

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD**  
**REGULAR MEETING**  
**THURSDAY, MARCH 28, 2024**  
**8:00 AM**

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In-person location:  
Radisson Hotel-Akron Fairlawn  
200 Montrose West Avenue, Akron, OH 44321

Meeting ID: 279 951 748 948  
Passcode: sqUdqv  
Or call in (audio only)  
+1 321-710-8464, 203783262#  
Phone Conference ID: 203 783 262#

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**I. CALL TO ORDER**

**II. INTRODUCTION**

- a. Welcome: WDB members, WDB staff, and guests. (Bissell)
  - i. Introduction: New WDB members, Amy Lane, Director of Career Services and Workforce Development, Stark State College; and Toya Kelker, Community Development Relationship Manager, The Huntington National Bank.
- b. Kelly Smerek will take WDB members roll call to record attendance.
  - i. All non-members attending the meeting are asked to email [kelly.smerek@workforcearea2.org](mailto:kelly.smerek@workforcearea2.org) to be recorded in the minutes as present.

**III. APPROVE MINUTES OF PREVIOUS MEETING**

- a. Discussion of minutes from the 12/15/23 WDB Regular meeting. (attachment 1)
  - i. Motion to approve the WDB's 12/15/23 meeting minutes.

**IV. REPORTS**

- a. Executive Committee Report (Bissell)
  - i. There have been no meetings of the Executive Committee since the last WDB Regular meeting on 12/15/23.
- b. Finance Committee Report
  - i. Summary of the 3/22/24 meeting (Esposito)
    1. Fiscal Reports (Jalbert)
      - a. Review of SFY 24 Area 2 Financials as of 02/29/24. (attachment 2)
      - b. Review of SFY 24 Area 2 Operating budget: Allocation & Grant Budget Expenditures as of 02/29/24. (attachments 3a-c)
    - ii. Discuss the Committee's recommendation to approve the second amendment to the CCMEP contract with Nesco Resource for payroll services for an increase of \$175,000 for a total WIOA contract amount of \$375,000. (Esposito)
- c. One-Stop Operations Committee Report
  - i. Summary of the 02/12/2024 meeting (Pritchett)
    1. One Stop Operator Reports (Glaubman)
      - a. Visit Summaries (attachments 4a & 4 b)
    - ii. Changes to the OhioMeansJobs Summit County center (Marshall)

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- d. Performance Committee Report
  - i. Summary of the 03/07/24 meeting (Capozzi)
    - 1. Performance Reports (Glaubman)
      - a. Local Area Performance Reports
        - i. WIOA Career Services performance data for Medina & Summit SFY 24, July 2023 through February 2024. **(attachments 5a-d)**
      - b. PY 23/SFY 24 State of Ohio Q2 Unadjusted WIOA Performance Report. **(attachment 6)**
    - 2. Special Projects Reports (Adair)
      - a. Business Retention Network (BRN) grant projects PY 24. **(attachment 7)**
      - b. Fresh Start Opioid Prevention grant projects 03/01/22 – 03/31/25 **(attachment 8)**
    - 3. RESEA Report (Adair) **(attachment 9)**

**V. UNFINISHED BUSINESS**

- a. Status: On 07/06/23, Ohio Department of Jobs and Family Services (ODJFS) began on-site program review of the Summit County portion of Area 2's WIOA/CCMEP files for the period of 07/01/2021 through 06/30/23 (2 years). (Glaubman) **(attachment 10a & 10 b)**
- b. Status: SFY 2025/PY 2024 WIOA procurement and contract renewals (Glaubman)
- c. Status: Rebranding OhioMeansJobs (Glaubman)

**VI. NEW BUSINESS**

- a. On 01/24/24 engaged Julian & Grube, Inc. to prepare Area 2 CY 2023 basic financial statements and file with Auditor of State (AOS) on or before 05/29/24.
- b. Review of Ohio Department of Job & Family Services Area 2 SFY25 Preliminary WIOA Budgets **(attachment 11)**

**VII. GOOD OF THE ORDER/ANNOUNCEMENTS**

- a. Receipt of certificate from the Auditor of State **(attachment 12)**
- b. Letters of Support requested since the last WDB meeting:
  - i. 01/08/24, for Towpath Trail High School's grant proposal made to U.S. Department of Labor to operate a YouthBuild program in Akron focusing on pre-apprenticeship construction and healthcare training;
  - ii. 02/29/24, for the Greater Akron Polymer Industry Cluster's grant proposal made to U.S. Department of Economic Development Administration for the Sustainable Polymers Tech Hub;
  - iii. 03/08/24, for Volunteers of America, Ohio & Indiana's grant application to the U.S. Department of Labor for the Homeless Veterans Reintegration Program; and
  - iv. 03/22/24, for Akron Metropolitan Housing Authority's request to U.S. Senator Sherrod Brown for Congressional Directed Spending for the Neighborhood Empowerment Employment Development program as a stop gap to continue the Jobs Plus programming which was made available by the U.S. Department of Housing and Urban Development which sunsets 01/31/25.
- c. February 2024 Unemployment Rates **(attachment 13)**
- d. WDB Roster update

**VIII. ADJOURNMENT**

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*Next WDB meeting June 27, 2024, 8:00 AM – at the Radisson, virtual & teleconference options*