60 per hour; 53 customers were approved for skills training; 30 on-the-job training agreements were created with employers across the county and the average starting wage for those OJT plans was \$20.73 per hour.
 2. Glaubman then turned attention to the local Area reports that tracked the annual WIOA Career Services (Adult/Dislocated Worker Services) performance for Summit and Medina Counties year to date SFY 2024 (7/1/23—8/31/23) noting the following highlights:
 - a. In Medina County, there were 57 job placements with an average wage of \$20.94; 1 on-the-job training plan was written with a starting wage of \$22.47.

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
FULL MEMBERSHIP MEETING
ON
THURSDAY, OCTOBER 5, 2023**

- b. In Summit County, there were 79 job placements with an average wage was \$ \$21.21; 19 customers were sent to skills training; 6 on-the-job training plans were created with an average starting wage of \$ 19.10.
 - 3. Glaubman reviewed the State of Ohio PY 2022 Q4 Unadjusted WIOA Performance Report for Adult, Dislocated Worker, and CCMEP WIOA Youth Programs (7/1/2022 to 6/30/2023).
 - a. Area 2 is meeting or exceeding the success level of the negotiated performance standard for every measure across each population. An annual adjusted report will be issued sometime in the future which will show performance standards adjusted by economic and demographic conditions in Area 2 during the program year, but it is not expected to affect performance negatively.
 - 4. Glaubman reviewed the State of Ohio PY 2022 Q4 Unadjusted CCMEP Performance Report (7/1/2022 to 6/30/2023).
 - a. Medina met or exceeded the standard for all measures.
 - b. Summit met all standards except Measurable Skills Gain – this is expected as this report does not contain information entered into the State case management system after July 1, which is when the bulk of the outcomes in this measure are recorded for youth, especially in Summit County. The annual report will reflect complete information.
 - i. The Summit youth program ratio was overwhelmingly TANF, but there was an improvement in WIOA enrollment because of the recent Towpath Trail High School out-of-school-youth enrollment initiative.
- iii. Heid asked Adair for an update on our Special Grant Projects that she manages.
 - 1. Adair started with the Business Resource Network (BRN) Grant citing the goal of this program is to expand business services teams, business outreach, and employer engagement; this grant is set to expire 6/30/23.
 - a. The 2022 BRN grant is set to expire 6/30/23. MCEDC (Medina County Economic Development Corporation) has two pilot projects; Business Intelligence Gathering for Pre-Apprenticeships to determine the need of employers willing to do pre-apprenticeships in Medina County for high school seniors who do not have a pathway after graduation; 130 students graduated in the class of 2023 and find employment in Medina County. The second project, “Ways to Work”, is a transportation pilot program. It provides participants transportation using a portal to portal model to work. It requires the completion of a financial literacy program through United Way of Summit and Medina Counties. 89 individuals applied with 32 being eligible; 12 individuals secured their own rides by the end of the program year.
 - b. Adair informed the WDB Board of the three new BRN programs, set to expire 6/30/24; Community Action Wayne Medina (CAWM) (Medina County Contract) which continued the “Ways to Work” pilot from MCEDC; Medina County Economic Development Corporation (Medina County Contract) continues their “Business Intelligence Gathering for Pre-Apprenticeships” pilot; and

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
FULL MEMBERSHIP MEETING
ON
THURSDAY, OCTOBER 5, 2023**

ConxusNEO (Summit County Contract) – a new provider under BRN received funding to reengage their Industry Sector Partnership focusing on Tech -

2. Adair continued with the Fresh Start Grant which addresses the opioid epidemic in the workplace; set to expire 3/31/24
 - a. 2 individuals received skill training under the grant.
 - b. 3 providers employed 4 Temporary Disaster Relief Workers since the grant began 3/1/22.
 - i. Hope Recovery began their TDRW in 2022, hiring a Peer Recovery Supporter.
 - ii. Summit County Public Health began their Recovery Friendly Workplace Initiative in September of 2022 and hired a second TDRW in September of 2023. They have engaged 28 employers to become Recovery Friendly Employers.
 - iii. Tyler's Redemption Place hired a TDRW Intake Coordinator who started in September 2023
3. Adair concluded with an activities report on the Reemployment Services and Eligibility Assessment (RESEA) delivered by COG staff at the Summit and Medina OMJ centers.

