

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
FRIDAY, DECEMBER 15, 2023
8:00 AM

In-person location:
Radisson Hotel-Akron Fairlawn
200 Montrose West Avenue, Akron, OH 44321

[Click here to join the meeting](#)

Meeting ID: 293 628 688 485

Passcode: xgtLMW

Or call in (audio only)

[+1 321-710-8464,239229455#](#)

Phone Conference ID: 239 229 455#

I. CALL TO ORDER

II. INTRODUCTION

- a. Welcome: WDB members, WDB staff, and guests (Bissell)
 - i. Kelly Smerek will take WDB members roll call to record attendance.
 - 1. All non-members attending the meeting are asked to email kelly.smerek@workforcearea2.org to be recorded in the minutes as present.

III. APPROVE MINUTES OF PREVIOUS MEETING

- a. Discussion of minutes from the 10/5/23 WDB Regular meeting (*attachment 1*)
 - i. **Motion** to approve the WDB's 10/5/23 meeting minutes.

IV. REPORTS

- a. Executive Committee Report (Bissell)
 - i. There have been no meetings of the Executive Committee since the last WDB Regular meeting on 10/5/23.
- b. Finance Committee Report (Esposito)
 - i. Summary of the 12/7/23 meeting:
 - 1. Fiscal Reports (Jalbert)
 - a. Review of **SFY 23** Area 2 Financials liquidated as of **9/30/23** (*attachment 2*)
 - b. Review of **SFY 23** Area 2 Operating budget: Allocation & Grant Budget Expenditures liquidated as of **9/30/23** (*attachments 3a-c*)
 - c. Review of **SFY 24** Area 2 Financials as of **10/31/23** (*attachment 4*)
 - d. Review of **SFY 24** Area 2 Operating budget: Allocation & Grant Budget Expenditures as of **10/31/23** (*attachments 5a-e*)
 - 2. Discuss the Committee's recommendation to accept a budget appropriation resolution for CY 24 and to send to the SAMWA COG to execute at its 12/15/23 meeting (*attachment 6*)
- c. One-Stop Operations Committee Report (Pritchett)
 - i. There have been no meetings of the One-Stop Operations Committee since the last WDB Regular meeting on 10/5/23.
- d. Performance Committee Report (Capozzi)

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- i. Summary of the 12/11/23 meeting:
 1. Performance Reports (Glaubman)
 - a. Local Area Performance Reports
 - i. WIOA Career Services performance data for Medina & Summit SFY 24, July 2023 through November 2023 **(attachments 7a-d)**
 - b. PY 22/SFY 23 State of Ohio Annual Unadjusted WIOA Performance Report **(attachment 8)**
 - c. PY 23/SFY 24 State of Ohio Q1 Unadjusted WIOA Performance Report **(attachment 9)**
 - d. PY 20-PY 23 CCMEP (TANF/WIOA) Youth Eligibility breakdown **(attachment 10)**
 2. Status: Professional Services with Real WorkForce Solutions – WIOA Programmatic and Fiscal Monitoring for PY 22/SFY 23
 3. Special Projects Reports (Adair)
 - a. Business Retention Network (BRN) grant projects PY 24 **(attachment 11)**
 - b. Fresh Start Opioid Prevention grant projects 3/1/22 – 3/31/24 **(attachment 12)**
 4. RESEA Report (Adair) **(attachment 13)**

V. UNFINISHED BUSINESS

- a. Status: State of Ohio PY 21-22 WIOA/CCMEP Program Monitoring Review is awaiting an exit conference
- b. Auditor of State (AOS) CY 21 Area 2 audit completed and filed on 9/25/23 with no findings.
 - i. A resulting action from the AOS audit: Ohio Department of Job and Family Services (ODJFS) issued official letter accepting the AOS Audit of the WIOA funds **(attachment 14)**
- c. Rebranding OhioMeansJobs (Glaubman)

VI. NEW BUSINESS

- a. 2024 DRAFT WDB Meeting Schedule (Glaubman) **(attachment 15)**
- b. Annual signing of Conflict-of-Interest Statement
- c. WDB Roster update
- d. Board office staffing updates

VII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. Letters of Support requested since the last WDB meeting:
 - i. 10/25/23, for Metro Regional Transit Authority's grant proposal made to Ohio Department of Transportation Workforce Mobility Partnership Program for software upgrades assisting internal and external customers, provide bus pass subsidies for employees who need to connect to identified job hubs throughout the County, and add bus stop amenities, including shelters, within the new workforce mobility options zone; and
 - ii. 11/2/23, for Stark State College's grant proposal made to U.S. Department of Labor Employment and Training Administration for the Northeast Ohio Workforce Initiative in Nursing (NEO-WIN), a regional career-building partnership that broadens nursing pathway opportunities for underserved students and addresses critical shortages of frontline healthcare workers.
- b. October 2023 Unemployment Rates **(attachment 16)**

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VIII. ADJOURNMENT

Next WDB meeting March 28, 2024, 8:00 AM – at the Radisson, virtual & teleconference options

***We hope everyone has a wonderful holiday season!
Christine, Grace, Kelly, & Meghan***