

**SUMMIT MEDINA WORKFORCE DEVELOPMENT BOARD
PERFORMANCE COMMITTEE MINUTES
OF
MONDAY, DECEMBER 11, 2023
3:00 PM**

Summit and Medina Workforce Area Council of Governments (SAMWA COG)
175 South Main Street, Suite 209
Akron, OH 44308

Microsoft Teams: [Click here to join the meeting](#)

Committee Members Present:	Matt Capozzi, Performance Committee Chair; Marquita Mitchell; Joan Pritchett (<i>virtual</i>); Sharlene Chesnes (<i>virtual</i>)
Committee Members Absent:	Jess Heid, WDB Vice Chair (<i>excused</i>); Michelle Moran (<i>excused</i>); Martin Helms (<i>excused</i>)
SAMWA COG Staff Present:	Meghan Adair, Special Projects Manager; Grace Glaubman, Deputy Director; Christine Marshall, Executive Director; Kelly Smerek, Operations Coordinator

I. CALL TO ORDER

- a. Capozzi called the meeting to order at 3:02 PM. Those present introduced themselves and Smerek took attendance of those present in person and virtually.

II. APPROVAL OF MINUTES

- a. Capozzi made a motion to approve the Committee's 10/02/23 meeting minutes, which Mitchell seconded. The motion passed by a roll call vote of committee members present in person and virtually, recorded by Smerek, with no objections or abstentions.

III. REPORTS

- a. Glaubman presented the Adult/Dislocated Worker Provider Performance Reports for PY 2023 July – October 2023
 - i. Medina has made 115 placements total during the current program year.
 - o The top industries for placements were manufacturing (17.5%), transportation and warehousing (13%) and healthcare/social services (11%)
 - o The average wage YTD was \$21.39.
 - o Zero ITAs and 1 OJT plan was written during this period.
 - ii. Summit made 240 placements total during the current program time period.
 - o The top industries for placements were transportation and warehousing (19%), food/hospitality services (14%), and healthcare/social services (14%).
 - o The average wage YTD was \$20.16.
 - o 33 ITAs and 7 OJT plans were written YTD.
- b. Glaubman delivered the State of Ohio PY 2022 Annual Unadjusted WIOA Performance Report
 - i. As an Area, all performance measure standards were met or exceeded; each county also met Adult/Dislocated Worker performance measure standards individually
 - ii. As an Area, 490 Adults, 160 Dislocated Workers, and 191 CCMEP Youth participants were served.
 - iii. An annual adjusted report will be issued sometime in the future; that report will show performance standards adjusted by economic and demographic conditions in Area 2 during the program year, but it is not expected to affect performance negatively.
- c. Glaubman delivered the State of Ohio PY 2022 Annual Unadjusted CCMEP Performance Report

- i. Glaubman reminded the committee that CCMEP Youth performance is evaluated by individual Lead Agency (county Job and Family Services offices in Area 2) rather than as an Area, the way Adult/Dislocated Worker is measured.
 - ii. This report includes TANF funded participants as well as WIOA; 1,013 youth participants were funded, split 81% TANF and 19% WIOA and dual-funded. Glaubman shared that the ideal eligibility split is at least 30% WIOA and dual-funded.
- d. Glaubman reviewed the State of Ohio PY 2023 Q1 Unadjusted WIOA Performance Report for Adult, Dislocated Worker and CCMEP WIOA Youth Report (7/1/2023 – 9/30/2023).
 - i. Area 2 is meeting or exceeding the success level of the negotiated performance standard for every measure across each population group with the exception of Employment 2nd Quarter after Exit in the Adult population.
- e. Glaubman reviewed the State of Ohio PY 2023 Q1 Unadjusted CCMEP Performance Report (7/1/2023 to 9/30/2023).
 - i. Medina is meeting all the performance standards with the exception of Measurable Skills Gain.
 - ii. Summit is currently meeting Education/Training/Employment 2nd Quarter after Exit and Median Earnings 2nd Quarter after Exit performance measures, and not yet meeting Education/Training/Employment 4th Quarter after Exit, Credential Attainment, and Measurable Skills Gain.
 - o The Summit Youth program eligibility ratio is still overwhelmingly TANF, but there has been an improvement in WIOA enrollment because of the recent Towpath Trail High School out-of-school-youth enrollment initiative.

IV. OLD BUSINESS

- a. Glaubman gave an update regarding the status of the State of Ohio's PY 2021-2022 WIOA/CCMEP Program Monitoring Review:
 - i. The monitoring is over two program years, beginning July 1, 2021 through June 30, 2023.
 - ii. The State completed monitoring and will conduct an exit conference that has yet to be scheduled.
- b. Glaubman discussed the status of Professional Services - WIOA Programmatic and Fiscal Monitoring for PY 22/SFY 23 by Real WorkForce Solutions. A final report was issued with no significant observations.
- c. Glaubman spoke of the upcoming SFY 2025/PY 2024 WIOA procurements and schedule noting that a status update email will be sent out in January 2024.
 - i. A single RFP for WIOA Adult/Dislocated Worker Career Services and One-Stop Operator Services will be released in January 2024.

V. NEW BUSINESS

VI. GOOD OF THE ORDER

- a. Capozzi reminded the Committee that the next full WDB meeting will be held at 8:00 AM on Friday, December 15, 2023, at the Radisson Hotel Akron Fairlawn, and virtually via MS Teams.

VII. ADJOURNMENT

- a. Mitchell made a motion to adjourn the meeting, which Capozzi seconded. The meeting adjourned at 3:50 PM.

Prepared by

Kelly Smerek

Operations Coordinator, SAMWA COG