V. UNFINISHED BUSINESS

- a. Heid informed the board that the Ohio Department of Jobs and Family Services (ODJFS) is monitoring for Summit County Area 2 WIOA/CCMEP Onsite Program Review on 7/6/23 for the period of 7/1/21 through 6/30/23 (2 years) – UPDATE: awaiting an exit conference.
- b. Heid announced the Auditor of State (AOS) CY 2021 Area 2 audit completed and filed on 9/25/23 with no findings.

VI. NEW BUSINESS

- a. Heid asked staff to provide an update on the Rebranding OhioMeansJobs. The Board learned the Branding Guidelines have not been released yet and the budget for each Area has not been determined. There is concern about the cost of rebranding for things such as signage, business cards, website updates, etc.

Heid asked Glaubman about the WDB 2024 meeting schedule. Glaubman announced she would be sending out a survey to the members to determine the best dates and times to meet with results to be discussed at the December meeting.

VII. GOOD OF THE ORDER/ANNOUNCEMENTS/MISCELLANEOUS UPDATES

- a. Ohio Department of Jobs and Family Services Director Matt Damschroder visited Summit County on 8/24/23, meeting with the Summit County Executive and the directors of the Summit County Child Support Enforcement Agency, Summit County Children Services, Summit County Job and Family Services, and Summit /Medina Workforce Area 2.
- b. It was noted that the SAMWA COG Board held a meeting on 3/23/23, passed 13 resolutions, which are posted on the summitmedinaomj.org website.
- c. *Heid informed the board the Where Are the Workers?* research presentations continue citing:
 - i. On 9/13/23 a joint presentation with ConxusNEO to Akron Society of Human Resources Managers took place.
 - ii. And, on 11/1/23 Marshall presented to the Richfield Chamber.

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
FULL MEMBERSHIP MEETING
ON
THURSDAY, OCTOBER 5, 2023**

- d. Heid noted the board staff prepared the following Letters of Support since the last WDB meeting:
 - i. 9/19/23, for ConxusNEO's application made to Ohio's Department of Development for Industry Sector Partnership (ISP) grant to provide support to Summit County's local ISPs; and
 - ii. 9/25/23, for City of Akron's grant proposal made to application to U.S. Economic Development Administration for the RECOMPETE grant to strengthen economic prosperity in defined census track neighborhoods that have been left behind from education, training and employment opportunities; and
 - iii. 9/27/23, for Greater Akron Chamber's grant proposal made to Ohio's Department of Development for the Accelerant grant to continue to provide support to the Polymer Industry Cluster.
- e. Heid informed the members that there have been two board resignations:
 - i. Mandy Hinkel, Stark State College, served since July 2018 and
 - 1. Stark State College hopes to identify a replacement for Hinkle's departure by our December meeting.
 - ii. Mark Derrig, AT&T Representing Labor via CWA, served since November 2015
- f. Heid introduced Derrig's replacement, John Chester of Goodyear Tire & Rubber, representing labor via his service on the Executive Board of Tri-County Labor Council, Executive Board Member USW Local 2L, and President of Tri-County Union Label. His appointment will occur during the SAMWA COG December meeting.
- g. Heid turned attention to the Ohio's August 2023 Unemployment Rates.
- h. Heid reminded members that any roster changes should be submitted to Kelly Smerek.
- i. Heid informed those present that the next WDB meeting will be held on 12/15/23, at 8:00 AM at the Radisson Hotel, Akron/Fairlawn, and virtually via MS TEAMS; Heid also reminded those present that if you are to attend in person, please notify Smerek so we have enough materials prepared.

VIII. ADJOURNMENT

Heid requested a motion to adjourn the meeting. Capozzi made the motion which was seconded by Moran. The motion was passed by a roll call vote of Board Members present in person and virtually, recorded by Smerek with no objections or abstentions. The meeting was adjourned at 9:14 AM.

Prepared by:

Kelly Smerek

Operations Coordinator, SAMWA COG